CUPERTINO UNION SCHOOL DISTRICT

Eisenhower Elementary School Site Council

Meeting Minutes — September 16, 2026

Location: ALC and Google Meet

Facilitators: Bryan Ly (Parent, acting Chair) and Deborah Lopez (Principal)

Status: *DRAFT — to be presented for approval at the November 4, 2026 meeting*

1. Call to Order

The meeting was called to order at 3:21 PM by Bryan Ly. The acting Chair noted that the meeting is a public meeting held under the council's bylaws, that the agenda was posted at least 72 hours in advance, and that all members of the public are welcome to attend.

2. Roll Call and Establishment of Quorum

Member	Position	Attendance
Deborah Lopez	Principal	Present
Jennifer Regier	Teacher	Present
Suzanne Matheny	Teacher	Present
Dave Blair	Teacher	Present
Maureen Chenette	Classified Staff	Present
Bryan Ly	Parent	Present
Lamiaa Elrefael	Parent	Present
Adam Dema	Parent	Present
Smruti Baliarsingh	Parent	Absent
Vinod Natarajan	Parent	Absent

Eight of **ten** members were present. A quorum was established.

3. Approval of Minutes

The council reviewed the minutes of the May 5, 2026 meeting.

> **MOTION** To approve the minutes of the May 5, 2026 meeting.
> **Moved:** Jennifer Regier **Seconded:** Dave Blair
> **Vote:** 8-0-0. Motion passed.

4. Principal Update

Principal Lopez presented an update on school programs:

- **SPSA goals:** The district has approved reviewing SPSA goals later in the school year. The council will return to the SPSA goals at an upcoming meeting.
- **School safety:** Safety goals, including fire drill procedures and disaster preparedness, may be reviewed earlier in the year, beginning at the next meeting.
- **PBIS:** Eisenhower was recognized by the state at the Gold level. PBIS goals will be reviewed by the council. The school is kicking off the year by handing out GET tickets, which students can redeem at the Eagle Store later in the year.
- **Eagle Excellence:** The monthly Eagle Excellence award will begin in October.
- **Portrait of a Learner:** POL includes seven competencies. This year's focus is Resilient Learner and Global Contributor.

Reports: No formal reports were presented. Dave Blair noted that storage sheds have been installed to hold emergency and disaster supplies, and a new gate was installed.

5. Public Comment

No members of the public were present or joined via Google Meet. No public comments were received.

6. Discussion/Action

a. Review of School Site Council Process

Principal Lopez described the purpose of the SSC: goal setting and planning for the school. The acting Chair reviewed the council's responsibilities under the bylaws, including development and monitoring of the School Plan for Student Achievement (SPSA), review and adoption of the Comprehensive School Safety Plan by March 1, open-meeting requirements, voting procedures, and officer roles. The acting Chair noted that the bylaws require at least five meetings per year, at least two held jointly with ELAC, and a meeting schedule established by September 30.

b. Confirming Members

The bylaws require a minimum of ten members: five school members and five parent/community members. The council reviewed its 2026–27 membership:

School Members	Parent/Community Members
Deborah Lopez — Principal	Bryan Ly
Jennifer Regier — Teacher	Lamiaa Elrefael
Suzanne Matheny — Teacher	Adam Dema
Dave Blair — Teacher	Smruti Baliarsingh
Maureen Chenette — Classified Staff	Vinod Natarajan

> **MOTION** To confirm the ten members listed above as the School Site Council for 2026–27.
> **Moved:** Deborah Lopez **Seconded:** Jennifer Regier
> **Vote:** 8-0-0. Motion passed.

Officers

> **MOTION** To elect Bryan Ly as Chairperson for 2026–27.
> **Nominated:** Deborah Lopez **Seconded:** Dave Blair
> **Vote:** 8-0-0. Motion passed.

Secretary: No member volunteered. Election of a Secretary will be an action item at the next meeting.

Terms of Office

The bylaws recommend staggered two-year terms. The council noted current member tenure:

- Suzanne Matheny, Jennifer Regier, Dave Blair — second year
- Maureen Chenette — new this year
- Lamiaa Elrefael, Vinod Natarajan — joined May 2026
- Adam Dema — new this year
- Smruti Baliarsingh — serving the full year
- Bryan Ly — serving the full year

7. Agenda Setting

The council discussed the following proposed meeting schedule for the 2026–27 school year. All meetings are 3:15–4:00 PM and to be held hybrid in-person and virtually.

Date	Notes
Wednesday, November 4, 2026	
Wednesday, December 2, 2026	
Wednesday, January 27, 2027	Comprehensive School Safety Plan
Wednesday, March 3, 2027	
Wednesday, April 7, 2027	

No formal vote was taken because adoption of the calendar was not a posted action item. The schedule will be published by September 30, as the bylaws require, and adoption of the 2026–27 meeting calendar will be placed on the November 4 agenda as an action item.

Items for future agendas:

- Election of a Secretary (action)
- Adoption of the 2026–27 meeting calendar (action)
- School safety goals — fire drills and disaster preparedness
- PBIS goals
- SPSA goals review (later in the year, per district guidance)

8. Adjournment

The next meeting is Wednesday, November 4, 2026 at 3:15 PM. The meeting was adjourned at 4:14 PM.

Reference Materials

- Minutes of the May 5, 2026 meeting (approved at this meeting)
- Eisenhower Elementary 2025 School Plan for Student Achievement (SPSA)

Minutes prepared by Bryan Ly, Chair, in the absence of a Secretary.

CUPERTINO UNION SCHOOL DISTRICT

Eisenhower Elementary School Site Council

Meeting Minutes — November 4, 2026

Location: ALC and Google Meet

Facilitators: Bryan Ly (Parent, Chair) and Deborah Lopez (Principal)

Status: *DRAFT — to be presented for approval at the December 2, 2026 meeting*

1. Call to Order

The meeting was called to order at —- PM by Bryan Ly. The Chair noted that the meeting is a public meeting held under the council's bylaws, that the agenda was posted at least 72 hours in advance, and that all members of the public are welcome to attend.

2. Roll Call and Establishment of Quorum

Member	Position	Attendance
Deborah Lopez	Principal	
Jennifer Regier	Teacher	
Suzanne Matheny	Teacher	
Dave Blair	Teacher	
Maureen Chenette	Classified Staff	
Bryan Ly	Parent	
Lamiaa Elrefael	Parent	
Adam Dema	Parent	
Smruti Baliarsingh	Parent	
Vinod Natarajan	Parent	

— of **ten** members were present. A quorum was established.

3. Approval of Minutes

The council reviewed the minutes of the September , 2026 meeting.

> **MOTION** To approve the minutes of the Sept. 16, 2026 meeting.
> **Moved:** **Seconded:**
> **Vote:**

4. Principal Update

Principal Lopez presented an update on school programs:

5. Public Comment

6. Discussion/Action

- Adoption of the 2026–27 meeting calendar (action)

Approve schedule for the 2026–27 school year. All meetings are 3:15–4:00 PM and to be held hybrid in-person and virtually.

Date	
Wednesday, November 4, 2026	
Wednesday, December 2, 2026	
Wednesday, January 27, 2027	
Wednesday, March 3, 2027	
Wednesday, April 7, 2027	

- Election of a Secretary (action)

7. Agenda Setting

Set Agenda for future meetings

Date	Notes
Wednesday, November 4, 2026	
Wednesday, December 2, 2026	
Wednesday, January 27, 2027	Comprehensive School Safety Plan
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Items for future agendas:

- School safety goals — fire drills and disaster preparedness
- PBIS goals
- SPSA goals review (later in the year, per district guidance)

8. Adjournment

The next meeting is —----------at 3:15 PM. The meeting was adjourned at —------PM.

Reference Materials

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- Eisenhower Elementary 2025 School Plan for Student Achievement (SPSA)

Minutes prepared by

Slides