Question	Accept	Minor revisions	Major revisions	Reject
What does the organization of the article look like?	Includes the elements mentioned in the template for article type, and is easy to understand.	Organization looks good but a couple of sentences or a paragraph might need to be moved around.	Something major is missing (i.e. results, conclusion, etc.)	Organization? What organization?
Does it have a well supported argument?	Clear, concise, and somewhere in the first paragraph.	Overly wordy or vague but still clear and somewhere in the Introduction.	Present but unclear or present but doesn't match the methodology/results.	What thesis statement?
How are the grammar and mechanics?	Generally clean and clear. You can pry my Oxford comma from my cold, dead, hands.	Some significant grammatical and mechanical errors i.e. problems with verb tense throughout the entire paper or plural versus singular.	Major grammatical errors everywhere, needs a professional copy editor for clean up before being resubmitted.	Looks like a cat walked all over the keyboard and the author(s) called it good.
What is the level of disability/accessibility discussion?	Entire essay is focused on a topic related to disability/accessibility.	Some interesting sidebars that go on a little too long that are not necessarily related to the topic.	Contains a section on disability/accessibility but the paper is mostly about something else.	There is little to no discussion of disability/accessibility.
Does the article have all the necessary components for the type of article based on the article template?				
Literature review				
Is the research methodology well designed? Research basics	Research methodology is clearly explained (you have enough information that you could reproduce the study yourself), it is appropriate for answering the kinds of questions the researcher(s) ask, the limitations of the method/sample size are discussed, and if it uses human subjects (surveys, interviews, etc.) it includes acknowledgement of going through an IRB process.	Research methodology is identified and appropriate for the kinds of questions the researcher asks, but the explanation is missing an important element (limitations, data collection methods, data analysis technique, etc.)	Research methodology is identified and appropriate for the kinds of questions the researcher asks, but the explanation is missing multiple important elements (limitations, data collection methods, data analysis technique, etc.)	Research methodology doesn't make sense for the type of questions being asked (e.g., trying to prove causation using a non-representative sample) or authors didn't follow ethical processes (e.g., didn't go through IRB)