



**Alameda County Early Care & Education Planning Council
Executive Committee**

Minutes

04/05/2022

[Zoom](#)

Attendees: Erica Harrell, Jennifer Cabán, **Katie Honegger, Kym Johnson**, Mary Hekl, Mona Shirk, Susan Jeong, Vincent Cheng

Absent: Ana Rasquiza, Yesenia Chavez

Call to Order: Katie called the meeting to order at 1:34 PM. Katie led welcome and introductions. Katie introduced guest Mona Shirk of Hively.

Consent Calendar: Katie motioned to approve the [agenda](#) and [minutes](#). Kym moved and Jenn seconded. Roll call vote taken. Jenn, Kym and Katie approved, Vincent abstained.

Vote to recommend Hively representative for Appointment to LPC filling current vacancy

Katie motioned to recommend Mona for appointment as member to the Steering Committee. Jenn moved and Vincent seconded. Roll call vote taken. Kym, Mona Shirk will represent Hively at the Planning Council. Kym will do a brief onboarding with Mona.

Assigning Buddies for New Members & Buddy Roles

How are buddies assigned? Expectations? Give buddies the latitude to shape their relationship. Susan will do matchmaking.

Appointment of Terra Lee as QA Committee Co-Chair

Terra lee appointed as Co-Chair to the Quality Advisory Committee.

Nominating Committee

The nominating committee met and discussed a new direction in the way that nominations will take place. Susan is working on a form to push out to the membership for Chair-Elect nominations. The vote will take place via Google forms.

Budget request letter to Sen. Skinner

More information requested in regards to our exact asks. Our current ask is to increase LPC statewide funding allocation to 10 million currently it's 3.7. Senator Skinner's office posed the questions, "how does investing in a LPC result in increasing slots and how does investment in the LPC support the early education workforce."

LPC Zip Code Priorities Report

Katie motioned to approve the re-submission of the 2021 zip code priority data which utilized 2018 data information. Kym moved and Vincent seconded. Roll call vote taken. Kym, Jenn, Vincent, Erica and Katie approved.



By-Laws Committee – Review and Approval of By-Laws

Kym presented the draft of the Task Force Summary Update Overview. Suggestions and input taken and added to the draft. By-Laws to be reviewed/recommended at the May meeting. To be voted on as a full Steering Committee at the end of May.

Role of LPC in UPK/UTK

Suggestion made to provide resources to providers to assist defining the role of LPC. A deeper conversation to be had at a later meeting.

State Contractors Committee

Suggestion made to revisit the structure of the State Contractors meeting. The true purpose of this committee is not being fulfilled at this time.

Agenda Items for May – Executive Committee

- State Contractors Committee discussion
- Bylaws

Agenda Items for April – Steering Committee

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Other Emerging Topics

Adjournment

Meeting adjourned at 3:32 PM. Next meeting May 3, 2022.