



Cuyamaca College Classified Senate Meeting Minutes

Date: June 20th, 2023

Time: 9:00-11:00am

Location: Zoom (<https://cccconfer.zoom.us/j/97087671307>)

Name	Role	Attendance
Katie Cabral	President	☒
Raul Enciso	Vice President	☒
Veronica Nieves	Treasurer	☐
<i>Vacant</i>	Secretary	
Hiam Abdulahad	Senator	☒
Michael Allen	Senator	☐
Rafael Ayala	Senator	☒
Taylor Fiehler	Senator	☒
Anmar Kakos	Senator	☐
Dalea Kanno	Senator	☒
Debi Ridulfo	Senator	☐
Stephanie Rodriguez	Senator	☒
Rocky Rose	Senator	☐
Layla Shaba	Senator	☐

Quorum: 4/13

Decisions: 2/3 of officers present

A quorum for purposes of Classified Senate meetings and for voting purposes shall consist of 25% of those regularly attending officers. Decisions will require a two thirds (2/3) majority vote for those officers present. ([Article 5.1.2](#))

Guests: Bri Hays @ 9:30am

Note-Taker: Raul Enciso

Call to Order: Meeting called to order at ____ [time]

1. Roll call
2. Additions/deletions/revisions to the agenda
3. Approval of April minutes ([link](#))
4. Approval of May minutes ([link](#))

Participatory Governance

1. **Caring Campus moment: What did you do to help students this week?** (All)
 - Dalea helped a student go to admissions and records and took care of all their pending items.
2. **Classified Senate 2023-2025 Executive Board and Senators** (Katie)
3. **Classified Senate workgroups** (all)
 - a. Classified Community Care (Anmar, Dalea, Debi, Katie, & Hiam): ES-024ABC course for staff over the summer (6/12 to 8/3); 12:00-12:50pm (lecture MW, lab TuTh); email instructor Heidi Wilson to be added to the course
 - You can still do a late add if you wish to join the class.
 - Class is a lot more flexible if you communicate with the professor.



- b. 9+1 ([link](#)) (Debi & Katie): The state-wide Classified Senate (4CS) voted on a state-wide 9+1 during the 2023 Classified Leadership Institute ([link](#))
- c. Constitution and Bylaws update ([link](#)) (Debi, Katie, & Stephanie): *Tabled*
- 4. **Committee and council vacancies** ([link](#)) (Katie)
 - a. Resource & Operations Council: We need one (1) representative on this council to join Rana Al-Shaikh on this council.
 - b. Teaching & Learning Committee: We need one (1) more rep to join Veronica Nieves and Jennifer Moore on this committee.
 - c. Program Review Steering Committee: We need one (1) more rep to join Taylor Fiehler and Rafael Ayala on this committee.
 - d. College Technology Committee: We need one (1) rep from Administrative Services to join Michael Allen on this committee.
 - e. Outcomes & Assessment Committee: We need one (1) rep to serve on this committee; there are currently no classified reps on this committee.
 - f. Classified Hiring Priorities Committee: We need one (1) rep from Instruction to join Michael Allen, Andre Toma, and Katie Cabral on this committee.
- 5. **Committee and council updates** (all)
 - a. Cuyamaca College Council (Katie, Raul, & Michael)
 - b. Institutional Effectiveness Council (Rafael & Stephanie)
 - c. Student Success and Equity Council (Katie & Raul)
 - d. Resource and Operations Council (Anmar)
 - e. Program Review Steering Committee (Rafael & Taylor)
 - f. Faculty Hiring Priorities Committee (Debi)
 - g. Classified Hiring Priorities Committee (Bri, Katie & Michael)
 - i. 2023-24 draft request form ([link](#))
 - ii. 2023-24 draft rubric ([link](#))
 - h. Teaching and Learning Committee (Veronica & Stephanie)
 - i. Facilities and Sustainability Planning Committee (Stephanie)
 - j. Outcomes and Assessment Committee (Stephanie)
 - k. Online Teaching and Learning Committee
 - l. College Technology Committee (Michael)
 - m. Student Center Advisory Committee (Raul)
 - n. Food Services Taskforce (Raul)
 - Sodexo and the bookstore have limited hours of operation.
 - Their contracts might not renew. It is in Districts hands now.
 - o. District-wide Public Safety & Emergency Preparedness Council (Rafael)
 - p. District Human Resources Advisory Council (Katie)
 - q. Equity in Employment Taskforce (Katie)
 - r. District Executive Council (Katie)
 - s. District Strategic Planning and Budgeting Council (Katie)
 - t. Budget Allocation Taskforce (Katie)
- 6. **Search and interview committee appointments** (Katie)
 - a. Dual Enrollment Coordinator: Veronica Nieves; **committee is on hold**
 - b. Athletic Trainer: Corina Trevino and Vicki VanStone



- c. Job Placement Case Management Specialist: Will identify two reps by 6/26; might need volunteers from Classified Senate
- d. District Services Information Systems Business Analyst: Danya Sanchez and Laura Murphey
- 7. **Cuyamaca College vacant positions** ([link](#)) (Katie) - *Tabled until we receive an updated list from VPAS*
- 8. **Agenda items for the Classified Leaders' meeting with the Chancellor in July/August** (Katie)
- 9. **Agenda items for the Classified Senate President's meeting with the College President in June** (Katie)
- 10. **Cuyamaca College Classified Senate's written reports to the Governing Board** (Katie)
 - a. July 2023 report: Need items by end of day on Friday, June 23rd

Professional Development

- 1. **Classified Professionals Day 2023 recordings** ([link](#)) (Katie)
- 2. **Classified Orientation** ([link](#)) (All) - *tabled until we receive an update from the Teaching & Learning Team*
- 3. **Classified Leadership Institute (CLI) 2023 Debrief** (Raul, Veronica, Taylor)
 - a. The Chancellor requested a presentation to the Governing Board about participants' experience at CLI 2023
- 4. **Caring Campus:** (Debi) - *Tabled*
 - a. Vision for Success ([link](#))
 - b. Behavioral Commitments ([link](#))
 - c. Student Engagement Campaign draft presentation ([link](#))
- 5. **CCCCO LIFT Webinars** (Katie)
 - a. February 10th: Where can I go from here? (recording [link](#))
 - b. March 24th: What is my pathway to the professoriate? (recording [link](#))
 - c. April 21st: What can I do to stand up to injustice and inequity? (recording [link](#))
 - d. June 16th: How can I develop professionally? (recording link TBD)
- 6. **2023 Annual COLEGAS Conference** (Katie)
 - a. November 1-3 in Long Beach
 - b. Theme: "Raíces de Excelencia: La Cultura Cura"
- 7. **District Town Hall/Forum** (Katie)
 - a. The Chancellor, VCs, and other leadership members will hold a district-wide forum to discuss the final budget, provide legislative updates, etc. in September 2023
- 8. **Classified Senate's calendar of events** ([link](#)) (Katie)
 - a. Submitting events to add to calendar ([link](#))
- 9. **CCCCO System Webinars** ([link](#)) (Katie)
 - a. Typically held the first Wednesday of the month from 9:00-10:00am

Classified Employee Recognition

- 1. **President's Outstanding Leadership & Service Award 2023** (Katie)
 - a. Classified Senate reviewed proposed criteria via email; we will partner with President Robinson to solicit nominations over the summer and announce the winner during Fall 2023 Convocation
- 2. **Commencement debrief** (Katie)
 - Commencement this year was more organized than last year.
 - Counseling department won the award for most faculty showing up.
- 3. **Classified Senate annual fundraiser** ([link](#)) (Katie)



4. **Upcoming events** (Katie)
 - a. Conversations with the Chancellor, 3:30-5:00pm on Thursday, 6/22; email Michael Williamson to schedule a 15-minute meeting
 - b. Pride Parade on July 15 ([link](#))
 - You will receive a t-shirt if you sign up to participate.
 - c. Flex Week - August 14-18
5. **New Classified Employees** (Katie)
 - a. Cuyamaca College 2022-23 hired positions ([link](#)) - *Tabled until we receive updated list from VPAS*

Parking Lot/Tabled Items:

1. *None*

Next Meeting

1. **Regular meeting:** Tuesday, July 25th, 9:00-11:00am

Adjournment: *Meeting adjourned at ____ [time]*