

GRADUATE SCHOOL



S. 11. The various student services are provided with adequate staff, physical facilities, equipment and materials

**Master of Science in
Animal Science**

The office of Student Affairs takes the lead in offering student services to graduate, undergraduate and secondary students. OSA shall closely coordinate with other units to ensure services in autonomous and satellite campuses of the university and periodically review its performance.

The functions of units under the revised OSA Structure include:

- a. Counseling and Career Department
- b. Student Development Department
- c. Scholarship and Financial Assistance Department
- d. Diversity and Integrative Services
- e. Student Policy and Research Department



Republic of the Philippines
UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato

OFFICE OF STUDENT AFFAIRS

Inventory of OSA Physical Facilities, Equipment, and Supplies and Materials

A. Physical Facilities

Facility	Quantity	Description / Remarks
OSA Director's Office	1	Private office with desk, chairs, and file cabinets
Staff Office / Working Area	1	Shared space with workstations for staff
Student Lounge	1	Space for student consultation and meetings
Conference Room	1	Equipped with long table, chairs, and projector
Records Storage Room	1	Secured room with lockable filing cabinets
Waiting Area	1	With chairs and bulletin board for announcements

B. Office Equipment

Equipment	Quantity	Description / Remarks
Desktop Computers	2	Used by OSA staff for daily operations
Laptop	4	For OSA Director, Head & Staff
Printer / Scanner / Copier	5	Multi-function devices
LCD Projector	2	For presentations and student events
TV	1	For presentations and student events
Wi-Fi Router	1	For internet connectivity
Wall Clock	2	Located in the office and lounge
Electric Fans	5	Stand type
Air Conditioner		Installed in Director's Office and Staff Office
External Hard Drive	5	For backup of student records and documents

C. Furniture and Fixtures

Item	Quantity	Description / Remarks
Office Tables	8	For staff workstations
Office Chairs	8	Ergonomic chairs for staff
Visitor Chairs	10	Located in lounge and waiting area
Filing Cabinets	8	Lockable drawers for confidential records
Bookshelves	3	For student manuals, references, and reports
Bulletin Boards	2	For posting student-related announcements
Whiteboard	1	Installed in conference and staff rooms



Republic of the Philippines
UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato

OFFICE OF STUDENT AFFAIRS

Inventory of OSA Physical Facilities, Equipment, and Supplies and Materials

A. Physical Facilities

Facility	Quantity	Description / Remarks
OSA Director's Office	1	Private office with desk, chairs, and file cabinets
Staff Office / Working Area	1	Shared space with workstations for staff
Student Lounge	1	Space for student consultation and meetings
Conference Room	1	Equipped with long table, chairs, and projector
Records Storage Room	1	Secured room with lockable filing cabinets
Waiting Area	1	With chairs and bulletin board for announcements

B. Office Equipment

Equipment	Quantity	Description / Remarks
Desktop Computers	2	Used by OSA staff for daily operations
Laptop	4	For OSA Director, Head & Staff
Printer / Scanner / Copier	5	Multi-function devices
LCD Projector	2	For presentations and student events
TV	1	For presentations and student events
Wi-Fi Router	1	For internet connectivity
Wall Clock	2	Located in the office and lounge
Electric Fans	5	Stand type
Air Conditioner		Installed in Director's Office and Staff Office
External Hard Drive	5	For backup of student records and documents

C. Furniture and Fixtures

Item	Quantity	Description / Remarks
Office Tables	8	For staff workstations
Office Chairs	8	Ergonomic chairs for staff
Visitor Chairs	10	Located in lounge and waiting area
Filing Cabinets	8	Lockable drawers for confidential records
Bookshelves	3	For student manuals, references, and reports
Bulletin Boards	2	For posting student-related announcements
Whiteboard	1	Installed in conference and staff rooms



Republic of the Philippines
UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato

OFFICE OF STUDENT AFFAIRS

Inventory of OSA Physical Facilities, Equipment, and Supplies and Materials

A. Physical Facilities

Facility	Quantity	Description / Remarks
OSA Director's Office	1	Private office with desk, chairs, and file cabinets
Staff Office / Working Area	1	Shared space with workstations for staff
Student Lounge	1	Space for student consultation and meetings
Conference Room	1	Equipped with long table, chairs, and projector
Records Storage Room	1	Secured room with lockable filing cabinets
Waiting Area	1	With chairs and bulletin board for announcements

B. Office Equipment

Equipment	Quantity	Description / Remarks
Desktop Computers	2	Used by OSA staff for daily operations
Laptop	4	For OSA Director, Head & Staff
Printer / Scanner / Copier	5	Multi-function devices
LCD Projector	2	For presentations and student events
TV	1	For presentations and student events
Wi-Fi Router	1	For internet connectivity
Wall Clock	2	Located in the office and lounge
Electric Fans	5	Stand type
Air Conditioner		Installed in Director's Office and Staff Office
External Hard Drive	5	For backup of student records and documents

C. Furniture and Fixtures

Item	Quantity	Description / Remarks
Office Tables	8	For staff workstations
Office Chairs	8	Ergonomic chairs for staff
Visitor Chairs	10	Located in lounge and waiting area
Filing Cabinets	8	Lockable drawers for confidential records
Bookshelves	3	For student manuals, references, and reports
Bulletin Boards	2	For posting student-related announcements
Whiteboard	1	Installed in conference and staff rooms



Republic of the Philippines
UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato

OFFICE OF STUDENT AFFAIRS

Inventory of OSA Physical Facilities, Equipment, and Supplies and Materials

A. Physical Facilities

Facility	Quantity	Description / Remarks
OSA Director's Office	1	Private office with desk, chairs, and file cabinets
Staff Office / Working Area	1	Shared space with workstations for staff
Student Lounge	1	Space for student consultation and meetings
Conference Room	1	Equipped with long table, chairs, and projector
Records Storage Room	1	Secured room with lockable filing cabinets
Waiting Area	1	With chairs and bulletin board for announcements

B. Office Equipment

Equipment	Quantity	Description / Remarks
Desktop Computers	2	Used by OSA staff for daily operations
Laptop	4	For OSA Director, Head & Staff
Printer / Scanner / Copier	5	Multi-function devices
LCD Projector	2	For presentations and student events
TV	1	For presentations and student events
Wi-Fi Router	1	For internet connectivity
Wall Clock	2	Located in the office and lounge
Electric Fans	5	Stand type
Air Conditioner		Installed in Director's Office and Staff Office
External Hard Drive	5	For backup of student records and documents

C. Furniture and Fixtures

Item	Quantity	Description / Remarks
Office Tables	8	For staff workstations
Office Chairs	8	Ergonomic chairs for staff
Visitor Chairs	10	Located in lounge and waiting area
Filing Cabinets	8	Lockable drawers for confidential records
Bookshelves	3	For student manuals, references, and reports
Bulletin Boards	2	For posting student-related announcements
Whiteboard	1	Installed in conference and staff rooms



UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

Infirmery Clinic

LIST OF CLINIC SERVICES

- **Medical check up**
 - Free check up
 - Free Minor surgery
- **Dental Check Up**
 - Free dental Check up
 - Free one tooth extraction (per semester)
- **Clinical Laboratory**
 - Free one complete blood test-CBC (per semester)
 - Free one urinalysis (per semester)
 - Free one fecalysis (per semester)
- **Pharmacy**
 - Free medicines
 - Free Vitamins(student and staff)
 - Free maintenance(faculty and staff)

Prepare by:

A handwritten signature in blue ink, appearing to read 'Rafael Abellera', written over the printed name.

RAFAEL ABELLERA, MAN,RN
Infirmery Nurse



UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato
Philippines

Infirmary Clinic

MEDICAL FACILITIES

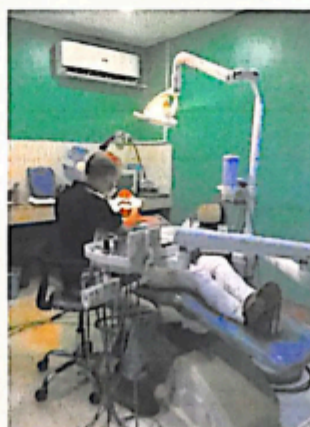
- EMERGENCY ROOM



- INFIRMARY CLINIC



- DENTAL CLINIC





UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

Infirmery Clinic

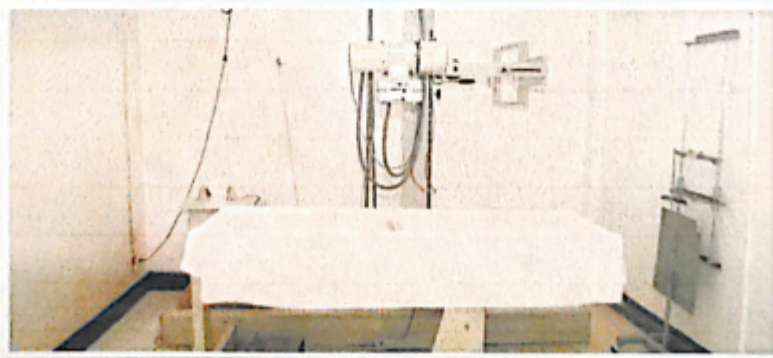
- LABORATORY



- PHARMACY



- XRAY



USM Hospital Pharmacy



The Audio-Visual Room for the College of agriculture has an area of 22 m x 7 m with capacity of 120 students. It has 4 air-conditioning units, sound system with 4 speakers placed strategically in the room and a projector at the stage.



MS Animal Science | Area IV: Support to Students

