



HOW TO USE THE TEMPLATE

World Fair Trade Day 2020 Activity

YOUTUBE TUTORIAL: https://www.youtube.com/watch?v=XiD5vk4E_2A



STEP 1

Find the templates on Canva following this **link**:

https://www.canva.com/design/DAD7q6PYQns/share/preview?token=EFrSVeyaw7Gspayx-Gl3Uw&role=EDITOR&utm_content=DAD7q6PYQns&utm_campaign=designshare&utm_medium=link&utm_source=sharebutton

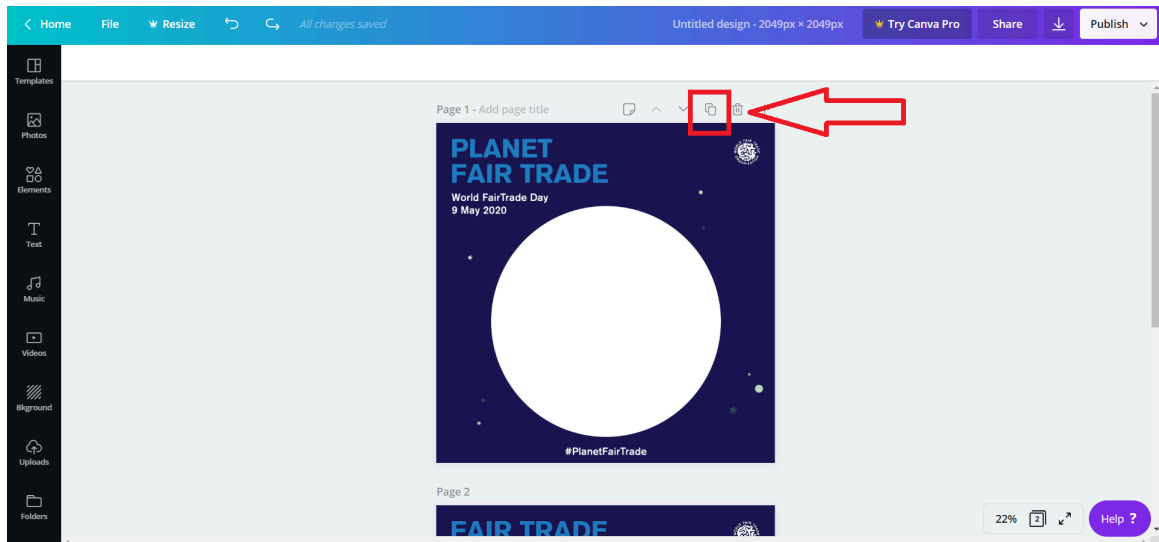
You don't have an account on Canva yet? Create one easily here: [Log in](#)

STEP 2: Copy the template

You will find 2 templates: Planet Fair Trade AND Fair Trade Solidarity. **CHOOSE YOUR FAVOURITE.**



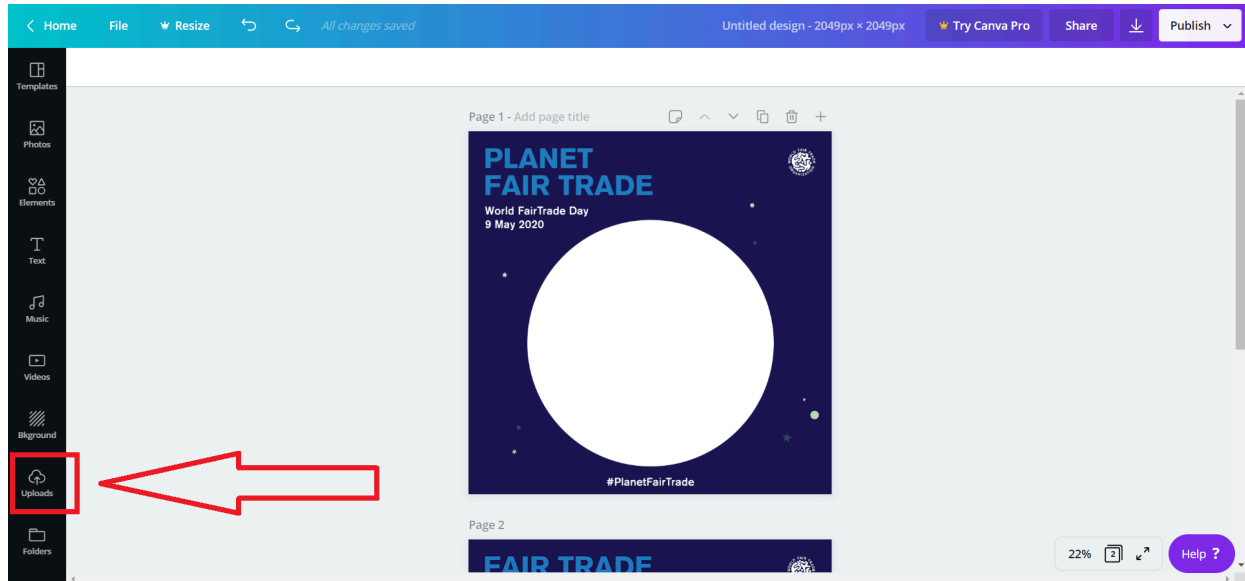
Click on the “**Copy Page**” icon on the top of the template.



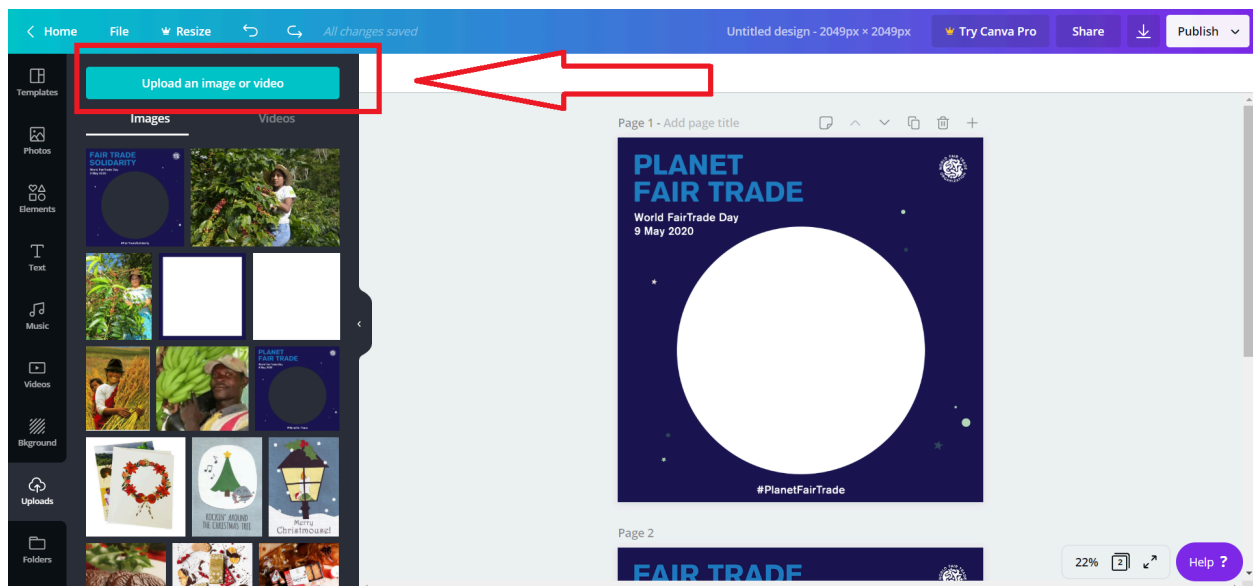
Edit on the new slide that you have created to keep the original template clean.

Step 3: Upload your image

Now you need to **upload your image** to Canva. Click on the “Upload” icon:



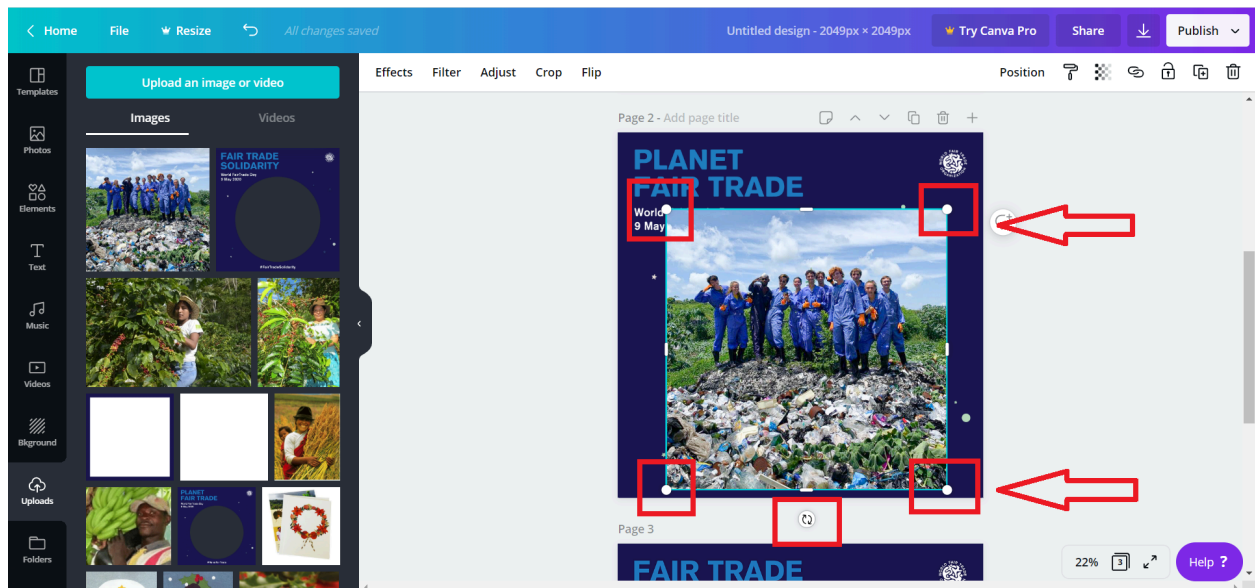
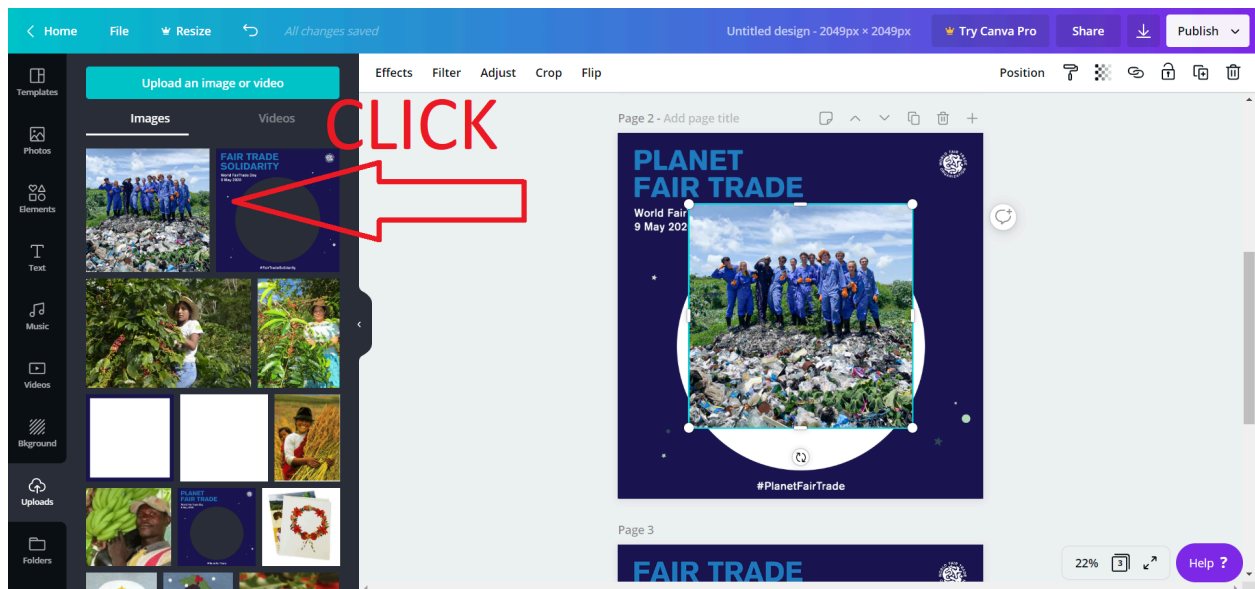
Click on “Upload an image or video”



Select the image that you want to put on the template.

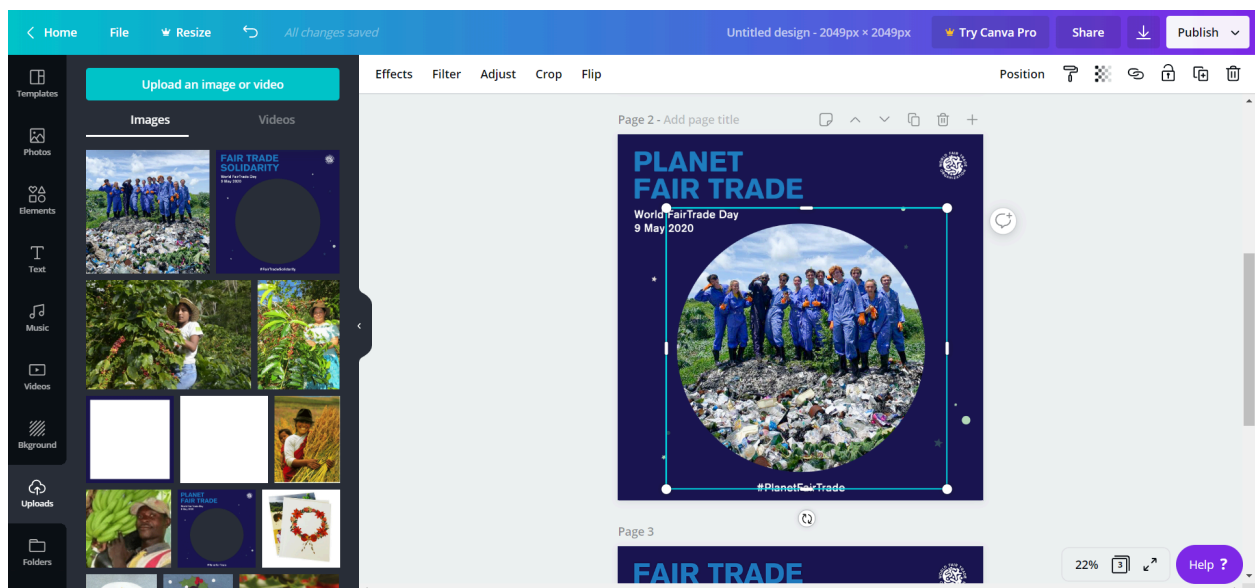
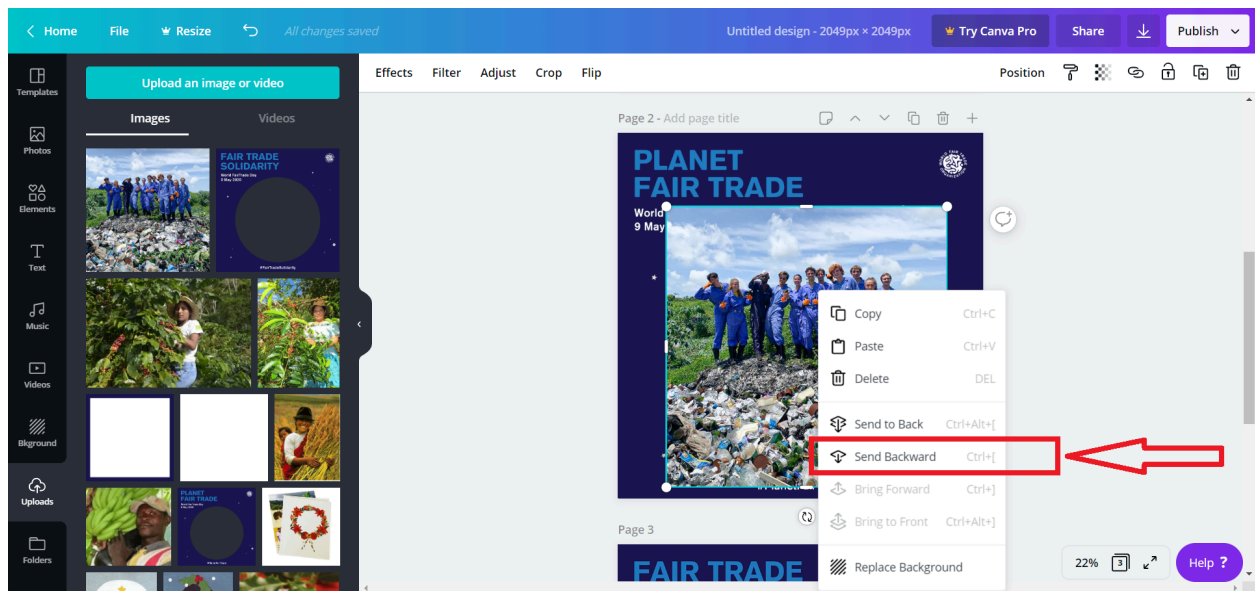
Step 4: Place your image

Click on the image that you just uploaded and it will appear on the template. Now it's OVER the template. You can make it bigger or smaller using the controls at the corners and move it around. **Try to adjust it** as you will want it to appear in the circle.



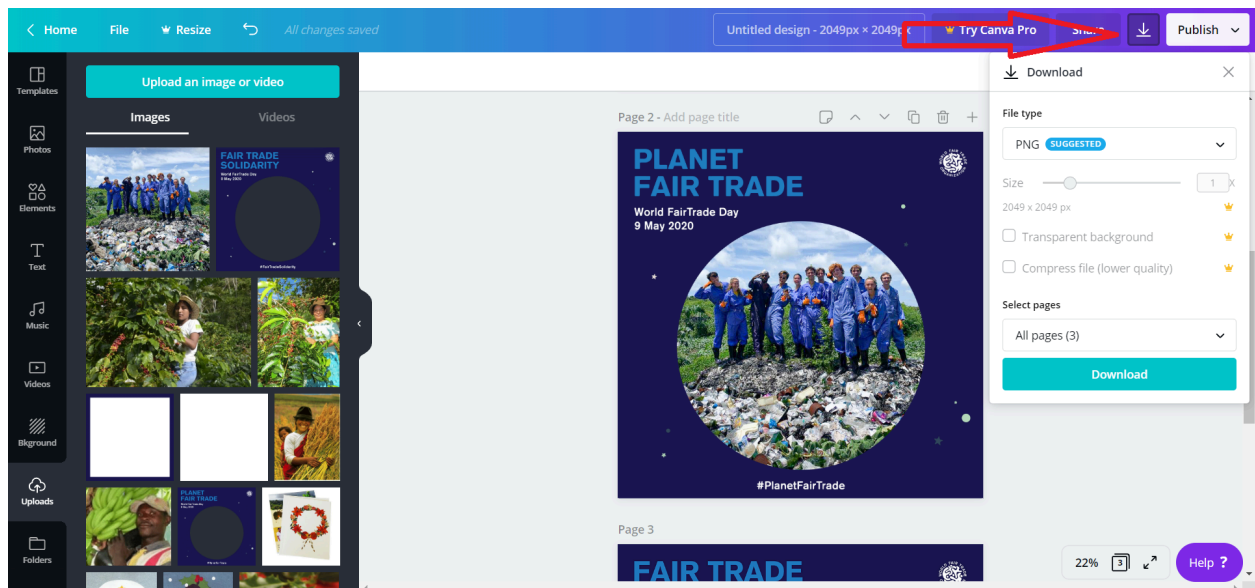
Step 5: Place backward

Right click on your image and click “**Send Backward**”. It will be placed under the template. **You can still resize** your image and **move** it around to adjust it to the template.

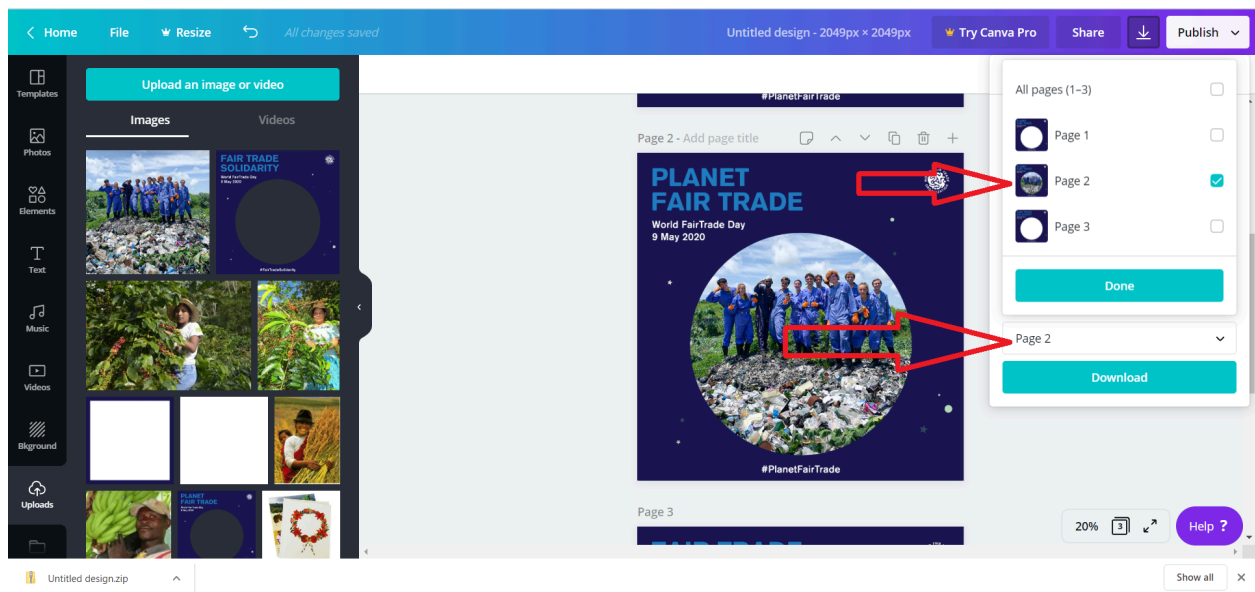


Step 6: Download

Now you can **save it** on your computer! Click the “Save” icon



Select the **page** that you want to download and choose the one with your template.



Finally, click “**Download**”.

Please, **remove the page** you create once you’re done. Post on your social media using **#PlanetFairTrade**, **#FairTradeSolidarity** and **#StayHomeLiveFair**.