

Title of Paper

Author Name¹  (linked your ORCID with this picture)

Abstract

Write an abstract of your paper. Around 150 to 200 words. It should be properly formatted as justified in italicized text in Times New Roman Font (10 point). It should highlight Research Background, Methodology, Major Finding(s) and Conclusion in brief.

Keywords: 5 to 7 keywords

¹ Author's affiliation

Introduction

Write a detailed introduction of your paper, especially the background of the research, the objective, significance and research question or the research rationale.

Paper Design

Page Setup: Size of the page should have 8.5 inches Width and 11 inches Height (letter page size) with 1-inch margin on all four sides. The header and Footer layouts should be 0.5 inches from the edge. The manuscript should be in two-column format except for the abstract.

Word limit: Manuscripts must in between 4000 – 8000 words (all inclusive). It should be 1.0 line-spaced, Times New Roman font 10 point.

Citations in the Text: Kindly make sure that every reference cited in the text should also be presented in the reference list and vice versa. Authors should avoid using citations in the abstract of the manuscript (Libraries, 2025).

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Tables and Figures/Images

All important tables and figures/and images should be incorporated into the body of the paper. Heading of the Table should be in Times New Roman, Bold, 10 Points and 0.25 inches indent (Left). Heading of the Figure/Images should also be of the same specifications as Tables, but below the Image/Figure and Centrally Aligned.

(Template of Table heading and table design)

Table 1. Table Design

Design	Font Type	Font Size	Heading
Table	Times New Roman	8 or 10	On Top
Figure	Times New Roman	8 or 10	After Figure

Source: give the source of table or figure (08 font)

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References

All references should be listed alphabetically at the end of the article using APA reference style only. Use an automatic Microsoft Word reference or bibliographic tool, or any other referencing tool like Endnotes or Mendeley

Libraries, P. S. (2025, June 30). *APA Quick Citation Guide*. Retrieved from Penn State Libraries: <https://guides.libraries.psu.edu/apasquickguide/intext>

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