

101/1

(Functional skills)

MARKING SCHEME

MANGU HIGH SCHOOL TRIAL 2 MOCK 2021



ENGLISH

Paper 1

MARKING SCHEME

(CONFIDENTIAL)

POINTS OF INTERPRETATION (12 MKS)

1.

1. Internal Memo

Sample Memo

QUICK SAFARIS TRANSPORT COMPANY LTD

F ½

Serve All, Serve Best. F ½

Internal Memo F ½

REF/NO: 651/3/2015 F ½

To : All the Drivers and Conductors

F ½

From : The Manager

F ½

CC : The Assistant Manager

F ½

Date : 25th March, 2015 F ½

Subject : Discipline and Code of Ethics

F ½

It has come to my attention that most drivers and conductors are of late displaying a lot of indiscipline.

Majority of these workers arrive late, ^{C-1} use foul language ^{C-2} to the passengers and lack courtesy ^{C-3} even among colleagues.

Sadly, others have been caught giving bribe to the police, and receiving the same from our clients.

Overloading ^{C-4}, overspeeding and failure to wear uniform are all issues that are against our code of ethics.

You are therefore sternly warned ^{C-5} that failure to change your behaviour and attitude will lead to dire consequences.

Remember your company is your lifeline.

The Manager F ½

Format F = 4
 Content C = 5
 Language = 3

12

1.

- a) Internal memo
 Language Interpretation

3 mks - The learner communicates with ease. No tense, or spelling errors.
 - Subject- verb agreement rule observed
 - -good paragraphing.
 - Good use of sentence structures.
 - A flawless writing.

2 mks - A few spelling and tense errors present. A few errors in sentence construction.
 - Has a number of general errors but the student still communicates.

1 mk - Has all types of serious errors in tenses, spelling and poor paragraphing.
 - The learner can't communicate and one has to guess what he means.

NB: Do not award 0 (zero) mark for language.

2. Sample Card

QUICK SAFARIS TRANSPORT COMPANY LTD GUIDANCE COUNSELLING & DEPARTMENT		<u>F ½</u>
Cordially invite, <u>F ½</u>		
Mr/Mrs/Miss.....		<u>F ½</u>
To a <u>motivational</u> ^{C-½} talk that will be held on <u>28th March, 2015</u> ^{C-½} in <u>the Bidii Hall</u> ^{C-}		
^½ at <u>10.00am.</u> ^{C-½}		
The Guest Speaker will be:		
B 1	<u>Mr. Nicholas Buteti,</u> ^{C-½} the C.E.O, Keya Roads and Transport Authority.	
The <u>theme</u> ^{C-½} of the talk will be: Behaviour and Attitude change.		
Kindly observe punctuality.		
R.S.V.P		
The Manager, Quick Safaris Transport Co. Ltd, OR P.O BOX 10000-111101 NAIROBI TEL NO: 0727722700	The Head of Department, Guidance and Counselling Quick Safaris Transport Co. Ltd, P.O BOX 10000-111101 NAIROBI MOBILE: 0700722727	

Format F = 2

Content C = 3

Tone T = 1

Borders B = 1

7

2. Cloze test

1. becoming
2. but
3. posing
4. attempts/efforts
5. stamp
6. down
7. poaching
8. are
9. up
10. in

3.

a) i)

- nipples/ripples
- air/hair
- pressure/pleasure
- strong/long(**any 2** × ½) = **1mk**

ii) Alliteration **1 mk**

iii) sweet sensation sound/s/
sleep whispers softly (**2mks**)

iv) I would dramatize^{1mk} by lowering^{1mk} my tone. I would also say it in a slow pace, to create the onset^{1mk} of the approaching sleep.

i.e Non-verbal (dramatize) **1mk**

Verbal (pace or tone) **1mk**

Effect **1mk**

b)

- i. Maintain eye contact.
- ii. Adopt a posture that is authoritative because this might elicit a positive response
- iii. Do something unexpected like referring to a specific person by name, without embarrassing them.
- iv. Begin by clearing the throat.
- v. Clap or ring a bell.
- vi. Begin by telling a joke.
- vii. Begin with a famous quotation or a proverb.
- viii. Greet the audience.
- ix. Sing a relevant chorus.

(Any 5 points × 1 = 5mks)

c)

- i. Riddle
- ii. Personification ½ **mk** (Identification)

iii.

- i. To entertain
- ii. To help the child in language acquisition.
- iii. To help the child appreciate and learn about his/her environment.
- iv. To sharpen the wit.

(Any 2pts × 1 = 2mks)

d)

- i. Suc. cess
- ii. ad. vice
- iii. chal. lenge
- iv. ob. serve (1mk × 4 = 4mks)

e)

- i. muscle – mussel
- ii. worn - warn
- iii. come- cum
- iv. which- witch

f)

- i. The father does not prepare to listen, i.e does not adopt a listening posture.
- ii. He interrupts severally i.e does not adhere to the turn-taking rule.
- iii. He is not empathetic – he does not put himself in the shoes of his daughter in order appreciate where she is coming from.
- iv. He is full of self-importance / self-praise. This prevents him from reaching out to his daughter.
- v. He is absent-minded – he changes the topic abruptly thus interrupting the flow of the conversation.
- vi. He has pre-conceived ideas about Chemistry. He doesn't give the daughter a chance to explain herself.
- vii. He is unwilling to see his own shortcomings as far as listening skills are concernrd.
e.g he says, "I heard you" – he believes he was listening.
- viii. He is insensitive – he does not realize he has hurt his daughter by not listening to her.

(Any 6 points ×1=6pnts)