

MINUTES OF THE GRADUATE COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5200 N. Barton Ave M/S UL34
Fresno, California 93740-8014
Office of the Academic Senate Ext. 8-2743

February 25, 2025

Members Present: D. Lent (Chair), E. Lowham (Ex-officio), A. Hoskins, N. Mahalik,
S. Hernández, L. Diala, D. Calleros

Guest: Alexis Holladay

Members Absent: M. Crawford

The meeting was called to order at 2:02 p.m. by Chair D. Lent

- I. MSC: Approved of the minutes for February 18, 2024
- II. MSC: Approved of the agenda for February 25, 2025
- III. Communication and Announcements
 - A. E. Lowham: Travel Applications will be open early next week. Increased amount by \$800 domestically, and \$1600 internationally.
 - B. E. Lowham: GRACAS and Graduate Equity Fellowship Application has opened up.
 - C. D. Lent: Fall non-resident waiver issues for international students within Biology. Names will be forwarded to Dr. Lowham. Asked about fee waivers for next year, and there is no information at this time.
 - D. L. Diala: Asked about Certificate of Advanced Study parameters and information.
- IV. Curricular Consent Items: **MSC Approved**
 - A. **EAD Course Changes.** Changing prefixes from EAD to ELA. Deactivating courses that are no longer used. Cleaning up errors in prerequisites and adjusting course descriptions slightly. The program's two parent T-courses will automatically be converted once the others have been approved, per Jayne Ramirez in Catalog Office
 - B. **Preliminary Administrative Services Credential Program Revision.** Catalog Cleanup (current catalog copy is inaccurate and confusing). No changes actually being made, but is required since prefixes are changing and was a good time for us to make substantive changes to the way the catalog copy and credential/internship requirements were listed. Added some clarifying advising notes
- V. APM 221
 - A. D.Lent: Discussion of paragraph related to masters/doctoral blended program. Was a carryover from previous policy. Researched whether this policy is seen elsewhere in the CSU or Title V. Question: Do we keep this part in the policy, and then rewrite the title and policy introductory paragraph, or do we cut it out.

- B. S. Hernández: Met with stakeholders in KSOEHD regarding this policy. Neither EdD Coordinator or KSOEHD dean knew of the policy.
- C. D. Calleros: What would be the worst case scenario if this was removed? Discussion surrounded next steps for Senate approval, and proposal of removing it from this APM and creating a new policy for this specific case.

D. MSC Approval to redline the Policy Item XIII, pertaining to Masters to Doctoral Blended Program policy.

E. MSC Approval to accept all updates/changes to APM 221. APM will be sent after comment cleanup to the Academic Senate.

VI. English MA Program Review

- A. D. Lent: Self-study did not include much information, but 2016-2020 data shows some enrollment/graduation numbers, but it is unclear how this is broken down by option.
- B. Discussion: Would consider asking for more information for the English, MA Program Review, , but it may not be done in a timely manner. Also, how much time should this committee spend on assessment when information is not provided. What could the fallout be if a review is never closed?
- C. D. Lent: Could just explain the various issues that need to be addressed in order for UGC to move forward with a positive assessment. This would include curricular issues, graduation rates, lack of information provided, etc. Foreign Language proficiency is noted as a barrier for student enrollment
- D. L. Diala: Strengths include collaboration with community and notable leaders within the discipline

E. MSC Approval of applying the status of Conditional Continuation to the MA in English, with suggestions from UGC.

VII. Creative Writing MFA Program Review

- A. Discussion: Program Review was thorough and clear. Impressive amount of work being done by faculty, given their size and requirements for teaching. Varied backgrounds of faculty allow for some unofficial tracks within the degree. Graduation rates are solid, faculty are heavily involved and recognized in their fields. Did receive a recent new hire.
- B. N. Mahalik: Notes that the “No” response for “Closing the Equity Gap” is unclear if it refers to this program.
- C. D. Lent: Noted that the program does have some budgeting and financial constraints, and these challenges have led to abandoning some initiatives. Would like to see more waivers allocated to support students. No substantial changes need to be made.

D. MSC Approval of applying the status of Program of Exceptional Quality to the Creative Writing, MFA.

MSC to adjourn at 2:51p.m.

Agenda for Tuesday, March 4, 2025

- I. Approval of minutes from February 25, 2025
- II. Approval of agenda for March 4, 2025
- III. Communications and Announcements
- IV. Curricular Consent Items

A. Food and Nutritional Sciences Program Revision and FN 297 Course Creation

- 1. FN 297 is being created as a comprehensive exam course, and the Comprehensive Exam is being added to the Culminating Experience section.

B. Educational Leadership and Administration, MA Program Revision

- 1. Catalog cleanup (Program information update; degree requirement clarity to define core, practicum, elective and culminating experience; cosmetic updates)
- 2. Changed GWR to a passing score on the California Administrator Performance Assessment Leadership Cycle 1, eliminated ERE 244 as a requirement
- 3. Electives area adjusted to allow for pathway to choice of culminating experience, clarifying what courses can be used in this area.
- 4. Added Culminating Experience option (currently just project and thesis): Comprehensive Exam plus a required course (Currently ELA 278T, but this course will convert to an actual course soon)
- 5. Added clarifying advising notes

C. Construction Management, MS removal of GRE ([See attached memo](#))

- 1. Amends revision approved by UGC earlier this month by removing the GRE. If/once UGC approved, Alexis (DGS) will edit the copy to remove the GRE.

- V. MME MA - Program Review
- VI.