



Sub-Grant Application Template

A. Organization Information	
Name of the Organization/Association	
Legal Registration number	
Year of Establishment	
Address (Region/city/Sub city/woreda)	
Contact person	Name:
	Position:
	Phone number:
	Email Address:
B. Project Proposal Information	
Project Title	
Project Location/Target Region	
Project Duration	
Target Beneficiaries	
Total Budget Requested in ETB	
C. Project Description	
Background/Problem statement	
Project Objective (<i>clear and measurable objectives</i>)	
Proposed Strategy and Approach (<i>How you will achieve the objectives; methods, partners etc....</i>)	

Key Activities	
Expected output and results	
Past relevant experience	
D. Budget Summary	
Budget item, description, quantity, unit cost....	
E. Required Attachments	
CSO registration certificate	
CVs of key personnel	