

How to Start a National Organization for Women (NOW) High School Campus Action Network (CAN)

- ☐ Ask yourself these questions:
 - ☐ Is there student interest at my school?
 - ☐ Who would be my teacher sponsor?
 - ☐ Is there a proposal form that I must fill out?
 - ☐ Do I have enough time to dedicate to this affiliate?
 - ☐ Who do I need to correspond with locally at NOW?
- ☐ Read this to learn about campus affiliates.
 - ☐ https://drive.google.com/file/d/1Efob3mn24qcWWMnB74W28CDsl_Jow_2/view?usp=sharing
- ☐ Contact your State NOW President, and tell them that you are interested.
- ☐ Determine who will be your teacher sponsor.
- ☐ Send a proposal to the administrator in charge of approving clubs.
- ☐ Tell your State NOW President once you have been approved.
- ☐ Determine your first meeting date and location and spread the word.
 - ☐ Advertise with flyers but make sure that you have approval to put them up.
 - ☐ Tell everyone you know about the club via social media and spoken-word.
 - ☐ Create a sign-up sheet for your club so you know who to expect.
- ☐ Have your first meeting.
 - ☐ Explain NOW's issues and mission statement.
 - ☐ <http://now.org/about/>
 - ☐ Elect officers (President, Vice President, Treasurer, Secretary, etc.)
 - ☐ Determine when and how often you will meet.
 - ☐ Brainstorm action that your club could take.
 - ☐ Determine whether you will have a membership fee.
- ☐ Fill out the NOW Campus Affiliate Form and Participant Form.
 - ☐ <http://now.org/getinvolved/campus-action-network/>
- ☐ Send a quarterly report to your State NOW President.
- ☐ Send reports to the Young Feminist Task Force semesterly.
- ☐ Continue to meet, have fun, and make the world a better place.

Contact NOWYoungFeminists@gmail.com with any questions.

This document was produced by Zoe Bardon in 2018. Zoe was the founding President of Shortridge High School NOW and currently serves on NOW's Young Feminist Task Force. All high schools are different, and this checklist can be adapted to fit the needs of the Campus Affiliate.