

# What to Do – Guidance on Student Activities, Meetings, and Events

## Spring 2021

This is an updated version of the fall 2020 guidance. While not exhaustive, this document makes explicit how students **can engage safely** with others on campus. Information below assumes all [required public health safeguards](#) are followed at all times. Failure to comply with the safeguards and/or campus restrictions will result in [Community Standards violations](#). **Disregard for campus restrictions and/or repeated non-compliance at in-person gatherings, dining halls, and other community spaces will result in the suspension of allowed in-person activities.**

This document has been reworked to address additional questions and to provide information about new opportunities available to student groups. While some students have complained the document is too long, others have repeatedly asked for additional information. We have aimed to be as comprehensive as possible, while also including hyperlinks to other sections of the document for ease of navigation.

To learn more about what **you can do** on campus, keep reading. If you have questions about whether something you'd like to do in person is allowed and consistent with University policies, contact the Student Involvement Center ([involvement@slu.edu](mailto:involvement@slu.edu)) or members of the Student Activities Board to discuss.

Note: All activities are subject to temporary suspension without notice if COVID-19 infection rates surge among students.

### What's New This Semester?

Over the Winter Break, a Community-Building Working Group comprised mainly of students reviewed student feedback from the fall and developed recommendations for changes the University could make to better meet students' need for in-person community. Most of the recommendations were approved (or were for topics already being addressed). Here is a brief summary of key changes for spring 2021.

*Note: any new opportunities for in-person gatherings assume low COVID-19 rates. A surge in cases will result in temporary suspension of these opportunities without advanced warning.*

1. Student organizations will be allowed to propose up to two in-person events (only one indoor event). Events must be open to all students, meet all stated requirements, and be approved in advance by the University Designated Event Reviewers. Learn more [here](#).
2. Limited give-away events will be allowed. These events must meet all stated requirements and be approved in advance by the University Designated Event Reviewers. Learn more [here](#).
3. Limited tabling events will be allowed. Those that are permitted will focus on service and impact to the greater campus community, rather than in-group activities. For example, voter registration would be approved, as would tabling to distribute materials needed for an upcoming approved event. Tabling to distribute information or solicit interest in a single group would not. The difference has to do with moderating the amount of traffic around a single table to reduce the chances of crowding too many people into too small a space. These events must meet all stated requirements and be approved in advance by the University Designated Event Reviewers.
4. Residence hall lounges are open for limited use. COVID-19 occupancy limits must be honored, and masks and social distancing practiced at all times.

5. The [Available Campus Spaces list](#) will be updated to include new spaces and remove spaces that are now assigned for classroom use. Additionally, building hours will be listed.
6. Academic buildings are being made accessible to students, via card access, until midnight, Sunday-Thursday, to allow for additional study space options. The CGC also will be accessible until midnight, Monday-Friday.
7. Additional signage will be posted in dining halls, residence halls, and other spaces with the QR code for the Available Campus Spaces list, to make it easier for students to find a space to study, eat, or hang out.
8. SLURuba will be opened (without pools) beginning in mid-March when the weather warms, and reservable as an outdoor space for student events approved by the University Designated Event Reviewers.
9. Club sports, ROTC, dance groups, and other organized groups may begin to use spaces in Simon Rec Center according to COVID-19 space capacities and return-to-play guidance. For CSOs that are performance-based and that wish to reserve space in Simon Rec, you'll need to work with the Simon Rec team to develop appropriate guidelines for the activity.

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## NEW: How to Propose an In-Person Event

- Step 1:** Submit a proposal using the [Student \(in-person\) Event Proposal Form here](#).  
The form is initially reviewed by Student Involvement Center staff to make sure all requirements are in place and appropriate criteria are met.
- Step 2:** Work with Student Involvement Center to refine the proposal (if applicable).  
SIC staff may need to obtain additional information to ensure the proposal meets all guidelines. Because every activity has its own nuances during a pandemic, refinements are likely. That doesn't mean a proposal isn't strong -- just that we need to flesh out some additional details.
- Step 3:** SIC submits your proposal for consideration as an event exception.
- Step 4:** University's Designated Event Reviewers (DER) review and (hopefully!) approve.
- Step 5:** An appropriate space is reserved for the event.  
No space may be reserved until all approvals have been made. Once the event has been approved, organizations will work with the SIC to secure an approved space. Reminder: At this time, there are a limited number of spaces available. Indoor events must be Fridays or Saturdays and must conclude by 10 p.m.

## Step 6: Promote your event and include all required approval “stamps.”

Approved events need to include stamps from both the SIC and the Designated Event Reviewers. Events also will be added to a public list of approved events, so students know what has been approved during the semester.

Have questions about how to propose an event or what kinds of events would be acceptable?

Email [involvement@slu.edu](mailto:involvement@slu.edu) with your questions!

## Informal Activities (a.k.a., hanging out with others)

Central to building student community and to the in-person experience, [informal gatherings and activities \(defined below\)](#) are crucial to campus life. While the University has restrictions on formal meetings and events, informal activities and gatherings are happening on campus all the time. They may be scheduled or impromptu. Below are examples of informal activities and some key considerations to keep in mind.

Common types of informal activities include:

- Hanging out with members of a CSO (chartered student organization) or another student group, with building mates, or just a group of friends
- Gathering with others on your floor/your RA to build community
- Playing games, catching up, having a socially distanced coffee
- Eating together
- Praying together
- Studying together
- Suggestions outlined [HERE](#) in the Return to Campus Module

### Indoor Informal Activities:

Because of the public health risks of in-person gatherings, the impact of distancing requirements on occupancies classrooms and meeting spaces, and the need to prioritize academic instruction for event spaces this semester, indoor gatherings and activities are significantly more limited than outdoor activities. Most indoor spaces typically used for both formal and informal gatherings are not available, or due to other priorities are not reservable. This is one reason all members of our community are encouraged to opt for outdoor spaces whenever possible. However, when groups of 10 people or fewer have access to appropriate spaces, they may connect informally indoors as a group. To find a space to hang out, study, or eat with friends, consult the [Available Campus Spaces list](#).

### Guidelines for Specific Situations

- ✓ When eating with others indoors: maintain at least 6 feet of distance between yourself and others at all times, and replace your mask as soon as you are finished eating. When possible, it's best to try to finish eating within 15 minutes and then replace your mask, but only if that can be done safely. The distancing requirement is especially important when eating, since eating with others increases the risk of COVID-19 spread.
- ✓ Inside your residence: if you live off campus, do not allow more individuals into your residence than the space allows with 6 feet of distance between individuals. If you live on campus, you must abide by the visitor restrictions in effect for this semester (see [section 4.2 of the Housing and Residence Life Handbook \(section in the Student Handbook\)](#) for more). In residence hall rooms and on-campus

apartments, each resident is allowed only one guest at a time. Be sure you have your roommate's consent every time you host a guest. **If any guests are present, all occupants must wear a mask and stay 6 feet apart at all times.**

- ✓ In student organization offices/lounges: do not invite more guests than your space can accommodate with social distancing in place. If no COVID-19 occupancy limit is posted, no more than 10 people may be in the space at one time; many spaces can accommodate fewer than 10 people. For example, a 12 feet by 12 feet room can accommodate just 9 people, as long as one person sits in each corner of that space. If you exceed these capacities, consider breaking into smaller groups elsewhere or move the whole group outdoors. *Note: staff have identified the socially-distanced occupancy of your space. If your space does not have one, contact the Student Involvement Center (SIC) to ask for help.*
- ✓ Other campus spaces: you must maintain at least 6 feet of distance, wear your mask at all times (unless actively eating), and honor the posted COVID-19 occupancies for all spaces. At all times, you should be 6 feet or more away from others and wearing a mask (unless actively eating).
  - Look for spaces in libraries, dining halls, and other common areas where space is available and appropriate.
  - The Grand Dining Hall Meeting Room may be reserved for breakfast meetings only (with 10 people or fewer). There are some blackout dates, and food must be purchased at the door. To reserve this space, email Dominic Von Feldt ([dominic.vonfeldt@slu.edu](mailto:dominic.vonfeldt@slu.edu)).
  - The University has identified a [list of available campus spaces](#) (many of them classrooms that are not assigned currently for instruction) that may be used by individuals or very small groups of students for eating, studying, and participating in online courses. These spaces have very limited COVID-19 occupancies, are available on a first-come, first-served basis, and are for drop-in use. They are **not event spaces** and **cannot be reserved**.

## Outdoor Informal Activities:

Because of the way COVID-19 spreads, outdoor activities are generally safer than indoor activities, especially when you abide by public health safeguards. [Small-to-medium sized groups](#) may engage in informal gatherings and activities outdoors, assuming the space you're using allows you to spread out and maintain at least 6 feet of distance between individuals. There are many outdoor spaces on the north and south ends of campus where students may connect informally, including green spaces, patios, and parking lots/garages. ([This campus map](#) shows in orange green spaces that may be a bit less well-known.) Outdoor spaces **cannot be reserved** except as part of [a formal event approved for exception](#).

## Guidelines for Specific Situations

- ✓ When eating with others outdoors: maintain at least 6 feet of distance between yourself and others at all times, **and** replace your mask as soon as you are finished eating.
- ✓ When engaged in games or other similar physical activities: you must maintain at least 6 feet of distance **and** wear your mask at all times.
  - Particularly if the activity involves greater exertion, resulting in more forceful exhalation, masks and distancing are even more necessary for reducing potential COVID-19 spread. This applies to fast-paced sports or athletic activities, as well as singing and other kinds of physical activities where projection of voice is a key component of the activity.
  - Certain club sports or other physical activities will be safer and allowed (like throwing a frisbee or a football while spread out), while others may not be (like playing a football game).

- where physical proximity is much closer). Club sports must work with Simon Recreation Center staff to develop activity-appropriate Return to Play guidelines.
- Spikeball has raised concerns and questions; generally speaking, it is allowed if **all players wear their masks continuously** and separate quickly if they find themselves within 6 feet of another player. The players of teams waiting to play also should remain 6 feet apart from one another.

## Events

Consistent with the University's [interim policies](#), [events \(defined below\)](#) continue to be very limited on campus. This is true for departments, programs, units, and organizations across the University, not just for student groups and organizations. Departments and groups are expected to cancel in-person events and/or convert them to virtual events. This includes revenue-generating events, like recruitment and admissions events, development and fund-raising events, career-placement focused events for students, and formal University ceremonies (such as Commencement and Homecoming).

### In-Person Events Proposed by Student Organizations

This spring, as long as COVID-19 infection rates remain low, we are allowing student organizations to propose up to two events (only one can be indoors), as long as the event is open to all students, meets all stated requirements, and receives approval in advance from the University Designated Event Reviewers. Priority consideration will be given to proposals that originate from multiple student organizations working together. Proposals should be submitted through the [Student Event Proposal Form](#), which will be reviewed by the SIC.

To receive approval, organization-proposed events must meet these requirements:

- Event must be open to all SLU students. Internal organization activities will not be approved. This is because these events will be opportunities for students to foster much-needed in person connection, and we currently do not have the capacity to offer a larger number of events. This approach provides the greatest reach to the student body, particularly students who may not yet have found “their” organizations.
- Event attendees must be members of the SLU community. No external guests or visitors will be permitted to attend.
- Event organizers must maintain a record of attendance for all attendees. This will help facilitate contact tracing should an exposure occur at the event.
- A University staff member must be present for the duration of the program. Ideally, this will be the organization’s advisor, though alternatives may be possible.
- Prior to the event, two members of the host organization(s) must participate in a Safeguard Compliance Review session with a staff member from the SIC.
- In order to comply with City of St. Louis public health orders, no buffet-style or self-serve food may be served. If a host organization wishes to provide food or beverage, it must be included on their proposal form, and must be packaged for individual consumption.
- Events must meet criteria allowed for event exceptions as described below and in the University’s [Interim Events Policy](#).
- Approved in-person proposals must advertise their event using the special approval logo shared by the University’s Designated Event Review committee. This logo will signal to the campus community that your event has received University approval.
- Indoor events:

- Must be held on a Friday evening or on a Saturday.
- Must be concluded by 10 p.m.
- In general, indoor events will be limited to approximately three hours in duration to reduce the impact to SLU staff and the risks of COVID-19 infection.
- Must be held in one of the following, pre-approved spaces, using the existing room set-up and COVID-19 capacities: Wool Ballrooms 170-172 (230 people); Wool Ballroom 173 (54 people); St. Louis Room (95 people); Boileau Hall (30 people); Il Monastero Chapel (46 people); Il Monastero Classroom (49 people); and Allied Health Multipurpose Room (65 people).
- Outdoor events:
  - Must take place in an outdoor space appropriate to the activity. The SIC can help you identify and reserve an appropriate outdoor space if your event is approved.

It is important to note that if we experience a surge of COVID-19 among students, we will likely suspend all in-person gatherings and a return to fully-virtual activities, possibly for the rest of the term.

### Give-Away Events/Activities

In addition to limited in-person events, the University also is allowing student organizations to propose a limited number of give-away opportunities. These also must be submitted through the [Student Event Proposal Form](#), be approved by the University Designated Event Reviewers, and meet the following requirements:

- Require no more than three individuals to “staff” the give-away.
- Distribute the items to each recipient outdoors, ideally not in a way that encourages students to congregate in one place for too long.
- Food and/or beverages must be individually packaged and not available in bulk.

### Other In-Person Events:

University departments -- such as Campus Ministry, Campus Recreation and Wellness, and the Student Involvement Center -- also may receive approval to host in-person events this semester. All such events must be approved by the University’s Designated Event Reviewers, according to the criteria set forth in the University’s [Interim Events Policy](#).

Exceptions will only be granted for events that meet most/all of the criteria below and have no more than 250 people in attendance:

- Are essential to our Catholic, Jesuit identity;
- Are essential to the academic enterprise of the University and/or students’ academic progress and/or their health and well-being;
- Cannot be replicated through virtual means;
- Would create long-term negative impacts/harm if not conducted in person;
- Bring together individuals across groups/identities to foster our OneSLU community;
- Are hosted by one or more University departments, programs, or units;
- Can be appropriately supported with existing resources and successfully achieved with public health safeguards in place; and
- Have a detailed plan for and can assure all public health safeguards are followed

## Virtual Events:

We have already seen creativity and care given to large virtual events, and the Student Involvement Center (SIC), working with the Student Activities Board, has already hosted several exciting, campus-wide virtual events with more to come this spring.

For student organizations: The SIC also has many ideas for virtual experiences and programming that may be of interest to you and your members. If your group is struggling to find creative, engaging ways to connect virtually, the SIC is ready, willing, and able to help.

Finally, many students continue to learn remotely this semester and still others are not comfortable at in-person gatherings. Student organizations are encouraged to consider engaging virtual events and programs in part to ensure equitable access for all members.

## Meetings

Consistent with the University's [interim policies](#), departments, programs, units, and organizations generally are not permitted to hold in-person [meetings \(defined below\)](#) and are highly encouraged to hold formal meetings virtually whenever possible. However, whereas formal meetings among staff and faculty are typically held indoors, student organizations and groups may choose to hold meetings outdoors. Therefore, the following guidance is intended to help clarify the implications of the University's interim policies on meetings of student organizations.

Examples of student meetings include (but are not limited to):

- meetings of a student organization (either of the e-board or an open meeting);
- floor meetings for a group of residents;
- individual/small group meetings with faculty, staff, and/or administrators.

## In-Person Meetings:

### ▪ Outdoors:

- Permitted for a [small-to-medium sized group](#), assuming appropriate outdoor space may be found, and assuming social distancing **and** mask wearing are honored by all attendees. *Note: outdoor spaces are **not reservable**. However, there are many spaces across campus where a group could meet. Infrastructure such as tables, chairs, tents, and electricity are not reservable for outdoor meetings.*

### ▪ Indoors:

- Permitted for up to 10 people, assuming appropriate indoor space may be found, and assuming social distancing **and** mask wearing are honored by all attendees. The [Available Campus Spaces list](#) offers some options, but remember these spaces are not reservable. *Note: space constraints mean there are very few indoor options for meetings. Thus, it may make most sense to opt for virtual meetings if outdoor meetings are not possible.*

## Virtual meetings:

Consistent with the University's interim policies, virtual meetings are highly encouraged over in-person meetings, due to public health requirements and the resulting reduction in available indoor meeting spaces. Additionally, many students have opted to learn remotely again this semester, and others are not comfortable attending in-person meetings. Therefore, student groups are highly encouraged to consider



the potential inequities and impacts on all students when deciding between in-person and virtual meetings for organization business.

## Key Safeguards and General Guidelines

Regardless of the type of in-person activity you engage in, we all must continue to abide by the key [public health safeguards required](#) for keeping our campus safe – and open for in-person instruction. Everyone must abide by these safeguards, even if they have already had COVID-19 or have been vaccinated.

### Key Safeguards:

While all of our safeguards are required and important, here is a summary of some key requirements about which some students have expressed confusion and which are most relevant for student activities.

- ✓ **Wear a mask** (consistent with the [Interim Face Mask Policy](#))
  - Mask must cover the **nose and mouth at all times** and tie behind the head or have ear loops.
  - Masks with exhalation valves are prohibited.
  - The **only** exceptions are:
    - In your residence **alone**
    - In your residence with **only** your roommate (and only if your roommate agrees)
    - While actively eating (but you should replace your mask as soon as you are finished eating, even if you continue to socialize with friends). To be as safe as possible eating with others, you should consume your food as quickly as you safely can, then replace your mask.
    - If you're with a friend and having a coffee/tea, wear your mask and only remove it briefly to take a sip, then replace immediately. This is the safest way to be social while drinking a beverage.
    - When you are outside and you can predictably maintain at least 6 feet of distance between you and others at all times.
- ✓ **AND maintain at least 6 feet of distance** between individuals
  - It's not face mask **or** distancing. It's face mask **and** distancing.
  - When eating with others (both indoors or outdoors), **be sure to stay 6 feet apart**. The distancing requirement is especially important when eating, since eating with others increases the risk of COVID-19 spread because you won't have a mask on while eating.
  - **In spaces that do not allow you to continuously maintain 6 feet of distance** (e.g., elevators, hallways, and stairwells): stand as far apart as possible, and spread out to 6 feet as soon as you can.
  - **In indoor spaces with posted COVID-19 occupancy limits:**
    - comply with all restrictions. If the space is already occupied by the posted number of occupants, find an alternative space.
    - stay at least 6 feet away from others; leave chairs/tables vacant if they are within 6 feet of someone else; and ask the owners of the space to calculate and post the COVID-19 occupancy limit.
- ✓ **AND practice good hand hygiene frequently** (washing with soap and water or using sanitizers)
- ✓ **AND submit the daily symptom report** ([using the #CampusClear app](#))
- ✓ **AND clean and sanitize shared surfaces before and after use** (wherever supplies are present)



## Other General Guidelines:

In the context of student activities, a few other guidelines also will help to keep our community safe:

- Drink only from your own cup or bottle.
- Avoid self-serve beverage dispensers.
- Eat only foods that are served to you in a safe manner, come from pre-packaged sources, or that you make. Sharing pizza, doughnuts, bagels, etc. from a common source, where all individuals serve themselves, increases the risk of infection.
- When participating in group activities (whether informal or formal), find out the identities of individuals who are closest to you (within 6 feet or closer). In the event that you or someone close to you tests positive for COVID-19, [contact tracers](#) will be able to more quickly identify whether you/anyone near you needs to be notified of a potential exposure.
- For formal meetings and events, maintain an accurate attendance list.
- Encourage each other to honor our public health safeguards, and respond politely when someone encourages you to do so.
- Whenever possible, opt for outdoor activities. We acknowledge that outdoor activities and gatherings will only be possible when the weather is nice enough to allow them.

## Possible Changes to Campus Restrictions

Students frequently ask what conditions might lead to changes in campus restrictions. This section attempts to provide some additional clarity about that question.

### What would lead to an easing of COVID-19 campus restrictions?

In general, we **do not expect** to ease our current public health safeguards and restrictions this semester. We would need herd immunity and significant changes to local, state, and federal restrictions and public health guidance before we could ease campus restrictions. We are hopeful that fall 2021 will be more “normal,” but at this point, we do not anticipate easing restrictions before that.

### What increased restrictions could we see -- and what conditions would trigger those?

As we saw after Halloween last semester, there are conditions that could lead to a need for **increased restrictions**. Depending on what the COVID-19 infection rates and other conditions are, we may need to any or all of the following:

- Suspend all non-course, in-person events (including ones that have already been approved)
- Limit building-to-building visitation in campus residences and/or limit guests in on-campus rooms and apartments
- Suspend in-person classes (temporarily or for the rest of the term)
- Move all dining facilities to carry-out only (temporarily or for the rest of the term)
- Require additional COVID-19 testing
- Require on-campus students to move home for isolation and/or quarantine
- Quarantine full residence halls
- Other possible restrictions

After Halloween last semester, SLU came extremely close to moving all courses online and sending students home for the remainder of the semester. If such a decision is needed, the conditions on campus will be changing extremely quickly, and we may not be able to provide much warning.

## Notes about CSOs with Student Activity Fee Allocations

Finally, we acknowledge that Chartered Student Organizations (CSOs) that have received Student Activity Fee allocations may have questions about how to use these funds, now that their designated purposes may no longer be possible. Below is key information for these groups.

- CSOs can submit a reallocation request (via SLU Groups) to SGA's Vice President of Finance if their approved event cannot be hosted as outlined in their budget request. Approval must be received for the organization to proceed in planning a new activity with their allocated funds.
- Due to the dangers of common source food resources (e.g., pizza or doughnuts from the same box), food distribution across the University is limited to that which can be purchased and/or served in single use, individual packaging, and picked up by the intended consumer. This means very few, if any, requests with food distribution will be approved until further notice. This includes but is not limited to bake sales, items not prepared in an FDA approved kitchen, buffets and or/shared storage containers (including pizza).
- The SIC will still permit organizations to use their purchasing cards for necessary expenses; however, the cards will not leave the SIC suite. Approved users should arrange for purchases to be prepaid by phone, or made online with support from the SIC staff. Please submit your request via the Purchasing Card form in SLU Groups.
- Organizations that are working to contract for goods or services (speakers, performers, production support, etc.) should include COVID-19 terms in all of their agreements. The SIC staff can assist with language or communication to vendors.
- CSOs are still expected to submit event requests for all of their activities, including virtual meetings and events. If you spend personal funds on a CSO event which has not received approval, there is a chance that a reimbursement request may not be fulfilled.
- The FY22 Annual Funding Kick-Off is Saturday, February 13, 2021. This is how CSOs will request funding for the upcoming academic year. Please note that the Finance Committee is aware of the hardships and challenges faced by CSO's this past year, and the inability to implement many of the events as they had planned. Thus, the Finance Committee is not considering penalties for CSOs who have unused funds from FY21.

## Definitions

*Definitions of key terms reference University policy definitions but also offer additional information to contextualize what those definitions mean for students.*

### **Small-to-medium sized groups:**

Generally speaking, "small" groups involve up to 10 people, while "medium-sized" groups are a bit larger than that. For some types of activities, 15-25 people would likely be a "medium-sized" group, whereas for other activities, it might feel like a "large" group. The nature of informal activities often means that, even in a group of 25 people, subgroups often form with fewer people in them. As a general rule of thumb for our purposes, more than about 30 people would likely constitute a large group, depending on the type of activity in which one is engaging.

We recognize this language is not as precise as some would prefer. At the same time, we are striving for a balance here that allows us to focus on the *reasons for* group limits in the context of outdoor activities, rather than arbitrarily assigning a set number. We want students to use their best judgment to arrive at a manageable number of people for their activities and meetings. Because the descriptor “small-to-medium sized groups” only applies to **outdoor** activities and meetings, and because there is no limit specified by local health officials for the kinds of outdoor group activities we’re talking about here, no single limit would be appropriate for all situations.

As you consider the ideal size of a small-to-medium sized group for your own activities, here are some important considerations to keep in mind:

- ALWAYS wear masks and maintain 6 feet of distance between people. If you do this outdoors, the size of the group will not become a problem.
- The larger the group, the harder it is for everyone to participate. In the context of meetings, larger groups will have a harder time hearing others. This is even more true with social distancing and mask requirements.
- The larger the group, the harder it is to ensure that all are abiding by required safeguards. If members of your group routinely fail to abide by social distancing and mask requirements, you risk individual students being sanctioned and you risk the possibility of increased University restrictions on in-person gatherings, activities, and meetings, even outdoors.
- For larger meetings, it may be useful to have a record of who attended. Certainly, individuals should take note of those who are closest to them, in case contact tracing should be needed.
- All such gatherings must abide by Local, State, and Federal orders, laws, and regulations in place at the time of the gathering.

### **Informal activity or gathering:**

An informal gathering of individuals engaged in shared activities (e.g., eating, studying, congregating with members of a student group, etc.), sometimes (but not always) impromptu.

### **Event:**

Under the University’s interim policies, an event defined as “a gathering hosted by a recognized department, unit, or organization with an open invitation and advertisement to interested attendees.” In the context of student organizations, it’s important to note that an event may sometimes be limited to a subset of the student population (those “interested attendees”). Events typically are structured, planned, advertised experiences that rely on a space reservation; rent or borrow tables, tents, chairs, and other furniture; distribute food and/or other items; and/or feature a formal program of speakers, performers, etc. For our purposes, in-person events are not permitted unless they meet a series of priority criteria and receive a University-level exception approval. Student-facing events must aim to bring together undergraduate and/or graduate/professional students across different structures and organizations and be developed in coordination with the Student Involvement Center. In-person events are limited to 250 attendees -- or to the capacity of the space in which the event will be held. Given the nature of virtual events, restrictions on attendance are determined by the limitations of the technology platform used to host them.

### **Meeting:**

Under the University’s interim policies, a meeting is defined as “a gathering hosted by a recognized department, unit or organization with an invited and closed list of attendees.” For the purposes of student groups, it might be helpful to think of meetings as structured, formal sessions where business or other work

is conducted. In the case of CSOs, formal meetings also may include a more open invitation for interested attendees (e.g., a general body organization meeting). For our purposes, meetings are not taking place in reservable spaces, nor can items like tables, tents, and food be scheduled for such in-person gatherings.

Note: the Student Involvement Center is working to update their [Frequently Asked Questions](#) related to in-person activities.