

In response to the August 11th update to the AOE's *A Strong and Healthy Start* guidance, we have created a tool in the [BSD PowerSchool portal](#) that will allow families to complete student health screenings at home each morning before leaving for school. Please find step-by-step directions below or watch the step-by-step [screencast on our YouTube page](#).

REMEMBER: It will be important to **complete the screening before 7:30 AM each morning**, if possible, because at 7:30 each morning, staff will download a report to see who has completed the screening. Those who did not complete the screening prior to 7:30 AM will have to complete the screening on-site prior to building entry. Once students arrive, staff will verify which students still need to be screened and confirm students are fever-free.

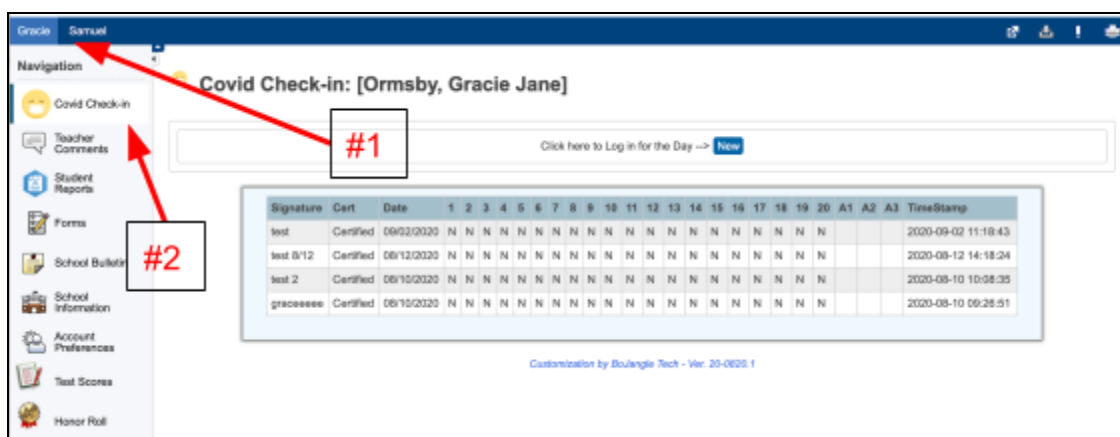
Step-by-Step Instructions

How to Complete the Screening from a Desk-Top Computer

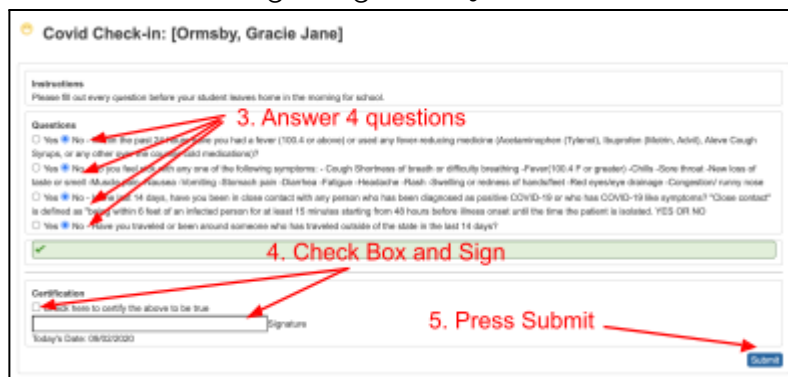
If you already have an account in Powerschool, [sign in to your Powerschool account](#).

After you have signed in:

1. Look for your student's name as shown on the bar in the upper left-hand corner. Click on the student's name that you want to fill out the form for.
2. Click on the Covid Check In Icon (see below).



3. The icon will navigate you to the screen below. Please read the questions and select YES/ NO.
4. Then check the box and add a digital signature (just initials is fine)



5. Click submit.
6. The rows that you see on the next screen are previous entries that either you or a BSD staff member did

for your student.

 Covid Check-in: [Ormsby, Gracie Jane]

Click here to Log in for the Day --> [New](#)

Signature	Cert	Date	R01	R02	R03	R04	R05	R06	R07	R08	R09	R10	R11	R12	TimeStamp
test 8/12	Certified	08/12/2020	N	N	N	N	N	N	N	N	N	N	N	N	2020-08-12 14:18:24
test 2	Certified	08/10/2020	N	N	N	N	N	N	N	N	N	N	N	N	2020-08-10 10:08:35
graceeeee	Certified	08/10/2020	N	N	N	N	N	N	N	N	N	N	N	N	2020-08-10 09:26:51

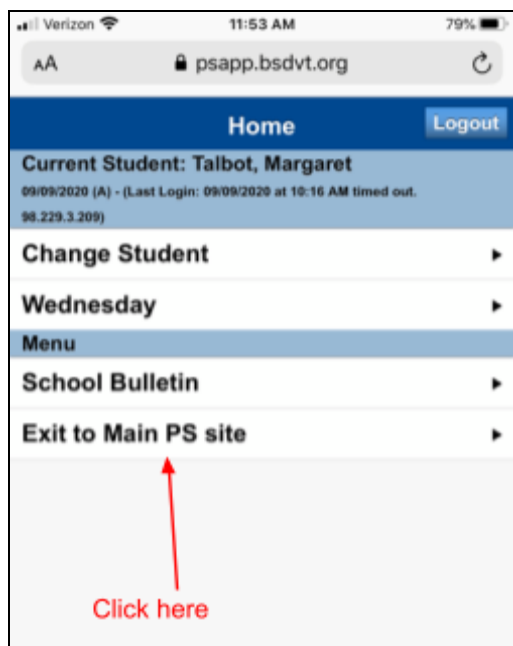
Customization by BoJangle Tech

7. If you have more students in your care, please return to step one and complete the process for all other students in your care.
8. Go to School!

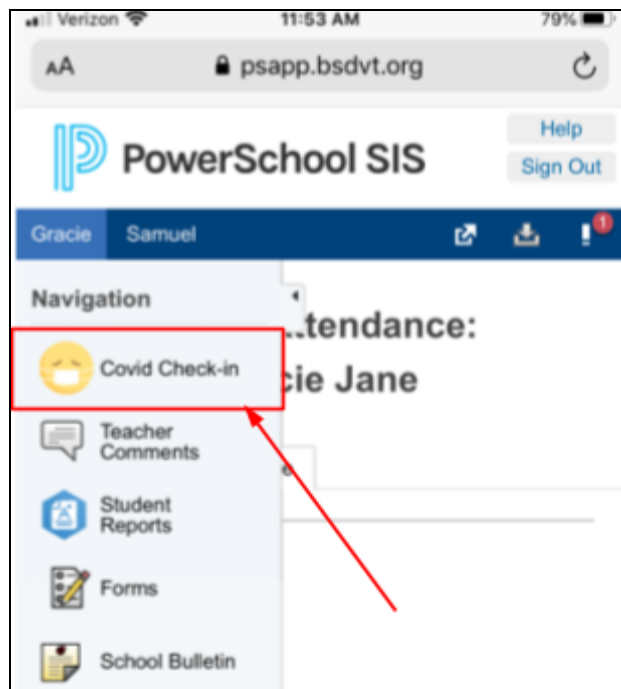
How to Complete the Screening on a Mobile Phone

If you already have an account in Powerschool, [sign in to your Powerschool account](#).

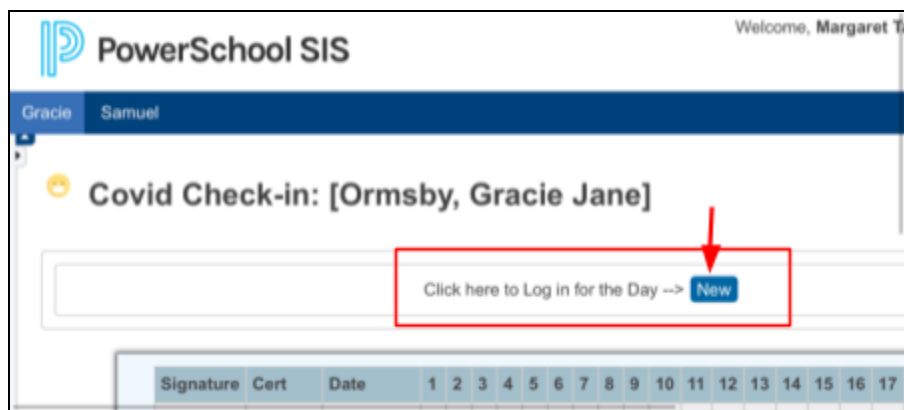
1. Once you have signed in, it may bring you to this screen. Click "Exit to Main PS Site".



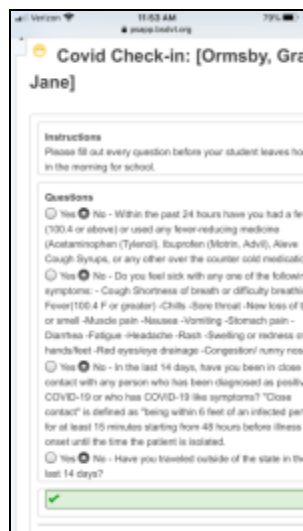
2. Once on home page, click Covid Check In.



3. Click "New" to fill out a New Form.



4. Answer 4 Questions and Press Submit.



5. Go to school!

