



Pre-registration Guide

How to sign up for classes for the Spring 2026 semester

Notes:

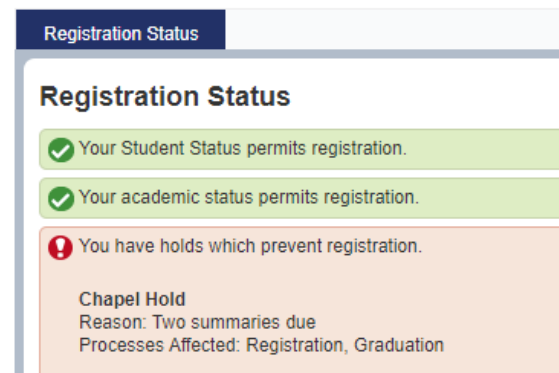
This guide is for students who are enrolled at Covenant in the Fall 2025 semester. Online pre-registration for continuing students begins October 28 for seniors who are on track to graduate in May 2026. Other groups register on the days following.

Step 1: Prepare A Plan

- **Think about which classes you should sign up for.**
 - [Click here](#) to view a list of classes.
 - Create a list of classes that you need/want to take.
 - Tools to help you know which classes to take:
 - Your Undergraduate Catalog
 - Your major's requirements (click [here](#), then click on your major)
 - Your Degree Evaluation shows how your courses apply towards the degree requirements. To view your degree evaluation, click [here](#) and then click Degree Evaluation.
 - [Four-Year Sample Plans](#)
 - The [Academic Advising](#) webpage
 - Think about the following:
 - *Do I plan to pursue the same major/minor/concentration?*
 - *Should I consider doing Priority Pre-registration?*
 - *Should I consider May Term?*

- **Check your Registration Status.**

- Login to [Banner](#)
- In Banner, click "Student"
- Click "Registration Site"
- Click "Prepare for Registration"
- Select the Spring 2026 term
 - Your registration time window displays.
 - Resolve any holds as quickly as you can. Don't wait until the last minute to address your holds!



The screenshot shows the 'Registration Status' page in the Banner system. It has a dark blue header with the text 'Registration Status'. Below the header, the title 'Registration Status' is repeated. There are three status boxes: a green box with a checkmark stating 'Your Student Status permits registration.', another green box with a checkmark stating 'Your academic status permits registration.', and a red box with an exclamation mark stating 'You have holds which prevent registration.' Below the red box, it specifies 'Chapel Hold' with the reason 'Two summaries due' and the processes affected: 'Registration, Graduation'.

Registration Status
✓ Your Student Status permits registration.
✓ Your academic status permits registration.
! You have holds which prevent registration. Chapel Hold Reason: Two summaries due Processes Affected: Registration, Graduation

- **Schedule a meeting with your faculty advisor**

Who is my advisor?

[Click here](#) to find out.

Step 2: Meet with your faculty advisor

- **Things to talk about:**
 - Which classes should I take?
 - Your major, minor, concentration, or certificate. Any changes to make?
 - Am I on track to graduate on time?
 - May Term or summer classes
 - Any other academic questions you have
- **Get your Alternate PIN**
 - You need the PIN to register online
 - Your advisor provides the Alternate PIN code. You must meet with your faculty advisor to get the PIN.
 - The PIN is 6 digits. For example, 123456.
 - You will enter the PIN on Banner when your registration time comes.
- **Consider Priority Pre-registration**
 - Need a specific section because other sections conflict with sports, health needs, other classes or something else? You may request priority for a specific section of multiple-section classes to reduce conflicts.
 - Multiple-section classes only.
 - Form available from faculty and coaches
 - Examples:

example 1	example 2	example 3
<p>Tony will take ECO 201 and HIS 112.</p> <p>He will request priority for ECO 201 section 2 because it fits with HIS 112.</p> <p>ECO 201 section 1: MWF 9:00 X ECO 202 section 2: MWF 10:00 ✓ HIS 112 section 1: MWF 9:00</p>	<p>Isabelle needs to take BIO 112.</p> <p>She also has basketball practice and games during the afternoons.</p> <p>She requests section 1 to minimize conflicts with the labs.</p> <p>BIO 112-1 labs: Tuesday mornings ✓ BIO 112-2 labs: Tuesday afternoons X</p>	<p>Emily needs to take Doctrine 1.</p> <p>Friends tell Emily that Dr. Calvin is a fun and easy professor.</p> <p>All Doctrine sections fit Emily's class schedule.</p> <p>Emily requests priority for Dr. Calvin's section of Doctrine 1.</p>
<p>Approved. Requests that solve class conflicts are often granted.</p>	<p>Typically approved if seats are available. We try to allow requests that solve a conflict between a required class and an extracurricular activity or health concern.</p>	<p>Typically denied. Requests are not approved when the only reason is preference for a particular professor..</p>

Step 3: Pre-register on Banner on your pre-registration day

- Login to [Banner](#)
- Click Student
- Click Registration Site
- Click Register for Classes
- Select Spring 2026
- Enter your Alternate PIN
- Click Continue

Search for the classes that you want to take.

Add the classes.

Your class schedule should include 12 or more credit hours.

Click the  button to save the classes.

If you do not click the  button, then the classes won't save.



Error message appears?



Sometimes classes don't add to students' schedules successfully. You may need to troubleshoot these issues:

- **Closed – waitlisted:** The class is already full. You can choose to add your name to the class's waiting list. See next page for details.
- **Prerequisite and Test Score Error:** The class requires a prerequisite or test score that you do not have.
- **Time conflict:** Two of your classes meet at the same time.
- **Restricted:** The class may be limited to certain class levels (e.g. Seniors only) or certain majors.

If you are blocked from registering for a class and you believe this is an error, then send an email to the class's instructor, your advisor, and the Office of Records (records@covenant.edu).

Also consider...

Closed Classes and Waitlists:

- If you try to register for a class and it is closed, then you can add your name to the waitlist. To do this, you must select "Waitlisted" under the ACTION field on the right of the screen, and then click Submit. If the ACTION field states "None" that means no action has been taken and your name is not on the waitlist.
- The Office of Records staff monitors waiting lists. If a seat opens for you, you will receive an email notification.
- If you are waitlisted for a class, it is wise to pre-register for a different class as a backup plan. There is no guarantee that a seat will open for you in the full class.

Changing a class's credits hours or grade mode

Email the Office of Records at records@covenant.edu to change the grading mode of a class to Pass/Fail or to change the number of credits for variable-credit classes.

Pass/fail grading is available to seniors and juniors who have a gpa of 2.70 or above in their Covenant classes.

Pass/fail is for electives only; not for core classes or classes in your major/minor/concentration, with a few exceptions.

Special Note to seniors who plan to graduate in May 2026:

As you create a plan for next semester's classes, please remember the following:

- All courses in the Core Curriculum must be completed.
 - All requirements for your major must be completed.
 - You must finish with 126 earned credit hours or more.
 - Your final course grade must be C- or better in courses that count towards your major, minor, or concentration.
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Quick Reference Sheets

Core distribution, diversity, global awareness courses offered in the Spring 2026 semester

Days: M=Monday T=Tuesday W=Wednesday R=Thursday F=Friday

Social Science

	Days	Begins	Ends	CRN
POL 210 International Relations.....	MWF	1:00pm	1:50pm	5024
PSY 120 Introductory Psychology.....	MWF	8:00am	8:50am	5033
PSY 120 Introductory Psychology.....	MWF	1:00am	1:50am	5034
PSY 330 Lifespan Development.....	MWF	9:00am	9:50am	5033
SOC 141 Principles of Sociology.....	MWF	8:00am	8:50am	5231
SOC 201 Sociology of Sport.....	MWF	10:00am	10:50am	5237
SOC 341 The Family.....	TR	8:00am	9:15am	5233

Fine Arts

	Days	Begins	Ends	CRN
ART 110 Drawing Principles.....	MWF	8:00am	9:50am	5214
ART 270 Introduction to Art History.....	MWF	10:00am	10:50am	5222
COR 160 Creative Arts Foundations, section 1^.....	MWF	1:00pm	1:50pm	5375
COR 160 Creative Arts Foundations, section 2^.....	MWF	1:00pm	1:50pm	5376
COR 160 Creative Arts Foundations, section 3^.....	MWF	1:00pm	1:50pm	5377
MUS 151 Introduction to Musical Style.....	MWF	9:00am	9:50am	5522
MUS 151 Introduction to Musical Style.....	MWF	2:00pm	2:50pm	5521
MUS 161 Introduction to Musical Structure.....	TR	9:30am	10:45am	5177
THT 202 Introduction to Theatre.....	TR	1:00pm	2:15pm	5481
	M	7:00pm	9:00pm	
THT 202 Introduction to Theatre.....	TR	1:00pm	2:15pm	5482
	T	7:00pm	9:00pm	
THT 235 Acting I.....	MWF	11:45am	12:35pm	5483
	M	2:00pm	3:30pm	
THT 315 Screenwriting*.....	TR	4:00pm	5:15pm	5487

^COR 160 is open to first-year students

Cultural Inquiry

	Days	Begins	Ends	CRN
ART 371 Women, Art, and Culture*.....	T	7:00pm	9:45pm	5225
CDV 350 Poverty Innovations I*.....	MWF	8:45am	9:50am	5454
COS 270 AI, Algorithms, and Society*.....	MWF	9:00am	9:50am	5060
EDU 234 Teaching in a Pluralistic Society*.....	TR	9:30am	10:45am	5467
HIS 352 History & Culture of African Americans Since 1865.....	MWF	2:00-2:50pm		5018
MUS 151 Introduction to Musical Style.....	MWF	9:00am	9:50am	5522
MUS 151 Introduction to Musical Style.....	MWF	2:00pm	2:50pm	5521
PHI 151 Nonwestern Philosophy.....	MWF	11:45am	12:35pm	5127
SOC 419 Social Diversity and Inequality*.....	MWF	9:00am	9:30am	5232

*Courses marked with an asterisk * have prerequisites.

Visit courses' prerequisites here:

<https://catalog.covenant.edu/content.php?catoid=29&navoid=668>

Humanities

	Days	Begins	Ends	CRN
ASL 202 Intermediate American Sign Language II*.....	TR	7:30pm	8:45pm	5156
BIB 303 History & Expansion of Christianity II*.....	W	7:00pm	9:50pm	5202
ENG 204 American Literature: 1865-1965.....	TR	8:00am	9:15am	5142
FRE 202 Intermediate French II*.....	MWF	1:00pm	1:50pm	5160
HIS 112 History of the United States II.....	MWF	8:00am	8:50am	5010
HIS 199 Reading Seminar in US History II*.....	MWF	9:00am	9:50am	5011
HIS 214 Age of Europe 1550-1871.....	MWF	1:00pm	1:50pm	5012
HIS 313 History & Expansion of Christianity II*.....	W	7:00pm	9:50pm	5203
HIS 352 History & Culture of African Americans since 1865...	..MWF	2:00pm	2:50pm	5018
PHI 101 Introduction to Philosophy.....	MWF	9:00am	9:50am	5124
PHI 101 Introduction to Philosophy.....	MWF	10:00am	10:50am	5125
PHI 151 Nonwestern Philosophy.....	MWF	11:45am	12:35pm	5127
SPA 202 Intermediate Spanish Conversation/Reading*... <i>tbd</i>		<i>tbd</i>	<i>tbd</i>	5201

Natural Science Lab

	Days	Begins	Ends	CRN
NSC 105 Physical Science.....	Class: MWF	3:00pm	3:50pm	5002
	Lab: T	2:30pm	5:15pm	
NSC 109 Current Issues in Environmental Science...				
	Class: MWF	11:45am	12:35pm	5252
	Lab: T	8:00am	10:45am	
NSC 114 Biodiversity and Stewardship.....	Class: MWF	10:00am	10:50am	5526
	Lab R	1:00pm	3:45pm	

Global Awareness

	Days	Begins	Ends	CRN
BIB 303 History & Expansion of Christianity II*...W		7:00pm	9:50pm	5202
CDV 210 Theory of Community Development.....	TR	9:30am	10:45am	5453
COR 325 Global Trends in the 21st Century*.....	MWF	10:00am	10:50am	5032
HIS 313 History & Expansion of Christianity II*...W		7:00pm	9:50pm	5203
HIS 340 US Foreign Relations Since 1919.....	MWF	8:00am	8:50am	5017
POL 210 International Relations.....	MWF	1:00pm	1:50pm	5024

Courses marked with an asterisk() have prerequisites.

Days: M=Monday T=Tuesday W=Wednesday R=Thursday F=Friday

The Social Science, Fine Arts, Natural Science Lab, and Humanities distributions must be fulfilled with a course from a department *other than* your major's department.

The Diversity and Global Awareness requirements don't have to be outside of your major's department. They can be from your major's department or a different department.

A course cannot be double-counted to fulfill two of the above six requirements. For example, a student can use PSY 333 Cross-Cultural Psychology to count towards either the Social Science or Diversity requirements, but not both.

Visit the following website to search courses and their prerequisites: [Course Descriptions](#)