

Westglenmoriston Community Comapny LEGIONNAIRES' DISEASE RISK CHECKLIST

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The more yeses you can tick, the greater the likelihood that you are minimising your risk from Legionnaires' disease.	Yes	No
1. Appoint a Competent Person		
Have you appointed a competent 'responsible person' to advise you and oversee your precautions (this could be one of your staff or an outside specialist)?	Yes	
2. Legionella Risk Assessment		
Have you carried out a risk assessment?	Yes	
Was it done out by a competent person (one with the knowledge and skill to know what to look for and to advise you on the level of risk and the suitability of precautions)?	Yes	
In making your assessment, did you consult your employees?	Yes	
Do you have arrangements to review the assessment, for example, if there are changes to the water system or its use?	Yes	
3. Identify High Risks		
Have you identified factors that could increase the risk such as: - Water temperatures between 20°C and 45°C? - Water droplets which can be produced and dispersed (e.g. wet cooling towers)? - You store or re-circulate water? - Your system has deposits that could support bacterial growth (e.g. sludge)? You have people who might be especially vulnerable (e.g. the elderly)?	Yes	
4. Control Measures		
Have you identified the control measures necessary to minimise the risks?	Yes	
Have you produced a 'written scheme' to record your key control measures?	Yes	
Have you trained your employees (e.g. using water treatment chemicals safely)?	Yes	
5. Water Systems and Services		
If you design, manufacture, import, supply or install water systems, or you provide water treatment and maintenance services, do you take measures to control the risk of exposure to legionella?	NA	
6. Monitoring and Records		
Do you check that your 'written scheme' is being followed?	Yes	
If you have cooling tower systems or spa pools, are you carrying out routine monitoring of general bacterial numbers (total viable count)?	NA	
Does your written scheme include an asset register, plan or other record of your water system and associated plant/equipment?		NO

Have you recorded the training you have given?	Yes	
Have you set up a system to log other actions you have taken, such as water treatment, disinfection, visits by specialist contractors?	Yes	
Have you included a possible Legionnaires' disease outbreak in your emergency/contingency plans?	Yes	