2022 International Design Study
Forum and Conference

Topic Title

First Name Last Name[a], First Name Last Name[b] and First Name Last Name[c]

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ABSTRACT

The abstract should contain no more than 300 words. It should indicate the techniques used and summarize the most important results. Please ask a copyeditor to review and revise the contents before submitting your file for layout editing. This document shows the desired format and appearance of a manuscript prepared for the Proceedings of the International Design Study Forum and Conference 2022, in Taiwan. It is adapted from spie.dot (Version 2.8), which is a template for Microsoft Word. It contains general formatting instructions and hints about how to use it. Authors of papers to proceedings have to type these in a form suitable for direct photographic reproduction by the publisher. In order to ensure uniform style throughout the volume, all the papers have to be prepared strictly according to the instructions set below. The publisher will reduce the camera-ready copy to 75% and print it in black only. For the convenience of the authors template files for MS Word 6.0 (and higher) are provided.

Keywords: *Research Format, Microsoft word. (no more than 5 Key words)*

1 INTRODUCTION

1.1 Type area

The text should fit exactly into the type area of 170 × 247 mm. For correct settings of margins in the Page Setup dialog box.

1.2 Typefont, typesize and spacing

Use Times New Roman 12 point size and 15 point line spacing (Normal; text tag). Use roman type except for the headings (Heading tags), parameters in mathematics (not for log, sin, cos, ln, max., d (in d*x*), etc), Latin names of species and genera in botany and zoology and the titles of journals and books which should all be in italics. Never use bold, except to denote vectors in mathematics. Never underline any text. Use the small font (10 points on 11 points line space) for tables (Table tags), figure captions (Figure caption tag) and the references (Reference text tag). Never use letter spacing and never use more than one space after each other.

2 TITLE AND AUTHOR INFORMATION

2.1 The correct template

The article title appears centered at the top of the first page. The title font is 18 point, bold. The rules for capitalizing the title are the same as for sentences; only the first word, proper nouns, and acronyms should be capitalized. Avoid using acronyms in the title, unless they are widely understood. Consider the possibility that people outside your area of expertise might read your article.

The list of authors immediately follows the title after a blank space. The font is 14 point, normal with each line centered. The authors' affiliations and Country follow the author list after another blank line, in 12-point, normal font and centered. Do not use acronyms in affiliations and addresses. For multiple affiliations, each affiliation should be separated by a semicolon. Italicized superscripts may be used to identify the correspondence between the authors and their respective affiliations.

2.2 Copying old text onto new file

Open your old file and the new file. Switch between these two with the Window menu. Select all text of the old file (excluding title, authors, affiliations and abstract) and paste onto bottom of new file, after having deleted the word INTRODUCTION. Check the margin setting (Page Setup dialog box in File menu) and column settings (see Table 1 for correct settings). After this copy the texts which have to be placed in the frames. In order to avoid disruption of the text and frames, copy these texts paragraph by paragraph without including the first word (which includes the old tag). It is best to first retype the first words manually and then to paste the correct text behind. When the new file contains all the text, the old tags in the text should be replaced by the new Balkema tags. Before doing this apply automatic formatting (AutoFormat in Format menu).

Table 1. Fonts sizes to be used for various types of text

Type	Size
Article title	18 pt., bold, centered
Author names	14 pt., normal, centered
Affiliations ,City, Country	12 pt., Italics, centered
Section heading	12 pt., bold,, left justified (all caps)
Subsection heading	12 pt., Italics, left justified
Sub-subsection heading	12 pt., Italics, left justified
Normal text	12 pt., normal
Figure and table caption	10 pt., bold

2.3 Abstract frame

If there are no further authors place the cursor one space behind the word ABSTRACT: and type your abstract of not more than 300 words.

2.4 First line of text or heading

If your text starts with a heading, place the cursor on the I of INTRODUCTION and type the correct text for the heading. Now delete the word INTRODUCTION and start with the text after a return. This text should have the tag First paragraph.

If your text starts without a heading you should place the cursor on the I of INTRODUCTION, change the tag to First paragraph and type your text after deleting the word INTRODUCTION.

3 LAYOUT OF TEXT

3.1 Listing and numbering

When listing facts use either the style tag List signs or the style tag List numbers.

3.2 Tables

Type the caption above the table to the same width as the table (Table caption tag). See for example Table 1. To be properly reproduced in the Proceedings, all text and figures must fit for A4-size paper (21.0 cm by 29.7 cm).

An author may use this template by substituting his/her own text in each field or by deleting all the text and employing the relevant style from the style list.

3.3 Figure captions

Always use the Figure caption style tag (10 points size on 13 points line space). Place the caption underneath the figure.



Figure 1. Yuntech Design Research

aption.' Leave about one lines of space between the figure caption

sert the information in the text. In tables the following reference and the actual footnotes set directly underneath the table.

Conclusions should state concisely the most important propositions of the paper as well as the author's views of the practical implications of the results.

4 PHOTOGRAPHS AND FIGURES

Photographs should be with good contrast and preferably in TIFF or EPS format (see Artwork document). Photographic reproductions cut from books or journals, photocopies of photographs and screened photographs are unacceptable. The proceedings will be printed in black only. For this reason avoid the use of colour in figures and photographs. Colour is also nearly always unnecessary for scientific work.

5 PREFERENCES, SYMBOLS AND UNITS

Consistency of style is very important. Note the spacing, punctuation and caps in all the examples below.

6 SUBMISSION OF MATERIAL TO THE EDITOR

The camera-ready copy PDF file of the complete paper should be sent to the editor, together with the MsWord. All figures should be included as high resolution file in the PDF and word file (see artwork document).

7 DEADLINE

The above material should be with the editor before the deadline for submission. Any material received too late will not be published.

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