

BOARD OF EDUCATION MEETING  
NORTHERN CASS PUBLIC SCHOOL DISTRICT NO. 97

Held via Zoom - Rural Hunter, ND  
Thursday, November 10, 2022 – 7:00 AM

Present: Brad Bjerke, Sean Jalbert, Penny Johnson, Travis Moser  
Chris Murch, Todd Olson, Lori Steffes  
Jocelyn A. – Learner Board Member  
Dr. Cory Steiner – Superintendent  
Paige Carlson – Business Manager

Meeting called to order by President Bjerke.

Also present: Crysta Schenck, Elementary Principal; Doug Margerum, Secondary Principal;  
Bryce Laxdal, Activities Director; Angela Kolden, Cass County Reporter, and Shannon Kalash.

Board Norms were recited by President Bjerke.

Jalbert moved to approve the agenda as amended. Murch seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

#### ACKNOWLEDGING GREATNESS

No report.

#### BOARD EDUCATION

No report.

Dr. Steiner provided an update on the items included on the consent agenda. Johnson moved to approve the consent agenda as presented with the following items: minutes from regular meeting on October 10, 2022; General Fund, Activity Fund, Hot Lunch financial reports for October; heating and electric reports for October; and General Fund bills for payment. Olson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Administrative reports presented by Dr. Steiner, Mrs. Schenck, Mr. Margerum, and Mr. Laxdal. Learner report presented by Jocelyn A. Reports are accessible on the Northern Cass School Board website.

#### TEACHING, LEARNING, AND LEARNER ACHIEVEMENT

Personalized learning update on PCBL site visit and Transcend update.

Middle School update with new studios and interest survey completed.

#### UNFINISHED BUSINESS

NDSBA Annual Convention recap discussion from board members Johnson, Moser and Steffes who attended.

## NEW BUSINESS

Budget and Human Resources committee report: 2022-23 budget review and discussion, YASS grant update, superintendent evaluation, Transgender policy, update on culture commitment, update on bus order, potential request for sabbatical, FSCS meeting update.

Building and Grounds committee report: NDSBA Annual Convention recap, update from Paul, Steve, and Mr. Laxdal, and Office Nettetstad, bus order, Transgender policy, update on culture commitment, superintendent evaluation, building fund update, current building projects, and FSCS meeting update.

Teaching and Learning committee report: NDSBA Annual Convention recap, new course proposal update, Transgender policy discussion, culture update, middle school update, Personalized Learning update, FSCS update, policies to review.

Sam Johnson joined the meeting.

Moser moved to approve the 1<sup>st</sup> reading of policies: ABB – School District Organization Plan, ABBA – ND’s Comprehensive Model School Policy for Tobacco Use, ABBB – Community Use of District Property, ABEC – School Meal Charge Policy, DABD – Drug and Alcohol-Free Workplace and FHCQ – Learner Use of Personal Technology. Steffes seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Jalbert moved to approve the request for bids for a portion of the roofing to be repaired the summer of 2023. Johnson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Superintendent compiled evaluation presented. Dr. Steiner received satisfactory in all areas. Discussion held on how to provide more feedback to Dr. Steiner moving forward. Johnson moved to place superintendent evaluation on file. Moser seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Johnson moved to approve Joint Powers Agreement for C3TEC for career and technical education program services. Olson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Jalbert moved to approve changing the start time of the December 8, 2022 regular board meeting to 4:00 p.m. Johnson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Steffes moved to approve proposal from Creative Community Solutions to assist in the Community Wellness Center project as presented. Johnson seconded the motion.

Discussion held. Steffes moved to amend her motion to approve proposal for Phase 1 and Phase 2 from Creative Community Consulting to assist in the Community Wellness Center. Johnson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Board of Education  
November 10, 2022  
Page 3

Johnson moved to approve open enrollment applications for two level 2 for the 2022-23 school year – one from Fargo and one from West Fargo. Murch seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Meeting feedback from October presented for information.

Murch moved to adjourn the meeting at 8:00 AM. Steffes seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

---

Brad Bjerke, President

---

Paige Carlson, Business Manager