

WISCONSIN 4-H HORSE ASSOCIATION CONSTITUTION

ARTICLE I NAME

Section 1: Name - Wisconsin 4-H Horse Association, Inc.

ARTICLE II PURPOSE

Section 1: To plan, promote and implement educational programs in the area of horse science for Wisconsin youth and their leaders.

Section 2: To assist in the development of educational activities in horse science that will enhance the growth and development of youth.

Section 3: To stimulate interest in and promote youth programs with horses.

Section 4: To promote, sponsor and/or implement educational activities and events in horse science for youth.

Section 5: To provide and/or encourage horse science and youth development education for volunteer leaders.

Section 6: To plan and coordinate the State 4-H Horse events and activities.

ARTICLE III MEMBERSHIP

Section 1: Membership in the Association is open to all persons without regard to race, color, ethnic background, or economic circumstances and the Association does not operate on a segregated basis.

Section 2: All currently enrolled 4-H Horse & Pony project adult leaders in the State of Wisconsin in good standing within their enrolled county are automatically members of the Association and constitute the voting body.

ARTICLE IV OFFICERS

Section 1: Officers shall be President, Vice-President, Secretary and Treasurer.

ARTICLE V BOARD OF DIRECTORS

Section 1: The Board of Directors shall consist of six (6) currently enrolled adult horse project leaders from each Wisconsin 4-H Horse Association region in the state (Northern, Southern, and Eastern) and six currently enrolled adult 4-H horse project leaders At Large. Serving on the Board of Directors in a non-voting (ex-officio) advisory capacity are the University of Wisconsin Madison Division of Extension Outreach Specialist and the Executive Secretary.

ARTICLE VI AMENDMENTS

Section 1: The Constitution and Bylaws may be amended by a majority vote of the Board of Directors, provided notice of such amendments shall be given two weeks prior to the meeting.

WISCONSIN STATE 4-H HORSE ASSOCIATION BYLAWS

ARTICLE I ELECTION OF BOARD OF DIRECTORS AND OFFICERS

- Section 1: The Adult Board of Directors, six (6) currently enrolled adult 4-H horse project leaders from each Wisconsin 4-H Horse Association region (Northern, Southern, and Eastern) and six (6) currently enrolled adult 4-H horse project leaders At Large shall be elected by the current voting board at the Fall Association meeting. Terms of office shall run from January 1 through December 31.
- Section 2: Terms of the Adult Board of Directors shall be for one year.
- Section 3: Officers of the Association shall be elected by the Board of Directors at their Fall Meeting from the Board of Directors.
- Section 4: The Board of Directors is empowered to fill vacancies and unexpired terms of Directors.
- Section 5: If a member of the Board of Directors has two (2) consecutive unexcused absences from regular scheduled meetings, they can be removed as a member of the Board by a majority of the Board members.
- Section 6: In the event that a region does not have enough counties expressing interest to fill the region Director positions, the empty seat/s shall be moved to "At Large" Directors representing "At Large" may be elected from any county in the state of Wisconsin without regard to already represented counties.

ARTICLE II CALENDAR YEAR

- Section 1: A year of this Association shall begin on January 1 and terminate December 31 of each year.
- Section 2: The fiscal year of this Association is July 1 through June 30. The Wisconsin 4-H Horse Association financial books must be rectified annually by June 30. The annual financial report to be included in the 4-H charter renewal packet, and the IRS 990 filing must be completed by designated date.

ARTICLE III OFFICERS' DUTIES

- Section 1: The President shall preside at all regular and special meetings, create the meeting agenda, and perform other duties as usually attached to the office.
- Section 2: The Vice-President shall assume the duties of the President when the latter is absent or for other reasons unable to act.
- Section 3: The Secretary shall record minutes of all meetings of the Association, Board of Directors, and the Executive Committee, and handle correspondence as directed by the Association.
- Section 4: The Treasurer shall receive and disburse funds of the Association, present financial reports of the Association to the Board of Directors for audit, and with committee, prepare an annual budget for approval by the Board of Directors at the Annual Directors meeting held in January.
- Section 5: The officers of the Adult Board of Directors, and the University of Wisconsin Division of Extension Outreach Specialist (ex-officio), and the Executive Secretary (ex-officio) shall serve as the Executive Committee of the Association.

ARTICLE IV DIRECTOR'S DUTIES

Section 1: Represent counties comprising his/her Region:

- Communicate needs of project members and leaders to the Board of Directors.
- Communicate and describe actions of the Board of Directors to members and leaders.
- Promote the development of youth through participation in 4-H Horse and Pony Programs.
- Encourage development and implementation of educational activities to strengthen the impact of youth, families, volunteer leaders and community.
- Assist and volunteer with state sponsored events

Section 2: Develop guidelines for 4-H Horse and Pony Project related activities.

Section 3: Provide leadership to plan, coordinate and evaluate the 4-H Horse Association events.

Section 4: Evaluate and make recommendations on activities and materials for youth and leaders.

ARTICLE V MEETINGS

Section 1: The Annual Meeting shall be held at the announced time.

Section 2: Emergency meetings may be called by the Executive Committee as necessary.

Section 3: Robert's Rules of Order shall govern meetings of the Association.

Section 4: Youth Board officers shall report to the Adult Board of Directors at every scheduled meeting.

ARTICLE VI COMMITTEES

Section 1: Committees, deemed necessary by the Board of Directors, shall be appointed by the President.

Section 2: The responsibilities of committees shall be determined by the Board of Directors.

Section 3: All enrolled 4-H Horse and Pony Project members in the State of Wisconsin, in good standing within their enrolled county, are welcome and encouraged to attend all committee meetings of the Association.

ARTICLE VII ASSOCIATION FUNDS

Section 1: All funds raised shall be used to further the purposes of the organization, as determined by the Board of Directors.

Section 2: Upon dissolution of the Wisconsin 4-H Horse Association any assets must be turned over to a recognized 4-H club/unit/group, with the approval of the State 4-H Specialist consistent with Wisconsin 4-H, in the Institute for Positive Youth Development approved financial practices and policy. Dissolutions must be recorded in the association minutes and communicated with the State 4-H Specialist.

ARTICLE VIII QUORUM

Section 1: A quorum for transaction of business of the Board of Directors shall consist of ten (10) voting members of the Board of Directors.