

PSYC Public School Site Application Script

Before proceeding, be sure to double check that the school you are reaching out to is under, an approved district by checking the list here:

<http://www.fullerton.edu/cice/schooldistricts>

Verbal script:

When students are asking **PUBLIC** schools for a possible placement in person or over the phone, they should introduce themselves in the following manner:

My name is (student name), and I am a CSUF Undergraduate student in the Department of Psychology. Your school is approved under a learning activity placement agreement between CSUF and your district. I would like to complete 120 hours as a Teacher Assistant or a Classroom Helper supervised by a person with a bachelor's degree or higher in a related field. Could you please tell me if there are any opportunities available and, if so, how I would go about applying?

This statement helps to make it clear that you, as a PSYC field experience student, are not in a credential program, nor in an observation role.

E-mail script

Hi (school name or representative),

My name is (student name), and I am a CSUF Undergraduate student in the Department of Psychology. Your school is approved under a learning activity placement agreement between CSUF and your district. I would like to complete 120 hours as a Teacher Assistant or a Classroom Helper supervised by a person with a bachelor's degree or higher in a related field.

Could you please tell me if there are any opportunities available and, if so, how I would go about applying?

**Thank you,
(student name and contact info)**

For additional questions or support contact Melissa Eason at CICE at (657) 278-2854.