

# MITCH Charter School

Code: CCD  
Adopted: 7/20/23  
Orig. Code(s): CB

## Administrator Contracts

The school shall enter into an employment contract with each administrator, that has provisions that cover the duration of the contract, conditions for contract termination and extension and conditions of employee resignation. The contract shall be kept on file in the school office. The executive director, at their discretion, may enter into a written employment contract with administrative staff. Contract terms will be decided by the executive director and will not exceed five years. The contract will automatically expire at the end of its term. The executive director may decide annually to extend the contract by its term so as to extend the expiration date of the contract.

The school may not enter into an employment contract that contains provisions that expressly obligate the school to compensate the administrator for work that is not performed.

For a period of one year after termination of the contract, the administrator may not:

1. Purchase property or surplus property owned by the district or school; or
2. Use property owned by the district or school in a manner other than the manner permitted for the general public.

END OF POLICY

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### Legal Reference(s):

[ORS 338.115](#)