

SELF RELIEVING LETTER

To
The Regional Joint Director, School Education,
Multizone-1,
Warangal.

Lr. No : _____

Date: _____

Sir,

Sub: - School Education- Teacher's Transfers 2023- Web counseling-Place allotment –
Sri. /Smt. _____ GHM Gr-II
ZPHS/GHS _____ Mandal: _____,
Dist: _____
Employee ID.No. _____ - Self Relieving information- Regarding.

Ref: - 1) G.O.Ms.No: 05, S.E. (Ser-II) Dept, Dated: 25.01.2023
2) Government of Telangana, Department of School Education, Lr.Rc.No.
3) Proceedings of The Regional Joint Director, School Education Multi Zone -I, Warangal
Proc. Rc. No: _____ Dated: _____

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Adverting to the Government of Telangana, Department of School Education, Orders vide
reference (1) and (2) Sri. /Smt. _____ GHM Gr-II
ZPHS/GHS _____ Mandal: _____,
Dist: _____ exercised web options on 15.09.2023/16.09.2023 and
allotted to ZPHS/GHS _____ Mandal: _____,
Dist: _____.

Vide reference (3), I am going to join duty at ZPHS/GHS _____
Mandal: _____, Dist: _____ on __.09.2023
FN/AN. Therefore I, self relieve from duties, at ZPHS/GHS _____ Mandal:
_____, Dist: _____ on __.09.2023
FN/AN.

This is submitted for favor of your information,

Yours faithfully,

Copy to:-

- | | |
|--------------------------|------------------|
| 1) DEO _____, | Name of the HM : |
| 2) DEO _____. | ZPHS/GHS : |
| 3) STO _____ | Mandal : |
| 4) Sri/ Smt. _____ SA of | Dist : |
| ZPHS/ GHS _____ | Cell Number : |
- has been given the charge of the school.

JOINING REPORT

To
The Regional Joint Director, School Education,
Multizone-1,
Warangal.

Lr. No : _____

Date: _____

Sir,

Sub: - School Education- Teacher's Transfers 2023- Web counseling-Place allotment –
Sri. /Smt. _____ GHM Gr-II - At ZPHS/GHS _____
Mandal: _____, Dist: _____
Employee ID.No. _____ - Submission of joining report - Regarding.

Ref: - Your esteemed Office proceedings Rc.No. _____ Dated: _____.

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In connection with the subject and references cited above, I (Sri. /Smt. _____
_____ GHM Gr-II) wish to submit that I have applied for and exercised my
option for transfer through Web Counseling on Dated: _____.09.2023. I have been transferred from
ZPHS/GHS _____ Mandal: _____
Dist: _____ to ZPHS/GHS _____
Mandal: _____, Dist: _____ as per your
order.

I, Joined duties at new station ZPHS/GHS _____
Mandal: _____, Dist: _____ on
Dated: _____.09.2023 FN/AN.

This is for favor of information.

Thanking you sir,

Yours faithfully,

Copy to:-

- | | |
|-------------------------------------|------------------|
| 1) Chief Executive Office, ZP _____ | Name of the HM : |
| 2) DEO _____ | ZPHS/GHS : |
| 3) DEO _____ | Mandal : |
| 4) STO _____ | Dist : |
| 5) Stock file. | Cell Number : |