

STATE UNIVERSITY OF NEW YORK
COLLEGE AT OLD WESTBURY

Faculty Senate Meeting

Friday, December 1st, 2023

12:30 p.m. - 2:20 p.m.

ALL MEMBERS OF THE CAMPUS COMMUNITY ARE WELCOME TO ATTEND

Documents for this meeting and calendar of meetings are available at:

<https://sites.google.com/site/oldwestburyfacultysenate/archive>

MINUTES

I. Call to Order

- **Roster of Senators Present:** Kyle Anderson (CHAIR), Patrick O'Brien (CHAIR/ATLSOB), Lisa Chin (SECTRS/APPC), Runi Mukherji (USEN/PARL/ATLSAS1), Xavier Marechaux (ECATL1/AE), William Gillis (ECALT2/BS), Keisha Goode (ATLSAS2), Jennie D'Ambroise (USALT), Crystal T. Richardson (SGA1), Xavier Miles (SGA3), Jon Kleinman (PROFSTAFF1), Bonnie Eannone (PROFSTAFF2/FY), Rachel Littenberg (PROFSTAFF3), Joanne Spadaro (LI), Lisa Lewin (MMF), Alireza Ebrahimi (MMF-ALT/FUAC), Renee Markowicz (CE), Lina Gilic (EE), Joseph Manfredi (AS), Matthew Lippert (CP), Jessica Williams(EN), Jing Yi Song (HP), Renu Balyan (MACS), Maureen Dolan (MACS-ALT), Angel Lara (ML), Laurence Krause (PEL), Shameika Williams (PH), Christopher Hartmann (PH-ALT), Curtis Holland (SY), Jeanne Shimizu (ARPT), Geta Techanie (CAP), Curtis Holland (APPC), Youngjoo Kim (FRRC), Lorenz Neuwirth (FUAC), Chelsea Shields-Mas (SLC Co-C).
- **Non-Voting Members Present:** Dorothy Escibano (PROV), Jo-Ann Robinson (VPEXEC), Martha Santana, (CFO), Angela Wambugu Cobb (VPAdv), Bryan Terry (VPEroll), Cristine Tesoriero (VPSA), Cheryl Wilson (DSAS), Shalei Simms (DSOB),
- **Visitors:** Anne Marie Jimenez, Anthony Kostick, Barbara Hillery, Bianca Rivera, Bright Emenke, Bryan Terry, Christos Noutsos, Diana Papademas, Dinorah Martinez, Duncan Quarless, Ed Bever, Edislav Manetovic, Ela Tokay, Eric Hagan, Fernando Nieto, Gary Levanti, Jesse Curran, Jody Cardenal, Jua Pablo Galvis, Kinning Poon, Laura Gallagher, Linval Frazer, Lisandra Ramos, Manya Mascareno, Maureen Keefe, Michael Kavic, Nicole Sieben, Pat Lettini, Randall Edouard, Ray Maggiore, Ruomei Gao, Sarah Smith, Shalinie Sarju, Shanthi Konkoth, Shebuti Rayana, Suzette Foster, Teseria Ezzell, Yumi Nicholson.
- **Roster of Senators Absent:** Deepa Jani (ATLSAS3), Blidi Stemn (ATLSOE), James Seraphin (SGA2), Roger Mayer (AC), Svetlana Jovic (PY), Catherine Bernard (VA), Patricia McLaughlin (VA-ALT), Maria Zulema Cabail (LEC), Yogesh More (TLRC).

II. Approval of Minutes for October 20th, 2023 Meeting

- Corrections: Attendance correction – Maureen Dolan (ATL SEN/MCIS) present. Yogesh More misspelled. Bonnie Eannone was not present at the Oct. 20th meeting. Jingyi Song was present.
- Amendment: original minutes did not reflect request to facilities director to let the record show that the results of the mold report have not been shared with faculty

III. Approval of Minutes for November 17th, 2023 Meeting

- Spelling correction – Juan-Pablo Galvis (SEN/ML) name.

IV. Faculty Senate Chair Annual Report (Kyle Anderson)

- FRRC
 - Will get the draft of the Faculty Handbook next semester for review. The Faculty Handbook Table of Contents is now available for review.
 - In the future, there will be a sabbatical review committee reviewing faculty requests for sabbatical.
 - Maureen Dolan: can FRRC propose amendments or changes to the Faculty Handbook?
 - Kyle: yes
 - Maureen: The Bylaws Working Group, as a subcommittee of FRRC, should have an opportunity to review the faculty handbook
 - Kyle: the drafts will be circulated to FRRC (+ BWG), ARPT, and shared at faculty senate
- TLRC
 - Raised concerns about appointing a full-time director from CETL from the faculty and asked a director to be a professional hire. Unfortunately, there is the lack of resources to get a professional hire and this is subject for consideration in strategic planning.
- SSEI Institutional Transformation Assessment was sent out on November 8th from Kyle. There are many high-level questions but you can always answer “unsure” if you don’t know.
- CUTE survey closed on November 7th. There were 114 respondents. Faculty Senate Executive Committee will look at the results to determine priorities.
- Presidential Committees: Looking for faculty to serve on 4 Presidential Committees (Campus Life, Operational Excellence, Planning & Budget, and IT Governance and Advisory). If you previously served on a Presidential Committee and want to continue on to serve, please contact Kyle.
- Provost Search – There will be an announcement in early January. Dorothy will continue to serve as interim Provost through the Spring semester.
- Online program registration – If 60+ credits out 120 credit degrees are completed online, the program must be registered as an online program. OW will not be registering all undergraduate degree programs as online programs this semester. This will result in less online classes being offered online and this will impact students. We will need to monitor students’ course schedule to make sure courses are 49% or less online.
 - Amira Chrystal: lack of online classes would not be helpful for students
- Faculty Bylaws Committee – A draft of revised/updated faculty bylaws will be circulated to the Faculty Senate Standing Committees for review in the Spring semester.

V. APPC Resolution on Academic Integrity and Generative Artificial Intelligence (Curtis Holland, Lisa Lewin, Lisa Chin)

- Create an amendment to the OW Academic Integrity Policy to address inappropriate use of generative artificial intelligence (GAI) without impeding faculty pedagogic freedom to use GAI as an instructional tool, i.e., teaching students on how to use GAI in a responsible manner.
 - The resolution was read and there was discussion.
 - During Q&A, it was brought up by Joanne Spadaro that AI has been incorporated into Word and is embedded into online tools and search engines. Curtis responded by saying the focus on GAI avoids this concern. Jody Cardinal mentioned a paraphrasing generator students use, that students might not realize counts under this policy.
 - A clarification on what “unauthorized assistance” means. Will students understand that the Writing Center is an authorized form of assistance? The Writing Center and the Math Learning Center already have policies about what is authorized and unauthorized. Jennie: this resolution is not trying to categorize all types of assistance as authorized or unauthorized. The resolution is about AI, not the math learning center or the writing center.
 - Lisa Lewin: the language of authorized vs. unauthorized is typical of these resolutions; it is broad, leaving it up to instructors to make the decision what is authorized or unauthorized in their classes.
 - Concern about final resolution, which authorizes professors to have oral interviews with students suspected of using GAI.
 - The resolution was amended.
 - Addition to 3rd resolved: “unauthorized assistance **as determined by the course instructor**” in both places where that language is included
 - Addition to final whereas and final resolved (by Erik Hagan): “the use of AI to generate written **or other types of** assignments” and “use of generative AI for a written **or other** assignment”
 - All amendments passed by acclamation. We will vote on it in the next meeting.

VI. ARPT Annual Report (Jeanne Shimizu)

- Highlights from Annual Report:
 - Part I of the report is the Chair’s Narrative. Jillian Crocker was chair during Fall 2022 and Jeanne Shimizu took over as chair during Spring 2023 when Jillian went on sabbatical.
 - There were 6 committee members to review 25 files.
 - Procedural Decisions:
 - SUNY-UUP Negotiated MOU regarding tenure clock extension
 - Letters of support for initial appointments for tenured-track faculty
 - Letters of support for temporary position to tenure-track position
 - Letters of support for initial appointment for Social Justice Fellows
 - Letters of support for initial appointment for tenure-track faculty with the national search waived by the President.
 - Report was accepted by acclamation.

VII. School of Professional Studies (SPS) Annual Report (Maureen Keefe)

- Highlights from the Annual Report:

- The School of Professional Studies is overseen by a Faculty Advisory Committee comprising faculty from SAS, SOB, and SOE.
- The major program initiative is Diversity, Equity, Inclusion, and Justice in the Workplace micro-credential.
 - 2 4-credit courses. SPS is working on securing faculty to offer courses.
 - Offer a capstone course for the micro-credential.
- Report was accepted by acclamation.

VIII. CAP Resolution (Geta Techanie)

- Program Proposal – Letter of Intent for a Master of Science (MSc) in Neuroscience
- Resolution read and accepted.
- To be voted as the next Faculty Senate meeting.

IX. OER Ad-Hoc Committee Semester Report (Joanne Spadaro)

- Highlights from Semester Report
 - 2 new faculty members joined the OER Committee.
 - Fall 2023 had 27 OER courses.
 - Spring 2024 had 24 OER courses.
- OER Ad-Hoc Committee can tag courses as OER; need to let OER Ad-Hoc Committee know.
- Report accepted by acclamation.

X. New Business

Vote of endorsement for 2 University Faculty Senate Resolutions.

- NYS Budget Allocation – 23 Yes; 0 No; 0 Abstain.
- Micro-credential Program – 26 Yes; 0 No; 0 Abstain.

Kinning Poon, Biological Sciences faculty member and Strategic Planning Innovation Research Creative Inquiry Subcommittee Chair is conducting a survey among OW faculty members who conduct mentored research to obtain demographic information about the students doing research. There will be a follow-up survey to the students.

The DEI Campus Climate Survey is due on December 11th, 2023.

XI. Meeting Adjourned at 2:20PM