



What are some things I can say to my students about the first day of class?

This resource will offer scripts for the first day of class in multiple modalities. You can use these as a starting point to customize your message for your students.

Remote First Day of class

Welcome to our ASU 123 class!

Our first day of class will be held remotely through Zoom. Join the Zoom classroom at the scheduled time using the link in MyASU. In this first class we will go over the Sync classroom, and practice using Zoom.

The goal of this class is to _____.

Click on Modules, then find the Welcome page. Watch the introduction video to learn more about what we'll do in this course. Next, read the Syllabus and Course Summary so you know exactly what is due and when.

Have a question? Find the Community Forum, which is where you can ask me or classmates questions about the course. (Try to reserve emailing for things that are either personal or truly urgent).

I look forward to getting to know each of you! Reminder, our first day is remote, do not come to class on the first day!

Email - Introducing New Tools

Dear students,

This class will meet in-person and remotely. Our in-person class can not exceed XX students, so to manage this capacity I'm asking you to email me directly and let me know your preference. I'll take this into consideration as I plan the course.

One of the ways we are going to work collaboratively this semester is with a course Slack workspace.

I will be introducing Slack on the first day of class. Your first assignment will be to access Slack and respond to the pinned post. Go to <https://asu.enterprise.slack.com/> and search for “ASU XXX”. If you are new to Slack, check out [Slack 101](#).

Action items: email me your preference by August 13th, and sign into Slack by August 20th.

Share help resources

If you find yourself experiencing problems, don't hesitate to reach out! It's important to ask for help early on, when the problem(s) first arise. I am here to help you succeed. Here are some resources for technical problems:

- Contact the ASU Experience Center at <https://uto.asu.edu/experiencecenter>. They are available 24/7 to help you.
- Taking a screenshot of your screen is often useful for diagnosing and solving the problem. [How to take a screenshot](#). When you email me for help, or contact the ASU Experience center, you can provide a screenshot of the problem.
- Information on borrowing laptops or wi-fi hotspots available at <https://askalibrarian.asu.edu/faq/295077>

Remote only - Flipped Classroom

This course uses a flipped classroom which blends asynchronous and synchronous learning. We do this by putting content on Canvas and ask students to be accountable for learning before the Zoom class.

To do well, complete all the assignments before class so you can fully participate during class. Take notes and write down any questions for further discussion.

If you are new to Zoom classes, take a look at <https://uto.asu.edu/zoom-learning>. Check out the first reading and video assignments in Module 1 of Canvas. Complete Quiz 1 before the start of class, and prepare for our first active learning activity. I will virtually see you all then! Sincerely,
Your Professor

MWF Sync

As we get closer to our start date, I wanted to alleviate any anxiety you might have about this course. This semester, we will be scheduled by groups. If you prefer to come to campus, you have been assigned either Group A (Last names A – M) or Group B (Last names N – Z). If you prefer not to come to campus, you are Group C.

Mondays - Group A is in-person, Group B is online, Group C is always online

Wednesdays - Group B is in-person, Group A is online, Group C is always online

Fridays - Everyone is online (Our first day of class is a Friday, everyone should expect to attend via Zoom)

Note that everyone has the choice on whether to learn in-person or remotely. We will all be working together, and I look forward to many interesting class discussions!

TTh Sync

Greetings intrepid learners! Our first day of class will be held remotely through Zoom at 10:35 am (MST) at <https://zoom.asu.us/j/XXXXXXXXXX>. In this class meeting we will go over the syllabus, course policies, and schedule. After the first day, we will be rotating days similar to the graph below. More information will be provided on the first day's meeting (which will be recorded for those that are not able to attend).

	Tuesday	Thursday
On-campus student group 1	 In classroom	 On ASU Sync
On-campus student group 2	 On ASU Sync	 In classroom
*On-campus students in ASU Sync Only	 On ASU Sync	 On ASU Sync

Related Topics

[TEMPLATES for Messaging Students](#)



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