

Members Present: C. Castillo-Garsow, G. Hustrulid, S. Shaffer, K. Evans, P. Lam, D. Ayers, B. Biswas, C. Hazelbaker, D. Garraway, L. Reeves, S. Bingo, E. Pence

University Officials: J. Coomes, A. Swenson, T. Jones

1. The meeting was called to order by C. Castillo-Garsow at 3:05 p.m.

2. Approval of Minutes of November 4, 2024. *Hearing no objections, the minutes are approved.*

3. Chair's Report. *C. Castillo-Garsow reported:* a. advising of students both in CARR and Faculty Advising is the #1 hot topic. CAAR is really looking for ideas that will improve faculty adoption of Navigate and keeping records of students. He will reach out to faculty to find out what works, what doesn't, and what needs to be communicated out. So far, they had a preliminary meeting and that gives him a place to start regarding what the barriers are to adopt Navigate. K. Evans stated they have heard from many sources that some students are being told they have to declare their major right away in order to get Financial Aid, but the provost says there isn't a policy in place that says they must do that. If students are pressured to declare and they aren't ready that is a problem. We need to figure out where the message is coming from. C. Castillo-Garsow stated he will follow up on that. G. Hustrulid asked how many programs faculty have to use to keep contact with students, i.e. Degree Works, Canvas, Navigate, etc. C. Castillo-Garsow stated Degree Works does everything they need so why do they have to use Navigate. G. Hustrulid stated she has students listed in Navigate that have graduated already and they take up a large amount of who she is supposed to be advising. B. Biswas stated Navigate and Degree Works don't talk with each other, so she usually uses Degree Works. If a student withdraws from the course or program there is no mechanism for the advisor to be informed. She only knew the student withdrew because they didn't register for winter. She wonders who she should talk to about this issue. C. Castillo-Garsow stated he ran into that when a student wanted to take a leave of absence.

4. ASEWU Update. *J. Curtis sent the following report:* a. **“Advise-Athon Event” Partnership between CAAR and ASEWU (11/20)** - This was a pilot event that we ultimately felt really successful about. We were able to provide various support services (advising, registration, and scheduling) to 88 students, based on our tracking. - We will be looking for more innovative ways to collaborate in the future and make advising more accessible to more students! - Point Person: Johnny Curtis ASEWUAcadAff@ewu.edu - **“Winter Car Safety Checks” Partnership between EWU Police and ASEWU (11/20)** - EWU police checked tire pressure, fluids, etc. of roughly 20-30 students that stopped in. Perfect way for those heading back home for the holidays to get the maintenance needed before a long drive. - Cookies and Hot Chocolate were provided- perfect way to ring in the first snow of the year! - Point Person: Talina Hall ASEWUStuService@ewu.edu - **Toys for Tots Drive** - Accepting donations of toys outside PUB 207 (ASEWU Office) until December 12th. - ASEWU looking for more ways to get involved/volunteer this holiday season with Toys for Tots or another organization in need of volunteer support - Point Person: Kira Urbina ASEWUDiversity@ewu.edu

5. Brief Reports. **a. Academic Programs Assessment Committee.** *T. Jones reported:* they had a presentation about how to add outcomes to the rubrics and they are accessible now. They are working on training sessions. Another update from the Institutional Assessment is how to communicate their needs about any data or information around campus and will be available on the webpage. **b. Faculty Values Committee.** *K. Evans reported:* they have not been convening but they got a couple of things off the ground. They talked about academic freedom and thinking about changing some documents in the future. Hopefully senate will approve. The charge wasn't approved by the president, so they revised it to be clearer about timeline for evaluation of administration. **c. General Education Committee.** *E. Pence reported:* L. Reeves has volunteered to serve as co-chair through winter quarter since J. Rosenzweig is serving on the Provost Search Committee. They last met on November 20th, and they talked about their priorities. They have a couple of committee members that will be gathering information from data bases of what we have currently in Gen Ed and what are the categories, what fill seats, which ones don't, etc. before the January meeting. They want that information before they are reviewing new courses going forward. **d. Global Program Academic Committee.** *B. Biswas reported:* they met and talked about the Study Abroad to Puerto Rico. They are soliciting applications for Ortiz Scholarships. One is closing on December 13th and the other is January 7th. They will have a full agenda when they discuss the applications. They will hopefully work with the GEC to add any of the Study Abroad programs they want to add Global or Diversity Courses as part of the Gen Ed requirements. **e. Graduate Affairs Council.** *D. Ayers reported:* they went over the recommendations for the PRD, and they also discussed the Probation and Dismissal policy, which they intend to continue discussing at their next meeting. **f. Undergraduate Affairs Council.** *S. Bingo reported:* they worked on the PRD recommendations and the next order of business will relate to majors, minors and degree completion.

6. Unfinished Business. **a. Applied Learning Workgroup.** S. Ligon reported he changed the charge with the recommendations made at the last Rules meeting. **Hearing no objections, the charge was approved.**

b. Applied Learning Workgroup Survey. J. Coomes the Applied Learning Workgroup for the Strategic Plan Goal #5 they we need to have 100% of the programs to have Experiential Learning by 2028-29. She wanted to get the blessing to get the survey they created sent out to chairs and directors to determine what is already being done on campus and what resources are already being utilized. The idea is to figure out what we are already doing and how it is being done. After discussion, J. Coomes will revise a few items and bring it back for discussion.

7. New Business. **a. PRD Recommendations.** *D. Ayers moved to make the PRD Recommendations unfinished business. G. Hustrulid seconded. Motion carried.* G. Hustrulid moved to move the recommendations from UAC and GAC to Senate. D. Ayers seconded. D. Ayers stated he would like to thank UAC for the work they did on this document. S. Bingo stated he would like to thank GAC for their work. Motion carried. Will go to Senate on December 9th.

b. Faculty Values Committee Revised Charge. K. Evans stated the past few years it has been up to the FO Executive Committee to do the evaluations. They wanted to bring the FVC back because it is important to have more input into Shared Governance. They want to make the charge clearer, make it more constructive. They wanted to review the charge to get it going. Hopefully the president will approve it now. They decided they would evaluate the president, VP, provost, but not the Associate VP's. They want to make sure the upper-level administration gets evaluated rather than every administrator. They have 4 deans and 4 upper administrators. The Faculty Values Committee will report to Rules regularly as well. For 2025 it should be the deans who should be evaluated however most are new so they will only evaluate Dean Bowman. They may decide to delay the evaluation instead. C. Castillo-Garsow stated assuming the FVC gets approved they still must get the upper admin reports for this year so then they can shift for the following year to do the deans. S. Shaffer stated if they aren't evaluating all the administration, will they still be held accountable. Are they being evaluated in another way? K. Evans stated the reason behind it is some of the other VP positions don't have that kind of impact on faculty as the 4 main people do. They have added a lot of new VPs, and it is hard to evaluate every single VP. It would put way too much on faculty because they don't really know what they do. The associate and assistant deans are also faculty and not fully admin. The programs do evaluate the chairs and directors. C. Castillo-Garsow stated the associate and assistant deans are continually being evaluated by the dean. They should be involved in how they manage their office. They are looking at the deans and directors and they are evaluating those under them. K. Evans stated they want to make sure it is about the person being evaluated rather than attacking the person. *D. Ayers moved to move this to unfinished business. G. Hustrulid seconded. Motion carried. Hearing no objections, this was approved and will be sent to Senate on December 9, 2024.*

8. Agenda Items for December 9, 2024, Senate Meeting.

- a. Faculty Values Committee Revised Charge**
- b. PRD Recommendations from UAC and GAC**
- c. Applied Workgroup**
- d. Presentations by Physics and Education**

9. Good of the Order. None.

10. Adjournment at 4:15 p.m. The next meeting is scheduled on Monday, January 6, 2025.