

BOARD MEETING of THE SEED SCHOOL of LOS ANGELES COUNTY

**BOARD of DIRECTORS
Regular Meeting**

Meeting Minutes

Thursday, August 15, 2024
1:00 PM PST

Location: SEED LA
8400 S. Vermont Avenue
Los Angeles, CA 90044

Via Zoom at [Zoom Link](#)
Meeting ID: 493 980 1854
Passcode: SEEDLA

Attendance:*Directors Present*

Sophia Echavarria, Board Treasurer
Rod Hamilton
Samuel Herod, Vice Chair
Jackie Kimbrough
Ruth Stalford, Board Chair
Jennifer Price-Letscher

Directors Absent

Isabel Acosta, Board Secretary
Mark Wilson

SEED LA Staff:

Jaquan Bonner, Director of Campus Operations
Nikki Bustamante, Director of Board Management, Special Projects & Initiatives
Rob Evans, Executive Administrator
Jubria Lewis, Head of School
Dr. Aliah MaJon
Cendy Vides, Director of Family and Community Engagement

Guests:

Neelura Bell, ExED
Anita Landecker, ExED

Link to recording:  SEED LA Meeting Recording 08152024.mp4

I. Welcome/Call to Order

- R. Stalford called the meeting to order at 1:24 PM

II. Public Comment on Agenda and Non Agenda Items

- No comments made

III. Board Administrative Items

- The Board considered approving meeting minutes from.
 - R. Stalford motioned to approve meeting minutes from 6/27/2024, 7/25/2024, and 8/5/2024, S. Herod seconded. The Board APPROVED the motion with a unanimous vote.
- The Board appointed a Vice Chair.
 - R. Stalford nominated Sam Herod, S. Echavarria motioned to approve Sam Herod as the Vice Chair, J. Price-Letscher seconded. The Board APPROVED the motion with a unanimous vote.

IV. SEED LA Administrative Items

- The Board receive a presentation of the 2024-25 Employee Handbook and consider approving the handbook.
 - R. Stalford motioned to approve the 2024-25 Employee Handbook pending legal review, S. Echavarria seconded. The Board APPROVED the motion with a unanimous vote.
- The Board received a presentation of the 2024-25 Scholar and Family Handbook and consider approving the handbook.
 - R. Stalford motioned to approve the 2024-25 Scholar and Family Handbook pending legal review, S. Herod seconded. The Board APPROVED the motion with a unanimous vote.

- The Board heard a presentation on the 2024-25 Workplace Violence Prevention Plan and considered approving the Plan.
 - R. Stalford motioned to approve the 2024-25 Workplace Violence Prevention Plan pending legal review, S. Herod seconded. The Board APPROVED the motion with a unanimous vote.
- The Board received a presentation on the 2024-25 Comprehensive School Safety Plan and considered approving the CSSP.
 - R. Stalford motioned to approve the 2024-25 Comprehensive School Safety Plan pending legal review, S. Herod seconded. The Board APPROVED the motion with a unanimous vote
- The Board considered approving the CL-500 submission for 2024-25 school year.
 - R. Stalford motioned to approve the 2024-25 Comprehensive School Safety Plan pending legal review, S. Echavarria seconded. The Board APPROVED the motion with a unanimous vote
- The Board heard updates to the Title IX policy and consider approving them.
 - R. Stalford motioned to approve the 2024-25 Title IX policy pending follow up on discussion items, R.Hamilton seconded. The Board APPROVED the motion with a unanimous vote.
- The Board heard a presentation on the revised 2023-24 Charter School Annual Report and considered approving the revisions.
 - The Board gave direction to use census day as it relates to teacher assignment outcome reporting on the Annual Report.
 - The Board gave direction to use SEL survey to replace the DAP as it relates to charter goals and the Annual Report.
 - The Board gave direction to use Panorama to replace the PLP as it relates to charter goals and the Annual Report.

V. Head of School Updates

- The Board received a presentation of the 2022-23 TAMO
- The Board received a presentation on the Org Chart for 2024-25 and considered approving the Org Chart.
 - R. Stalford motioned to approve the 2024-25 Org Chart pending follow up on discussion items, R.Hamilton seconded. The Board APPROVED the motion with a unanimous vote.
- The Board received a presentation on enrollment. C. Vides reported that SEED LA expects to start the school year with 246 scholars: 118 ninth graders, 77 tenth graders, and 51 11th graders.
- The Head of School presented to the Board the first day of school logistics plan.

VI. Open Session and Announcements

- No announcements

VII. Adjournment

- R. Stalford adjourned the meeting at 2:55 PM.