



# Lexington School District Three

## Technology Challenges

### Teacher Challenges

#### Digital Workflow with Google Classroom (5pts)

**General Description:** By establishing a digital workflow process, teachers are able to provide students with quick, 24-7 access to classroom materials and other learning opportunities, thus better ensuring organization, personalization and engagement.

(Must Complete All Levels)

Level 1	Classes are created in Google Classroom and populated with: <ul style="list-style-type: none"><li>• general information in the “About” section to include class syllabus, class rules/expectations, and content standards</li><li>• “Announcements” to keep students informed of school / class activities</li></ul> Students have joined classes and know how to access the above materials.
Level 2	“Questions” and “Assignments” are used to provide students with needed classroom materials. “Assignments” may include presentations used during instruction, connected internet links, project descriptions/rubrics, digital worksheets, notes, etc. “Questions” can be used for digital conversations and / or the multiple choice feature can be used for polling.
Level 3	“Assignments” are used to disseminate class materials AND students submit their work through the Google Classroom digital platform for grading and feedback.
	Digital Workflow <a href="#">Reflection</a>