

LOCATION SCOUTING CHECKLIST

Location Address:

STORY

What scene is this location for?

Does the location meet the scene requirements and fit the director's tone? YES NO

Does the setting fit the time period and story setting? YES NO

Notes:

SIGHT

Wide Shot Test: Is a wide frame acceptable? YES NO N/A

360 Test: Are there any problematic directions that should be avoided? YES NO N/A

Indoor Staging: Does your cast, crew, gear fit inside? YES NO N/A

Sunlight: Any sunlight considerations? MORNING NOON EVENING NIGHT

Notes:

SOUND

HAVC: Can you turn off heating, ventilation and air conditioning units? YES NO N/A

Refrigerators: Can you turn off any noisy appliances or fridge? YES NO N/A

Reverb: Can you record clean dialogue? YES NO N/A

Notes:

SURROUNDINGS

- Road/Traffic:** Any traffic concerns? Continuity from vehicles or people? YES NO N/A
- Train Tracks:** Will train traffic interfere with sound? YES NO N/A
- Schools:** Schoolyard noise? Continuity issues with school hours? YES NO N/A
- Playgrounds:** Will playground or sports noise affect sound? YES NO N/A
- Air Traffic:** Any air traffic overhead? Will it interfere with sound? YES NO N/A
- Factories/Warehouses:** Any noise from machinery or roadway issues? YES NO N/A
- Subway:** Will subway noise interfere with production sound recording? YES NO N/A
- Gas Stations:** Will traffic noise or continuity problems result? YES NO N/A
- Post Offices:** Will associated moving vehicles or trucks create issues? YES NO N/A
- Boat Traffic:** Loud boat engine or horn noises? Appearance continuity? YES NO N/A
- Staging Talent:** Is there a dedicated quiet space for talent? Extras? YES NO N/A

Notes:

WEATHER

- Rain/Snow:** Will precipitation have an impact on the shoot? YES NO N/A
- Indoor Impacts:** Will sound from precipitation have impact on shoot? YES NO N/A
- Temperature:** Will it be too hot or too cold? YES NO N/A

Notes:

POWER

- Outlets:** Are there enough outlets? How many? _____ Where? YES NO N/A
- Breakers:** Does electrical crew have access to circuit breaker box? YES NO N/A
- Generator/Battery:** Will you need a generator or battery for power? YES NO N/A
- Green Room:** Is there a space for hair and makeup? YES NO N/A

Notes:

FACILITIES

- Bathrooms:** Are there bathrooms? How many? _____ YES NO N/A
- Water Shut Off:** Do you have access in case of emergency? YES NO N/A
- Gas Shut Off:** Do you have access in case of emergency? YES NO N/A
- Room/Board:** Is the cast and crew staying overnight? YES NO N/A

Notes:

CONTRACTS

- Location Permit:** Do you have permission to film here? YES NO N/A
- Contract Signed:** Has the contract been signed for location? YES NO N/A
- Insurance/Liability:** Is your production covered at this location? YES NO N/A
- Contingency Plans:** Are there any clauses for date changes/additions in the contract? YES NO N/A

Notes: