

**BURLINGTON TOWNSHIP BOARD OF EDUCATION  
REORGANIZATION MEETING AGENDA  
January 6, 2020**

**I. CALL TO ORDER**

The January 6, 2020 meeting of the Burlington Township Board of Education was called to order by Mr. Nicholas Bice, Board Secretary at 6:09PM. in the Hopkins Building Cafeteria located at 710 Jacksonville Road, Burlington, NJ.

**II. STATEMENT OF CONFORMANCE**

Notice is hereby given that this meeting is being conducted in accordance with the Open Public Meetings Act, and that adequate notice has been provided as follows:

On December 24, 2019, the Secretary gave notice of this public meeting to be held at 6:00 PM in the Hopkins Building Cafeteria. This notice was advertised in the following manner:

- (a) Posted notice at entranceway Door #18 of the BTHS Hopkins Building;
- (b) Mailed notices to the Township Clerk, the Burlington County Times and the Trenton Times.

**III. FLAG SALUTE**

**IV. SECRETARY ADMINISTERS OATH TO NEWLY ELECTED MEMBERS**

Mr. Bice, Board Secretary, administered the [Oath of Office](#) to newly elected members, Mrs. Donna Custard, Mrs. Marilyn Dunham, and Mrs. Susan Eichmann.

**V. ROLL CALL (After swearing in Board Members) ARRIVAL DEPARTURE**

Mrs. Lisa Bungarden	6:09 PM	6:21 PM
Mrs. Donna Custard	6:09 PM	6:21 PM
Mrs. Marilyn Dunham	6:09 PM	6:21 PM
Mrs. Susan Eichmann	6:09 PM	6:21 PM
Mrs. Lisa Hodnett	6:09 PM	6:21 PM
Mr. Christopher Holmes	6:09 PM	6:21 PM
Mrs. Antionette Minors-Ferguson	6:09 PM	6:21 PM
Mrs. Maryann McMahon-Nester	6:09 PM	6:21 PM
Mrs. Velina Marie Riggi	6:09 PM	6:21 PM
Mrs. Mary Ann Bell, Superintendent	6:09 PM	6:21 PM
Mr. Nicholas Bice, BA/Board Secretary	6:09 PM	6:21 PM
Ms. Ann Britt, Asst. Supt. for Curr. & Inst.	6:09 PM	6:21 PM
Mr. Christopher Giannotti, Asst. Supt. for Sp. Ed.	Absent	---
Mr. David Serlin, Solicitor	Absent	---

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**VI. SECRETARY OPENS NOMINATIONS FOR PRESIDENT**

Mr. Holmes nominated Mrs. McMahon-Nester for Board President.

On the motion by Mrs. Custard, seconded by Mrs. Minors-Ferguson to recommend approval to close the nominations for President.

Mr. Bice took a Roll Call Vote to elect Mrs. McMahon-Nester as President.

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

**VII. PRESIDENT TAKES THE CHAIR**

Mrs. McMahon-Nester accepts the gavel from Mr. Bice.

**VIII. OPEN NOMINATIONS FOR VICE PRESIDENT**

Mrs. McMahon-Nester calls for the nomination for Vice President.

Mrs. Bungarden nominated Mrs. Minors-Ferguson for Vice President.

On the motion by Mrs. Custard, seconded by Mrs. Riggi, to recommend approval to close the nominations for Vice President.

Mrs. McMahon-Nester took a Roll Call Vote to elect Mrs. Minors-Ferguson for Vice President. Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

**IX. PRESENTATION OF SCHOOL BOARD CODE OF ETHICS**

Mr. Bice, reviewed the [Code of Ethics](#) with the Board. Each member signed the acknowledgement that they received the information.

**X. OPEN TO THE PUBLIC FOR COMMENTS / QUESTIONS (Agenda items only)**  
*Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 0167, each statement made by a participant may be limited to three minutes' duration.*

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**XI. SUPERINTENDENT'S REPORT FOR BOARD ACTION**

**A. PERSONNEL**

1. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend re-approval of the following AAO Team, for the 2019-2020 school year, as listed:

District Affirmative Action Officer - **Elizabeth Scott  
Katina George  
Christopher Giannotti**

YS/FWS - **Rafe Vecere**

BTMS - **Regina Haley  
April Gittens**

BTHS - **Gary Russell  
Naomi Threadgill  
Christopher Ilconich**

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

2. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following appointments:
  - a. Board Secretary - **Nicholas Bice**
  - b. Custodian of Records - **Nicholas Bice**
  - c. Purchasing Agents -
    - **Nicholas Bice, QPA**
    - **Robyn Hessberger, QPA**
    - **Mary Ann Bell, QPA**
  - d. School Safety Specialists -
    - **Mary Ann Bell**
    - **Nicholas Bice**
  - e. Emergency Management Coordinators -
    - **Mary Ann Bell**
    - **Nicholas Bice**
    - **William Diamond**

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**A. PERSONNEL(Continued)**

- f. Public Information Officer - **Elizabeth Scott**
- g. Hazardous Substance/Right to Know Compliance Officers -
  - **Nicholas Bice**
  - **Ben Siboczy**
- h. Asbestos Designated Persons -
  - **Nicholas Bice**
  - **Ben Siboczy**
- i. Integrated Pest Management Officers -
  - **Nicholas Bice**
  - **Ben Siboczy**
- j. Commissioner: SHIF - **Nicholas Bice**
- k. Public Agency Compliance Officer - **Nicholas Bice**
- l. Designated Human Resources Officer (HRO) - **Elizabeth Scott**  
 Alternate HRO - **Christopher Giannotti**  
 Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

**B. STUDENTS**

(None)

**C. MISCELLANEOUS**

- 1. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the 2020 Work Session Meetings, Public Meetings, and Special Meetings as listed:  
[2020 Work Session Meetings](#)  
[2020 Executive Meetings](#)  
[2020 Public Meetings](#)  
[2020 Additional Executive Meetings](#)  
[2020 Additional Public Meetings](#)  
 Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

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**C. MISCELLANEOUS (Continued)**

2. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval to re-adopt the [2019-2020 calendar](#) and the [2020-2021 calendar](#).  
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
3. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of Curriculum already adopted.  
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
4. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the [Policies](#) already adopted.  
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.
5. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval to accept the [NJDOE List of Religious Holidays Permitting Pupil Absence from School](#).  
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

**D. BUSINESS**

1. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of the following appointments:
  - a. Legal Newspapers -
    - *Burlington County Times*
    - *Trenton Times*
  - b. Bank Depositories and Certificates of Deposit -
    - Investors Bank
    - State of New Jersey Cash Management Fund(State Street Bank & Trust)
  - c. Designated institutions for physical and medical examinations for employment -
    - WORKNET Occupational Medicine
    - School Physician
 Roll Call Vote: 8 Ayes, 0 Nays, 1 Abstention (D1.b Mrs. Custard) motion carried.
2. On the motion by Mrs. Eichmann, seconded by Mrs. Riggi, to recommend approval of a petty cash check for \$600.00 for expenses incurred for emergent situations.  
Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

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**XII. OPEN TO THE PUBLIC FOR COMMENTS**

*Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 0167, each statement made by a participant may be limited to three minutes' duration.*

**XIII. NEW BUSINESS**

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

On the motion of Mrs. Eichmann, seconded by Mrs. Riggi, approval was made to adjourn at 6:21PM.

Roll Call Vote: 9 Ayes, 0 Nays, motion carried.

Respectfully submitted,



Nicholas Bice

Business Administrator/Board Secretary