

SCT RDA Training Task Group: Monographs

Charged: 7/27/2020; revised: 01/05/2022

Background:

Begun in 2017, the RDA Toolkit Restructure and Redesign (3R) Project aims to provide greater flexibility and utility to the RDA Toolkit's display of instructions and RDA-related documents, as well as updates the look and feel of the Toolkit. The RDA content has been edited to bring it into alignment with the IFLA Library Reference Model (LRM), which has resulted in significant changes in instructions, especially for aggregates, serials (diachronic works), relationship designators, and non-human personages. New concepts from LRM have also been introduced, including nomens and appellations, manifestation statement elements, and representative expressions. The Beta RDA Toolkit became the official version on December 15, 2020, but this was not the implementation date for PCC. The decision for a PCC implementation date for the official RDA will be made after the new RDA metadata guidance documents and policy statements have been published and evaluated.

Charge:

Develop a training curriculum for PCC participants to catalog print and electronic book monographs using the official RDA Toolkit, LC-PCC Application Profile, LC-PCC Policy Statements, and LC-PCC Metadata Guidance Documents. While the training may include concepts and examples applicable to a variety of formats, it is expected that other groups within PCC or specialized cataloging communities will develop more in depth training for cataloging serials and other formats.

- Review existing available RDA Toolkit training, identify prerequisite training, and identify gaps which need training developed.
- Develop a training curriculum outline.
- Prepare modular training that focuses on cataloging using the official RDA Toolkit and applicable LC-PCC documentation with examples in MARC 21. Modules may focus on general or specific concepts and may be inspired by the [Library of Congress RDA Training Materials](#) from 2012.
- Prepare bridge training that is a condensed version of the full training that focuses specifically on changes in cataloging practice in the official RDA.
- Identify special topics which may require the appointment of additional SCT task groups to develop training.

Communications:

Task group should provide regular updates to the Standing Committee on Training. At a minimum, they should provide updates two weeks prior to the PCC Operations Committee Meeting (OpCo) in May, PCC Policy Committee Meeting (PoCo) in October, and ALA meetings in January and June.

Time Frame:

- Before policy statements and metadata guidance documents are available (February 2022):
 - Develop outline of introductory training modules, including recommendations to existing training
 - Complete introductory modules that do not depend on policy statements and metadata guidance documents
- As policy statements and metadata guidance documents are finalized (March-September 2022)
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- Develop outline of monograph training modules
 - Outline and draft modules that depend on policy statements and metadata guidance documents
- At least one month before PCC implementation date:
 - Complete all work

Chain of Reporting:

The task group will report to the PCC Standing Committee on Training.

Task Group Members

Adam Baron (Chair)

Clara Liao (Representative from LC Policy, Training, and Cooperative Programs Division (PTCP))

Robert Maxwell (Representative from PCC Standing Committee on Standards (SCS) *and* Committee on Cataloging: Description and Access (CC:DA))

Laura Ramsey (Representative from OCLC)

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