

### **Explanation of HIB Core Elements**

Under the Anti-bullying bill of Rights, every school must conduct a self-assessment and submit that to the state. Based on the results of that self-assessment, in addition to other reporting, the school is issued a grade by the state. The breakdown of that grade, along with the description of the core elements is included below. If you have any questions, please don't hesitate to contact the school. **School Score –68/78**

#### **Core Element 1: HIB Programs, approaches or other initiatives** – Score 12/15

The school has an established HIB programs, approaches, and initiatives and involves the school staff, students, administration, parents, law enforcement, and community members. We implement Responsive Classroom that focus on class meetings. The programs are researched-based and implemented district wide. The programs are evaluated and assessed annually involving a variety of stakeholders including the school safety team. The school safety team analyzes HIB statistics to identify trends and plans appropriate support to improve school climate and prevent HIB.

#### **Core Element 2: Training on the BOE-approved HIB policy** – Score 7/9

All school employees, shared service employees, and substitutes are provided training on the HIB policy. This training includes instruction on preventing HIB on the basis of protected categories and other distinguishing characteristics that may incite incidents of discrimination. The policy is discussed in depth with students to ensure full understanding.

#### **Core Element 3: Other Staff instruction and Training programs** – Score 12/15

Each teaching staff member has received at least 2 hours on instruction and training in suicide prevention that included information on the prevention of HIB. The school's anti-bullying specialist (Mrs. Snarski) was given time to participate in in-service training and preparation. Additionally, the school safety team was provided with professional development in effective practices of successful school climate programs and approaches. Finally, the school administrative team receives information and regularly disseminates that information to the staff on the prevention of HIB.

#### **Core Element 4: Curriculum and Instruction on HIB and Related information and Skills** – Score 6/6

The school provides ongoing, age-appropriate instruction on the prevention of HIB. Guided by our Responsive Classroom strategies, teachers regularly hold class meetings to teach students about the prevention of HIB. During the "Week of Respect" the entire school

participated in character education activities centered on unifying the school around positive school climate.

**Core Element 5: HIB Personnel** – Score 8/9

The school has a designated anti-bullying specialist (Mrs. Snarski) and anti-bullying coordinator (Mr. Zygmunt). They meet regularly regarding every alleged incident involving HIB. Additionally, the two meet at least 2 times during the year with the school safety team to analyze data and plan programs.

**Core Element 6: School-level HIB incident reporting procedure** – Score 6/6

The school implements the district's BOE approved reporting procedures including all the required elements and timelines. These reports also include reporting information on prior HIB reports.

**Core Element 7: HIB Investigation Procedures** – Score 12/12

With each HIB Investigation, notification to parents of alleged offenders and alleged victims is sent. All investigations are completed within 10 school days of the written incident report and a written report of the findings are documented. Results of the investigations are reported to the superintendent within 2 days of completing every investigation. All staff members are provided training on the proper reporting procedures and include all of the required information for all incidents of violence, vandalism, and HIB.

**Core Element 8: HIB Reporting** – Score 5/6

The school has reporting procedures clearly outlined and accessible to all stakeholders. Appropriate training is provided to all necessary people.