



MORGAN COUNTY PUBLIC LIBRARY **3D PRINTING POLICIES**

- I.** The Library charges a fee of \$0.05 per gram of PLA filament used (including rafts and supports).
- II.** The Library's 3D printers may be used only for lawful purposes. The public will not be permitted to use the Library's 3D printers to create material that is:
 - Prohibited by local, state or federal law.
 - Unsafe, harmful, dangerous or poses an immediate threat to the well-being of others. (Such use may violate the terms of use of the manufacturer.)
 - Obscene or otherwise inappropriate for the Library environment.
 - In violation of another's intellectual property rights. For example, the printers will not be used to reproduce material that is subject to copyright, patent or trademark protection.
- III.** The Library reserves the right to refuse any 3D print request.
- IV.** Items printed from Library 3D printers that are not picked up within 7 days of completion will become property of the Library. Items must be picked up by the individual requesting the print.
- V.** Only designated Library staff may have direct, hands-on access to the 3D printer.
- VI.** Prints estimated to take over 15 hours to complete will be scaled down to accommodate library operations.
- VII.** In the event of a print failing to complete:
 - If estimated print time is less than 3 hours staff will retry the print on the same day.
 - If estimated print time is greater than 3 hours the print will be moved to the back of the queue.
 - In the event of the print failing twice, staff may request a redesigned file or refuse the print.
- VIII.** Prints will be left as-is upon completion; finishing work (such as removal of excess material) will be left to the patron.