

Board Member Criteria & Expectations

Eligibility

A Philanos board member must be:

- An active member/staff of a Philanos affiliate in good standing or a representative of the women's philanthropic community; and
- Involved currently or in the past, with Philanos programs, committees and/or conferences.

Expectations

A Philanos board member should:

- Know and commit to the Philanos mission, purpose, goals, policies, programs, services, strengths and needs, as well as be familiar with the breadth of membership.
- Serve the Network as a whole (as a distinct relationship, separate from your role in your affiliate).
- Disclose any conflicts of interest in a timely fashion.
- Attend in person the annual board retreat, usually 3 days/2 nights in June, except those years in which a Conference will be held. (Airfare, hotel and some food are covered by board members.)
- Attend monthly (usually no meeting in December or July) 1.5 hour board meetings via phone or webinar
- Attend bi-monthly webinars, live or recorded.
- Attend the Philanos Conference, usually 3 days/2 nights, every 24 months at rotating locations. Board members cover their own travel, hotel and conference registrations.
- Chair/participate on a Philanos board committee and/or serve as an officer. Be willing to take on leadership positions and ad hoc assignments (i.e. conference facilitator role, ad hoc committees), filling in voids as needed.
- Make an annual financial contribution, to the best of her ability, to further support the operations of Philanos. Philanos encourages all Board members to contribute, an indication to prospective funders of the full Board's commitment.
- Represent Philanos to the public and seek to enhance the Philanos image in the community.
- Assist in fundraising and other resource development efforts (corporations, individuals and foundations).
- Support the Governance Committee's work to seek and cultivate future leaders for Philanos positions.
- Follow trends in philanthropy and women's leadership.

A Philanos board member should follow this Code of Conduct:

- Respect the confidentiality of privileged board information.
- Bring goodwill and a sense of humor to the board's deliberations.
- Prepare for and participate in relevant meetings and the variety of activities of the Network (member-to-member discussions, etc.).
- Read, understand and question as appropriate the financial statement to fulfill the board's fiduciary responsibility.

By signing below I acknowledge that I have read and understand my responsibilities.

Printed Name: _____

Signature: _____

Date: _____