NSTP DILIMAN RESERVIST GRANT
APPLICATION FORM

Project Title:

Duration of the Project Implementation: *(ex: September 2025 - December 2025)*

Proposed Budget: *(Total Amount)*

Prospective community partners/stakeholders/beneficiaries:
Please include demographics of the stakeholders (ex: background/profile of the project's beneficiaries, target number of families who will be part of the project, sex, age group, ethnicity, or if members of a marginalized sector/groups and their interests)

Place of implementation:

PROJECT DETAILS

Rationale of the project:

Present how the project would contribute to efforts addressing existing issues in the community. Also, please present your situational analysis or community needs assessment and their theory of change[1]. If possible, discuss how stakeholders would be involved in the project implementation. Remember that community participation in project planning and implementation are key aspects. The project also has to have relevance to public service aims of the university, NSTP, and NSRC Diliman Learning Outcomes as well as to the Sustainable Development Goals.

Objectives:

Please state the objectives in a SMART[2] manner to allow proper assessment of projects' accomplishments.

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[1] For more details regarding the theory of change framework, visit bit.ly/RGTheoryofChange
[2] SMART is an acronym for specific, measurable, achievable, realistic, time-bound visit bit.ly/RGSMARTindicators for further details

Implementation Plan:

This portion may include the activities that would be undertaken, timeframe/schedule of activities, remote/on-ground mode of implementation and key persons responsible for the activities which may be the proponent, community, or both). Provided below is the proposed Implementation Matrix:

OVERALL OBJECTIVE OF THE PROJECT:						
Objectives *(indicate/specify activities per objective)*	Activities to be undertaken	Expected Output	Success Indicators	Responsible Person/Partner (Proponent/ Community/ or Both)	Time Frame	Budget
1.	*1.*					
	2.					
	3.					
2.	*1.*					
	2.					

Line Item Budget:

Particulars	Quantity	Amount/Unit	Total Amount
		GRAND TOTAL	

Project Sustainability:

How can this project be up-scaled or replicated in other communities? How does your organization intend to sustain the project or activity? How could the target community continue or build upon the output of the project after project completion?

ABOUT THE PROPONENTS

I.   PROJECT HEAD

Name (Last Name, First Name, Middle Initial):

Student Number:

Year/Course:

Contact Number:

Email address:

II.   CO-PROJECT HEAD/ADVISER

Name (Last Name, First Name, Middle Initial):

Faculty Position:

College/Unit:

Contact Number:

Email address:

III. PROJECT MEMBERS/CO-PROPONENTS

	Name	Student No.	Year/Course	Contact No.	Email address
1					
2					
3					
4					

IV. INFORMATION ON THE STUDENT ORGANIZATION [for student orgs only]

Full Name:

Date Established:

Head of Organization:

Type of Organization:

Email address:

CERTIFICATION

I certify that all information/data in this application form are true to the best of my knowledge. I understand and agree that the NSTP Diliman Office will keep all the documents I submitted in connection with my application for a research/creative work grant, whether the application is approved for funding or not.

_____   _____
Signature of Proponent   *Date*

_____   _____
Signature of Adviser/Co-Project Head   *Date*

Checklist of attachments

- Cover letter
- Recommendation letter
- Portfolio of previous community/literacy project/s of the organization
- Proof of consultation with community
- Certification from the adviser/NSTP coordinator/NSTP instructor expressing willingness to serve as co-project head.