

How to create a Bb test from Pearson using TestGen

How to use TestGen

[Download and install TestGen software](#)

Instructor must download test files from Pearson site - unzip and find BOK file

1. Open Test Gen > File > Add testbank to library > navigate to the BOK file you have unzipped on your computer
2. Test questions appear on left side of TestGen organized by Chapter
3. On the right side of TestGen, click > Web test > Blackboard > OK
4. Expand a section on the left side, if necessary, and drag it over to the right side (1 chapter at a time is recommended)
5. Right click on the title bar on the right side > Export > Blackboard > name it Chapter 1
6. Save to your computer as Chap 1 (ZIP file) - do not unzip
7. Click x to close the test on the right and don't save
8. Repeat for other chapters

How to add it to Blackboard Learn

Import the question pools:

- In your Bb course, go to Course Tools in the Course Management section
- Pools > Import Pool > Browse My Computer > find the chapter ZIP file > Submit
- Repeat to import all question pools

Create the test:

- In your Bb course, go to Course Tools in the Course Management section
- Tests > Build Test > enter the test information
- Check the question settings
- Reuse Question > Find questions > click a chapter > click some questions > submit
- Repeat to add all the questions

Deploy the test:

- In your Bb course, go to Tests on the student menu (or any content area)
- Assessments > Test
- Choose the test you created in the previous step, add instructions, descriptions and test options

Help -

https://help.blackboard.com/Learn/Instructor/Tests_Pools_Surveys/Create_Tests_and_Surveys