Northern Storm FC
Position Description – Club Coaching Coordinator

JOB TITLE:

Club Coaching Coordinator

OBJECTIVE:

The primary purpose of the position is to provide relevant and valued coach support in the club environment, and to monitor and mentor coaches to conduct appropriate quality football activities that will enhance the players' and coaches' experience.

RESPONSIBILITIES:

- Develop a positive club coaching culture.
- Promote inclusive practice within the coaching at the club.
- Monitor and mentor club coaches and provide support based on their needs/ wants.
- Ensure the coaches have access to appropriate resources including websites.
- Ensure coaches are aware of any development opportunities including observing senior coaches and up to date information related to coach education.
- Present parents with relevant information at the start of the season and update at regular intervals.
- Ensure coach registration is completed for each club coach
- Liaise with Federation staff/personnel and other CCCs.
- Attend meetings/workshops in relation to the role of the CCC.

RELATIONSHIPS:

- Reports to the President and General Committee.
- Work with Schools Liaison Officer to provide clinics for local school children.
- Work with Small Sided Football Coordinator to provide information sessions for parents.
- Work with Senior / Junior Teams Coordinators to coordinate grading sessions as required.

ACCOUNTABILITY:

- It is the responsibility to ensure each team has a coach in place who is qualified and suitable to coach that level team.

- Should report to the General Committee to ensure all members are aware of any upcoming coaching courses available etc.

ESSENTIAL SKILLS:

- Desirable: Minimum 12-24 months coaching experience at Junior level
- Well known and respected within the club
- Attendance at Club Coordinator workshop
- Basic understanding of the Football National Curriculum
- Sound organisational skills
- Good communication skills – both verbal and written
- Well-developed interpersonal skills, including empathy and caring qualities
- An ability to think on their feet, be proactive.

The estimated time commitment required as the Coaching Coordinator is up to 4-6 hours per week.