



OSUN Network Collaborative Courses (NCC): NEW & RENEWAL Course Proposal Questions for Spring 2025

Please use this template to prepare your entries on Salesforce

Semester proposed for course delivery?

Are you renewing a course or submitting a new course proposal?

If New...

What is the name of the course you are proposing?

If Renewal...

What is the name of the course you would like to renew?

Would you like to change the course title?

If Yes...

Please enter the name of the course title?

Course Description *(between 500 - 2000 characters, including spaces):*
[a previously used course description will populate the table, please edit if needed]

This course satisfies requirements for the following OSUN Academic Certificates:

Which OSUN themes does the course most closely align with?

Network Collaborative Courses are expected to strengthen a set of learning objectives, Global Learning, Intercultural Competence, and Teamwork, among participating students. These learning objectives are acquired as a result of students' participation in the global classroom and the courses will be evaluated, along other criteria, based on how effectively they foster these objectives. It is expected that NCCs promote:

1. **Global Learning** (understanding of global systems and how diverse perspectives impact the framing of global and local issues; the recognition of one's role in contributing to solutions in both local and global contexts);

2. **Intercultural Competence** (cultural self-awareness; curiosity and open-minded consideration of others' ideas, and increased ability to embrace cultural diversity), and
3. **Teamwork** (the ability to synthesize and build on others' contributions; the development of skills and mindset required for effective collaboration)

How will the course pedagogy, curriculum and curricular/co-curricular activities increase global learning? *(1,000 character maximum, including spaces)*

How will the course pedagogy, curriculum and curricular/co-curricular activities strengthen intercultural competency? *(1,000 character maximum, including spaces)*

How will the course pedagogy, curriculum and curricular/co-curricular activities promote collaboration and teamwork? *(1,000 character maximum, including spaces)*

What course materials will you use in your cross-network collaborative sessions and group projects? *(1,000 character maximum, including spaces)*

What assignments and activities will you use in your cross-network collaborative sessions and group projects? *(1,000 character maximum, including spaces)*

Add Co-Faculty

Before adding co-faculty please confirm that faculty have consulted with their dean or department chair and, wherever possible, will teach the network course as part of their regular teaching load.

(Please Note: Only faculty who have already registered in the OSUN Portal will appear in the search list. If you need to add someone who is not in the list, save the application, ask them to register and then come back to your "In Progress" application to add them.)

IMPORTANT NEW STEP: All co-faculty must also submit an application for this course. Once they register for the OSUN Portal they can use the "co-faculty" application link. They will need to know: if this is a renewal or new application, the course name, and the semester proposed.

Name (start entering their name and then select)

Institution (this should fill in based on the name)

NCC Budget File

Please provide a detailed budget by using the NCC Budget Template. As general guidelines, the honorarium for developing and teaching a network course is \$2,500 for the course leader and \$1,500 for each co-faculty member. In addition, funds can be requested for up to four speakers

per course at a rate of \$250 per speaker, for a student assistant at a rate of \$750 per course, and for material costs and student events. Budget requests are subject to approval on a case by case basis.

To download the NCC Budget Template copy and paste the following link into a new browser window: <https://tinyurl.com/NCCBudgetTemplateFA24-SP25>

(Please rename the file with your course. Upload Excel files only. Do not attach Google Sheets)

Cross-network Syllabus

Please upload a draft of the cross-network syllabus if ready (Please upload Word or PDF documents. Do not attach Google Docs):

Upload Draft of the Cross-network Syllabus

Please share any additional comments or questions (1,000 character maximum, including spaces)

Lead-Specific Information

Will the local course name differ from the NCC course name?

If Yes...

What will the local course name be?

Is your course offered online or in person?

If Online...

Would you like to open up your online section to students from other OSUN institutions to register?

Course level at your institution?

Number of credits at your institution?

If your course has any prerequisites, please list them here.

(1,000 characters maximum, including spaces)

What students in your course section (level and fields of study) are expected to enroll in this course? (1,000 characters maximum, including spaces)

Are you teaching the course as part of your course load?

Please indicate your status at your institution:

Do you have approval from your home institution to teach this course?

Your bio: (1,000 characters maximum, including spaces)

If your course is approved can we include your faculty bio on our website?

Curriculum Vitae (*upload document*)

NCC Faculty Agreement

If my course is approved, I agree to the following:

- **Administering student surveys**
- **Completing a faculty survey**
- **Submitting mid-semester and end-of-semester reports (course-lead only)**
- **Integrating activities/tasks that facilitate cross-network collaboration**

Screening

Administrative Review ("Screening") of International Participants
OSUN screens all non-US program participants to ensure compliance with U.S. economic sanctions laws and fulfill a key requirement of grant awards from the Open Society Foundations. OSUN checks if names appear on a U.S. Government list of restricted individuals and keeps a record to confirm that it has screened program participants. OSUN does NOT share any information with the U.S. Government on screened individuals.

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