

In Attendance (*denotes the attendance was via zoom)

Executive Members: Beth E, Kerri F, Christina S, Nicole M, Corinne H, Kim N

PAC Members: Tania R*, Christina H, Shawn W, Ashley B*, Nicole S*, Melissa S*

School Admin: Nicole V, Tanya D*

Other Guests:

Albion Elementary School PAC
January 20th, 2026 at 6:30pm - Hybrid
Agenda

1. Call to order, welcome introductions/attendance, etiquette and housekeeping
2. First Nations Territory Acknowledgement
3. Approval of the agenda for January 20th 2026 meeting
Moved by- Nicole M
Seconded by- Christina H
CARRIED
4. Approval of previous minutes from November 25th 2025 Meeting
Moved by- Kim N
Seconded by- Kerri F
CARRIED
5. Presentations
 - a. School Growth Plan
 - i. Can be found on Albion website under "about" tab, previous years available as well (<https://elementary.sd42.ca/albion/school-growth-plan>)
 - ii. Data correlated from surveys from previous academic year
 - iii. 3 Goals for this year (more details and action plan can be found on school website):
 1. Literacy
 2. Numeracy
 3. Social emotional learning
6. Reports:
 - a. Principal
 - i. Shortest term currently, in ~ 1 month teachers will go into reporting
 - ii. Finally staffed with all EAs – 28
 - iii. Cassandra Vanderwall - youth and childcare position, will be going on maternity leave spring break
 - iv. Selena Dobie – leave starting middle Feb
 - v. Jen Mountfort – leave
 - vi. Meeting as a staff re planning for Olympic celebrations as a school
 - vii. Enrollment at 509
 - viii. Primary Christmas concern
 1. Afterwards acknowledge need for sound system - monies from an equipment grant – providing new sounds system
 2. Honorarium still needs to be paid to SRT for borrowing sound system
 - b. Chair
 - i. Thank you for all the hard work from everyone behind the scenes and thank you to all volunteers assisting with all events that have occurred so far.
 - c. Vice Chair
 - d. Treasurer
 - i. Operating - \$ 26526.29 (\$2000 pending for cheques)
 - ii. Gaming - \$14977.80
 - iii. Benevolent fund - \$200 used for 2 families. Reminder, this spending is confidential. There is \$100 left in this fund for the year. See motion below
 - e. DPAC
 - i. Next meeting on Thursday

- ii. Talk about changing needs in district re food security and ? change in funding for same
 - f. Committees:
 - i. Community Building
 - 1. Pancake breakfast
 - a. Success. Thank you to all the volunteers who helped with the event
 - 2. Parent Coffee
 - a. Planned for Dec, unfortunately power outage w/ school cancelled
 - b. Hoping to reschedule in the spring
 - ii. Hot Lunch
 - 1. Donations covered subsidy kids
 - a. Collected and used to pay for hot lunch in Dec for students on subsidy
 - b. Further conversation required around being able to provide hot lunches for subsidy students and what is the best way to do so
 - 2. Upcoming Dates – Quesada Jan 23, Feb 20 McDonald's, March 13 Boston Pizza, April 17 – Red Robins, April 28 – Hot Dog, May 22 – White Sport? may change to Churches Chicken, June 22 - TCBY
 - 3. Discussion around frequency of hot lunch
 - a. Are we able to add a few more hot lunches throughout the year
 - b. ? hot lunch + small treat/snack on another day in the same month (in addition to fun Friday)
 - c. ? March 5 – Booster Juice
 - iii. Fun Friday
 - 1. Jan - \$117
 - 2. Feb - Dad's Cookies
 - 3. April – Popcorn
 - 4. May/June – Freezes?
 - iv. Fundraising
 - 1. Toonie Toss -\$225.25
 - 2. Purdy's - ~\$1800
 - 3. Christmas Market - \$2952
 - 4. Liquor Store - ~\$1200
 - 5. Abbotsford Canucks – ongoing Feb 7, 16th, tickets still available
 - 6. Future ideas?
 - a. ? new vendor for spring flowers
 - v. Appreciation
 - 1. Staff Appreciation Coffee - coffee donated, treats/cream/sugar cost \$85.95
 - 2. Staff Holiday cards for every staff member
7. Old Business
 - a. Spirit Wear
 - i. Photo Expressions – feedback so far is good, 1 error and 1 back order been dealt with quickly and by Photo Expression staff without PAC exec needing to get involved
 - b. Netplex
 - i. Damage to Netplex caused by vandalism, reported to police, submitted to insurance for claims
 - ii. Will be paying for replacement cost \$66000 + tax along with deduction for policy (\$10000)
 - iii. Habitat is the vendor that is district selected vendor
 - iv. Current Netplex is not considered accessible therefore money from insurance claim will be used for an accessible structure with slide plus another feature

- v. Rest of area will remain empty until further funds are raised to determine what goes into that space in “second phase”
- vi. Netplex will be removed
- vii. Conversation at BCCPAC level re playground fundraising but will likely not be happening soon
- viii. Further fundraising required -with creation of playground committee
- ix. Committee – moving forward will lead major fundraising efforts, search out grants and funding options, including write grant proposals
 - 1. Christina S – volunteers to be exec on committee, anyone interested to connect with Christina S

c. PAC Spending

MOTION: Be it resolved that PAC spending freeze be discontinued, and spending to resume.

Moved by – Christina S

Second – Shawn W

VOTED - CARRIED

d. School Projects

- i. Sandbox - cost will be \$1900
 - 1. – further discussion next meeting
- ii. Front of school beautification
 - 1. – tabled for now
- iii. Other items from Teacher’s wish-list
 - 1. Games for classrooms
 - 2. Chapter books
 - 3. 12 regulation chess sets
 - 4. Get a specific list and individuals can donate these items

8. New Business

a. Benevolent fund

MOTION: Be it resolved that \$400 from the “Community Building” budget be re-allocated to the benevolent fund.

Moved by – Christina S

Second – Kim N

Voted - CARRIED

b. Social Media policy

MOTION: Be it resolved that the updates to the Albion Elementary PAC Social Media Policy be approved in their entirety, and this document replaces the previous guidelines.

Moved by – Christina H

Second – Nicole M

Voted - CARRIED

c. Pink Shirt Day

- i. Previously district made one specifically, then school previously had special shirts designed
- ii. This year trialing have Albion Shirts (spirit wear) in pink
- iii. No specific activities arranged for this year as of yet (last year friendship bracelets)
- iv. Beth to f/u with Tanya and Nicole about what activity to take place this pink shirt day

d. Hip Hop

- i. Last year PAC funded \$2500 for hip hop lessons combined w/ anti-bullying message, parents then asked to provide \$3/student as well. Tanya to f/u with any monies left over from last year and if it can be used for this years hip hop

e. Use of AI for transcribing chat meetings

- i. Option to have AI transcribe on zoom meetings
- ii. To assist w/ minutes, could PAC access AI feature to transcribe on zoom
- iii. Zoom accounts need to be secure with no information stored in US

- iv. Are people comfortable with using AI (consent obtained prior to each meeting) to summarize meetings
 - v. Will test next meeting along with trying polls on zoom
 - f. PAC Operations & transparency
 - i. Reminder, all execs are volunteers
 - ii. Has been some inaccurate information
 - iii. Everything discussed by execs is recorded and placed into minutes which are then filed under the drive
 - iv. Some exec meetings will have issues voted upon (ie approval of agenda)
 - v. An exec on every committee to assist with communication with other execs
 - vi. Any important discussion and decisions are voted upon at meetings.
 - vii. Direction often comes from DPAC, BCCPAC and the school act.
 - g. Fundraising discussion
 - i. Tabled to next meeting due to time constraints of current meeting
- 9. Round Table
 - a. No concerns brought forward
- 10. Adjourned