



Treasury Approval



Treasury Use Only

Date: _____

Time: _____

Confirmed?

Office of The
Tufts Community Union Treasury
SUPPLEMENTARY FUNDING REQUEST

This form is to be used by TCU-funded groups requesting additional funding to cover unforeseen expenses, speakers, and events. **This form must be accompanied by a typed, itemized description of what is being requested, which must include ALL corresponding costs.**

To be heard at the next Allocations Board (ALBO) meeting held on Wednesday nights from 8 PM onwards, **this form must be submitted by 5 PM on Tuesday**. A representative of the Treasury will contact the submitter, informing them of their group's time slot to present a request on Wednesday night. At least one representative of the group must be able to attend the meeting to present this request.

Type of Request (Circle Those that Apply):

Supplementary Funding

Redeeming Bookmark

Has this event been approved by the OCL through JumboLife?: Yes No Not an Event

Organization Name: _____ DeptID: A901_____ Date: ____/____/____

Signatory (Please Print): _____ Primary Phone: (____) _____-_____

Primary E-Mail: _____

Description of Request: _____

Amount Requested: _____ **Date(s) of Event:** _____

What other sources of funding have you sought out for these expenses?: _____

Has the organization been granted Supplementary Funding at any other time this semester?

No Yes Amount: _____ Date: _____

Signature of Signatory Submitting Request: _____

PLEASE ATTACH A TYPED, ITEMIZED DESCRIPTION AND COST OF WHAT IS BEING REQUESTED ON A SPREADSHEET