

April 2022

Meeting 1

Date: 05.04.2022

Location: Zoom

Starting Time: 18:15

End Time: 19:20

Present: Fynn, Lydia, Merit

Absent:--

Lead of the meeting: Fynn

Log management: Merit

Agenda

TOP 1. Check-in: How is the start of this student council going so far?

TOP 2. Getting involved with other student organizations

TOP 3. Projects for this council period

TOP 4. Future changes to MSc Cognitive Science

Protocol

TOP 1.

Check-in: How is the start of this student council going so far?

- Lydia: Answered first mails and started doing research
- Fynn: telling the others about time issues etc is important
- Lydia: Making drafts and checking in before sending them (e-mails)
- Introduction of the trello board (old one: <https://trello.com/b/A5dAXUIM/fsr-cosec-2021>)

TOP 2.

Getting involved with other student organizations

- Introduction of the official titles
VeFa: Next meeting 14.04.
- Lydia will check if we are officially registered
- Checking for other student organizations we should participate in
<https://www.vefa.uni-potsdam.de/>
- To do: work through the vefa website

TOP 3.

Projects for this council period

- 1.Grilling party:
- Lydia: maybe by the end of april, for a nice start to the semester, otherwise at the end of the semester (maybe with the linguistics FSR)
- Fynn: we need to figure out if we can do that by then

- communicate with the informatik FSR about their grilling party
- 2. Website:
 - website should be more catered to the bachelors students as well
 - Structural changes need to be communicated with the other members
 - Anything unimportant and old can just be changed, as well as outdated information
- 3. Planning the welcoming for the bachelors students:
 - Wilkommenswoche, Semesterfahrt, ...
 - Information material
- 4. Feedback:
 - Planning a collection feedback round with the bachelors and masters students

TOP 4.

Future changes to MSc Cognitive Science

- Coordination with Ralph Engbert required - Merit, Lydia & Fynn want to give feedback
- Fynn will contact him

April 2022

Meeting 2

Date: 19.04.2022

Location: Zoom

Starting Time: 18:05

End Time: 19:45

Present: Merit, Fynn, Lydia

Absent: --

Lead of the meeting: Fynn

Log management: Lydia

Agenda

TOP 1. Website Changes

TOP 2. Yearly Event Plan

TOP 3. Yearly Budget

TOP 4. Semester start event

Protocol

TOP 1. Website Changes - Lydia

- Rebranding CoSEC → CogSci: proposal to migrate mail account and website. Possible issues: people can't contact us anymore, redirects might be confusing.
Idea: Contact ZIM about changing the mail address and URL migration
- 90% of other student councils have websites that don't look like UP design. Fynn: legacy issue; too much work to change
- Change: cosec-students → cogsci-students - approved (**3 Yes/0 No**)
- Content changes
 - Proposal: Organizing your studies rework → postponed for a website meeting: **21.04., 5PM**
 - Change CoSEC to CogSci everywhere - approved
 - What is job postings supposed to be?
Fynn: collection of internship opportunities and job/PhD offers. Should be more inclusive for BSc students?
Lydia: What about job postings we find personally?
Merit: Way too much maintenance work
Lydia: Offer link list of relevant places in Berlin as 'Job Resources' instead
Fynn: + advertise forwarded job positions by using 'show until' function for less maintenance. How can we make it more inclusive to Bachelor's students?
Merit: currently not a priority

- Student Spotlights:
Merit: monthly is a too high frequency - delete months from titles. Less focus on current career. Inclusivity for Bachelor's students: focus on plans and current focus, what field are they interested in etc.
Fynn: Move on to talking to people directly and personally, maybe 1 person every 3 months?
To Do: Delete months from titles so it looks less dead

TOP 2. Yearly Event Plan

- Fynn: Asta workshop on financing is waiting to happen, we are planning event plan for 1 year now, financing year ends in Oct
- Suggestions:
x Summer Grill-Out
- Organizing going to Tag der Wissenschaften & Lange Nacht der Wissenschaften together?
x Discussion Workshop (multiple FSRs involved, ambitious plans!)
- x Ersti Welcoming (formal welcoming at university with campus tour for master's and bachelor's separately + informal event together 1-2 weeks into semester & christmas market - Katerfrühstück? Bar?)
- Game + Gaming Nights (VR/AR?)
 - Send a message to lab regarding scicom and making this available to students (Lydia)

TOP 3. Yearly Budget

- Funding vote postponed until Thursday, talk especially about funding books

TOP 4. Semester start event

- Many problems with current plan to do something in the FSR room
 - FSR CogSci / CoSEC not available yet to apply for [room bookings](#)
- Alternative event: pic nic at Potsdam (lake thingy- close to Charlottenhof station)
- 6Th of may
- Prepare mail as invitation
- We bring blankets and pillows, maybe beer and games, they bring food (use google drive)
- Thursday: Trivia quiz questions - prize, discuss other points for this meeting, send it out
 - Survey questions
 - Health concept
 - Channel for invitations

Meeting 3

Date: 21.04.2022

Location: Zoom

Starting Time: 17:15

End Time: 18:33

Present: Merit, Lydia, Fynn

Absent: --

Lead of the meeting: Lydia

Log management: Fynn

Agenda

TOP 1. Website: Organizing your studies

TOP 2. Yearly Budget Vote

TOP 3. Semester start event

Protocol

TOP 1. Website: Organizing your studies

- Structure and content needs to change for Bachelor's and Master's students
- Suggestion Lydia: New navigation components: Overview, Bachelor's, Master's
- Technical concern Fynn: English vs German translation display in Typo3 can make access tricky
- Suggestion Merit: for Bachelor's content in English: landing page saying "this content is only available in German (Link to German page)
- Fynn - rearrange "Planning Your Studies" to make information more accessible
- Lydia: Restructuring suggestion I: Make Bachelor's and Master's two high-level tabs that contain the "Organizing Your Studies" content. Vote: **0 Yes / 3 No**
- Merit: Restructuring suggestion II: Vote: **0 Yes / 3 No**

Thematic Organisation

- Topic 1 - Organization inside of the Study Program - which Modules to take.
- Topic 2 - Going Abroad, Looking for Apartments
- Merit: Restructuring suggestion III: Vote: **3 Yes / 0 No**
 - Organizing your Studies
 - Studying at Uni Potsdam (PULS, Moodle, Campi, Student Rights, Student Organizations ...)
 - Living (in or near) Potsdam (Housing, residency permit, bank account, insurance ...)
 - Bachelor's (Bachelor's specific information - things currently found in organizing studies)
 - Master's (Master's specific information - things currently found in organizing studies)

TOP 2. Yearly Budget Vote

Cancel book budget and instead merge it in "Equipment" and "Events" - **3 Yes/0 No**

TOP 3. Semester start event

- Review mail: mail approved after changing the starting time to make it more likely that people will come after university
- Review things to bring
- Reminder: collect survey questions and quiz questions