Dover Street Club Board Meeting Minutes

Date: April 11, 2026
Time: 9:35 AM
Location: Dover Street Club

Attendance:
Rob , Caitlin , Tom S, Nancy, Mark, Kathi, Bob, Andrew, Liz, Derrick, JJ

1. **Call to Order:** Meeting opened with the Serenity Prayer. Voting members were identified, quorum is present
2. **Approval of Minutes:** Tom made a motion to approve February & March meeting minutes. Seconded by Nancy
3. **Treasurers Report:**
    - Caitlin presented the Treasurer's Report. The club experienced a loss of almost $500 last month. Most of the loss was due to the $680 electric bill ($600 next month), which is a consistent issue during winter. Additionally, the sink pump had to be replaced again, costing $150. YTD (January-March) total deficit is $837.
    - Meeting members are encouraged to announce at meetings that donations are urgently needed. Members were also reminded to ensure all lights, including the back light and bathroom lights, are turned off after every meeting.
    - Financial breakdown for the different meeting groups: Morning Recovery Group $894, Afternoon Recovery Group (noon, 2 pm, 12 pm: $117, Evening Recovery Group: $361
    - The financial contribution from the 2:00 PM meeting was $36 (8 meetings) and its probationary status will be addressed in the next meeting.
4. **Building and Lease Update**
    - Lease Negotiations: The club is currently in lease negotiations. A proposed agreement was recently sent back to the landlords to correct a detail regarding renovation responsibilities. The landlords had listed the club as responsible for ceiling tiles, the club clarified it would cover floor covering costs. A friend of a club member has offered to install new LED lighting and additional electrical outlets along the walls. The proposed lease involves an immediate rent increase, moving from $1045 to $1300 per month, with subsequent annual increases of $40 per year. After initially moving quickly, the process stalled. The club has been waiting for the full lease document for over two weeks, with multiple follow-ups resulting in no response. There are currently no dates set for construction.
    - A discussion about the long-term plan will take place once the full lease is received and reviewed. It was noted that the club has been in similar financial situations before and managed to recover.
5. **Fundraising & Outreach Proposals**
    - The group discussed new strategies to bridge the $300/month rent gap
    - Grace Street has talked to Rob about co-hosting a fundraiser (pit beef, chicken BBQ, etc).
    - A tiered sponsorship was discussed where monthly donations can be made and the person/business name displayed on a plaque/donor wall, similar to Club 164.
    - Direct donations can be made to the club in the donation box or the QR code on the postcards. This option provides paperwork for tax purposes. Members were encouraged to distribute these cards where appropriate.

- While most grants don't cover "operating expenses" (rent), Caitlin is looking for "project-based" grants for building repairs and other grants we may qualify for.

6. **New Business**
   - Official Logo: Efforts are underway to create an official Dover Street Club logo for letterheads, postcards, and potential merchandise. Designs from club members were provided to a graphic designer. The designer will provide several versions of the logo for review, which will be shared via email when received.
   - Locker Maintenance: All locks have been cut off of the lockers. Members who wish to use a locker must provide their own lock and notify a Board member to ensure the locker is registered and not subject to maintenance clearing.
   - Club Hours and Operations: It was proposed to expand the club hours from the current rule (30 minutes before/after a meeting) to an hour before/after.
     i. The expansion raised concerns about increased operating costs, particularly electricity. A need was identified to prevent the club from becoming a generic hangout spot without focus on recovery. Concerns were raised about situations where other members start meeting preparations before the secretaries arrive.
     ii. The group agreed that flexibility should be allowed for step work, discussions with sponsors/sponsees, etc, provided it does not conflict with other scheduled meetings. Renting the building for non-meeting purposes (like step work) was suggested, and it was noted that the bylaws allow this.
     iii. A vote to keep the club rules regarding opening hours at 30 minutes before and 30 minutes after a meeting was taken and unanimously approved.
7. **Adjournment:** Meeting closed with the Serenity Prayer

Dover Street Club – March 2026 Financial Report

Bank Account Balance:

Starting Balance: $3,349.05
- Deposits …….…….. $1,475.94
- Withdrawals …….…… $1,975.80

Ending Balance: $2,849.19

Net –$499.86

Income:

AA Donations ……....$1,373.20
Young Peoples Meeting $40.00
NA - April $80.00
Cash Donation ……..... $20.00
Total Income: $1,513.20

Total Attendance: 1,197 **/ Avg Meeting Attendance:** 16 **/ Avg Meeting Contribution:** $17.61

Expenses:

Rent $1,045.00
Utilities $680.29
Cups ……..... $54.67
Sodas …….…..... $15.66
Sink pump & toilet seat..... $180.18
Total Expenses: $1,975.80

Net Operating –$462.60

Upcoming Expenses:

Rent $1,045.00
Utilities $601.27