

Jericho Town Library
Board of Trustees Meeting/ Draft
Nov. 12, 2024

Present: Brandon Ackel, Barb Adams, Tom Dowd, Lindsey Halman, Linda Porter, Sue Macmillan, and Catherine Bass-Library Director

The meeting was called to order at 5:35 pm

Secretary's Report: The minutes from last month (Oct. 8, 2024) were accepted as written. A question was posed as to this report being posted on the JTL website, and Catherine agreed to make sure this occurs. There was also some clarification for the Secretary about Draft minutes and Approved minutes.

Treasurer's Report: Jeff was unable to attend, but has subsequently submitted the monthly financial report by e-mail to all Board members.

Highlights from the Director's Report:

1) Circulation: Total circulation for last month came in at 1,375

2) New additions: 179 new materials were purchased and there were 2 new attraction passes added to the collection.

3) October Organizational Tasks: Catherine reported that she is reorganizing and labeling adult nonfiction, and weeding the following :picture books, YA materials, adult fiction, and DVDs. She is also working on labeling the Golden Dome collection.

4) Programs: Weekly: Restorative Yoga, Gentle Yoga, Tuesday morning storytime and playgroup, Robotics for homeschoolers, and Saturday storytime. **Monthly:** Comic Capers, Early Release Crafternoon, fiber Arts Circle, Speculative Fiction Book Club and Adult Spanish Conversation. **Special Programs:** Catherine reported that "Trunk or Treat" on Halloween was very well attended and she would like to have a bigger role in organizing it next year. There will be a" Puppy Happy Hour "with Siber Sled Dogs on Nov. 16th on the Green.

5) Grant & Building Updates: Special Visits: The Head of VTLib came to visit in October and provided feedback on our grant application from last year (which was denied). She encouraged us to apply for a different grant through" Housing & Urban Development", which opens up in early 2025. **ALA Transforming**

Communities Grant: Catherine reminded the Board that this money must be spent by the end of March, 2025. There was a discussion on this topic and Lindsey agreed to look into some additional contacts.

Building:

1) Drop Box: The Drop Box has not been flooding recently, as we haven't had strong rains in a while. Tom agreed to continue to work with the Town on raising the platform.

2) Front Door: The latch on the front door is becoming increasingly ineffective and the door blows open frequently. Tom agreed to look into solving this problem.

3) Bathroom Door: There are some problems with the hook on the lock of the bathroom door. Tom agreed to work on this.

4). Mice: Although there is some evidence of mice, this problem appears to be under control with the assistance of the pest company.

Board Conversations:

1.) Thanksgiving Holiday Hours: It was decided that the library will be closed Thursday, Nov. 28th through Saturday, Nov. 30th.

2) Next Steps for Building: Catherine and Lindsey discussed the meeting they had with Andrea Murray of "Vt. Integrated Architects" and there was a robust conversation about what the next steps might look like. Everyone agreed that the foundation is a critical starting point. The Board voted unanimously to approve a budget for Vt. Integrated Architects to work on a revised structural engineer report. This proposal would also include design revision, and potential project phasing.

3). Tree Lighting Ceremony: This yearly tradition will take place on the Green on Sunday, Dec. 8th. Although it will include the same festivities as past years, it will not be sponsored by the library.

There being no further business, the meeting was adjourned at 7:15 pm.

Respectfully Submitted,

Susan Macmillan/ JTL Secretary

Next meeting: Tuesday, December 10th at 5:30 pm