**Date and Time:** **Nov 28, 2023**
**Dixon Educational Center - 5:00 p.m. to 6:00 p.m.**
**Facilitator: Bari Nixon, Director of Special Education, Staunton City Schools**

Present: Bari Nixon, Brian Ringgold, Barbara White, Katie Moran, Kristin Siegel, Tiffany Eimers, Jenny Taylor-Jones

Absent: Dan Nicholson, Kitti Robinson, Melissa Ruiz, Ashley Cole, Amy Ursenbach, Melissa Crowder Rhoden, Amanda Heutnik, Jennifer Van Orman

| Agenda Item | Discussion |
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| 10/24/23 Meeting Minutes | Reviewed meeting minutes from October 24, 2023<br>Discussed virtual meetings and Board Policy BDDL |
| **Important Policies & Regulations**<br><br>SEAC Guide<br>Overview of Regulations<br><br>School Board Policy BCF<br><br>School Board Policy BCF-AR<br><br>School Board Policy BDDL | The committee did not review policies or procedures linked. The links are there for frequent review. |
| **Community Resources** | Subcommittee to review and recommend community resources and special education at each grade level. Volunteers Brian, Tiffany, Jenny -<br>Met to brainstorm how SEAC could support identifying and communicating community resources for children and families with disabilities.<br>An idea formed regarding possibly inviting local doctors, or developing information to educate parents on the difference between medical and educational (overlaps with Parent Information)<br>The committee discussed Age of Majority and Transition. Early intervention services were also discussed, understanding that VA serves children ages 2 through 21, inclusive.<br>Brian summarized the conversation. It was noted that there is overlap between the Parent and Community subcommittees. |
| **Operational Guidelines** | Subcommittee to review current regulations, documentation, and possible development of bylaws for the committee.<br>This subcommittee did not meet due to the number of committee member absences |
| **Parent Resources & Tools** | Subcommittee to review and recommend resources and pathways for parents, Volunteers Katie, Kristen, Barbara<br>The subcommittee will brainstorm a name or title for this subcommittee |

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| | The committee began by reviewing local and regional division websites to get ideas. The committee also reviewed the SCS website to get ideas.<br>Possibly developing a common language guide or defining common terms in easy to understand language.<br>Katie summarized their discussion. They like the FAQ document found on another division's website. Specific information regarding Transition. |
| **Next Meeting** | January 23, 2024 - 5:00-6:00 TBD<br>- Operational Guidelines -<br>- Plan to dive right into subcommittees to work<br>- Discuss how different divisions are labeling disability (ex: Exceptional Learners) - develop a common language |

**Operational Guidelines - Resources:**

New Kent County
Augusta County
Albemarle County