



RECOMMENDATION FOR CANDIDACY

To the Candidate:

- 1. Please complete Section 1 of this form.
- 2. Give a copy of the form to:
 - a. Department Chair (especially for co-curricular organizations)
 - b. Faculty member/school personnel who know your scholastic trait and leadership record.
- 3. This recommendation form will be submitted by the individuals mentioned above to the Office of Student Affairs through email, specifically to Ms. Maricel Francisco (mfrancisco0558@mc-knoller.edu.ph)

Section 1

- 1. Name of the Candidate: _____
Family Name First Name M.I
- 2. Course, Year and Section: _____
- 2. Position Desired: _____
- 3. Name of Organization: _____
- 4. Party Name: _____

To the Recommender: The person whose name appears above has filed an application for candidacy for the upcoming student elections. Your evaluation of his/her qualification will be of great help in our assessment of his/her application. Your recommendation will be held on strict confidence.

Section 2

- 1. How long have you known the applicant and in what capacity?
 - [] As the Department Chair _____ years
 - [] As his/her professor _____ years
 - [] As his/her supervisor _____ years
 - [] Others (please specify) _____ years
- 2. Do you believe that the applicant is prepared for leadership position in a College organization? Yes ___ No ___ Why?

- 3. Please describe the applicant’s potential to balance academic and leadership requirements.

- 4. Please rate the applicant by checking (4) column, which most closely describe him/her. The column headings have these meanings:

E = Excellent G = Good P = Poor
V = Very Good F = Fair NA = No basis for judgment



Characteristics	E	V	G	F	P	N
Intellectual ability						
Potential for success in major field						
Emotional maturity						
Diligence and resourcefulness						
Responsibility and initiative						
Honesty and integrity						
Originality/ingenuity						
Leadership ability						
Analytical ability						
Written expression skill in English						
Oral expression skill in English						

5. Please indicate the skills the student has that you think will contribute to her effectiveness as a leader.

6. Please indicate additional information/remarks which will help gauge the applicant better (Use additional sheet/s if necessary).

Thank you for accomplishing the form.

Printed Name: _____ Signature: _____

Position/Designation: _____

Contact Number: _____

Date this form was accomplished: _____