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## DEVELOPING THE POTENTIAL OF YOUNG PEOPLE, FAMILIES & THE COMMUNITY

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### **EMPLOYMENT APPLICATION FORM**

**FULL NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**DATE OF BIRTH:** \_\_\_\_\_

**POSITION APPLYING FOR:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

#### **1. EDUCATION, QUALIFICATIONS AND COURSES**

##### **EDUCATION**

**Please list (from most recent) all Schools, University/College and dates attended (from/to):**

##### **QUALIFICATIONS**

**Please list all qualifications and grades:**

##### **COURSES ATTENDED**

**Please list any additional vocational courses attended and results:**

## 2. EMPLOYMENT AND VOLUNTEERING

### EMPLOYMENT HISTORY

**Please list (from most recent) employers name, address, position held and responsibilities as well as dates of start and finish (please also explain any gaps).**

### VOLUNTEERING HISTORY

**Please list (from most recent) all volunteering roles, organisations, dates and responsibilities.**

### **3. HOBBIES AND INTERESTS**

**Please list hobbies and interests**

### **4. REFERENCES (3 current references will be required)**

**Reference 1 (MUST be most recent employer)**

**Name:**

**Address:**

**Telephone Number:**

**E-mail address:**

**Dates of employment:**

**Reason for leaving:**

**Reference 2 (MUST have known applicant for over 5 years)**

**Name:**

**Address:**

**Telephone Number**

**E-mail address:**

**Capacity:**

**Length of time known:**

**Reference 3 (can be either previous employer, voluntary organisation or personal reference)**

**Name:**

**Address:**

**Telephone Number:**

**E-mail address:**

**Capacity known:**

**Length of time known:**