



Madison Elementary School

Everyday is a Great Day to be an Eagle!



Felecia K. Hemingway, Principal

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27107 Hales St. Madison Heights, MI 48071

Madison Elementary School is a Nut-Restricted School

Here at Madison, we have many students in our building with life-threatening allergies. Therefore, we need everyone to be committed to keeping all students safe.

As you and your family members are preparing snacks, please be mindful of the restrictions outlined in our safety policy. Foods containing peanuts or tree nuts are restricted in our building. To ensure the safety of our students, we kindly ask that you read ALL food labels prior to bringing and/or sending them into the building. Please review labels regularly because manufacturing processes and ingredients frequently change. Food labels that read: “**Contains peanuts or tree nuts**” or similar wording like “**may contain trace amounts of peanuts or tree nuts**” **should not** be brought into the building. In addition, food labels that read: “**Processed in a facility (or on a machine) that also processes peanuts or tree nuts**” or similar wording **should not** be brought into the building.

Food brought into the school for birthday treats and other parties or special events are required to be inspected by a Madison staff member prior to distribution. Such items must arrive in clearly labeled packages. ***No homemade treats will be accepted! All items must be pre-packaged with the original ingredients label intact!*** Once the item has been cleared, the office staff will contact the classroom to inform the teacher that the food is available for pick-up in the main office, unless prior arrangements have been made with the teacher. ***(Anyone planning to visit or assist in a classroom, must have an up-to-date, approved background check on file.)*** If the office staff determines the food to be unsafe, the parent will be asked to remove the food from the building.

Our main priority is our students’ and staff safety! Thank you in advance for your cooperation in this very serious matter!

Felecia K. Hemingway
Principal, Madison Elementary