



NEW HANOVER COUNTY SCHOOLS

Dual Enrollment Student and Parent Acknowledgement

Student Name: _____ Grade: _____ School Year: _____

STUDENT ACKNOWLEDGEMENT

Please read and initial each statement to agree to the following statements.

☐ I understand that I am a high school student first, and it is New Hanover County Schools' duty to ensure that students graduate with a NC high school diploma.

☐ I understand I must be fully scheduled in classes this semester and I am requesting dual enrollment.

☐ I understand I will be responsible for successfully meeting all graduation requirements to graduate from NHCS.

☐ I understand that if I am a student athlete, and do not successfully complete all 3 of my classes, I will be ineligible for sports.

☐ I understand if I fail a course, it may jeopardize my ability to graduate on time.

☐ I understand that the CFCC and New Hanover County Schools academic calendars do not always align. Students taking college courses may begin college coursework prior to the start of high school courses. It is the responsibility of the student to log into or attend his/her class on the first day of class.

☐ I understand I must inform my high school counselor if I am planning to withdraw or drop a CFCC course. This will ensure that my high school is aware of/approves of any drop/withdrawal and can ensure that dropping the course does not put me in violation of a high school policy or adversely affect my graduation.

Please refer to CFCC's financial aid link on their website to learn more about how failing or withdrawing from a course could adversely impact financial aid as a future college student

☐ I understand that if I withdraw from a CFCC course after the withdrawal period, a WP (Withdrawal Pass) or a WF (Withdrawal Fail) will be indicated on NHCS transcripts.

☐ I understand I must notify the college immediately of any change in high school attendance and provide an updated high school transcript and any other required documentation requested.

☐ I understand I must notify the college CCP Liaison/Career Coach immediately of a change in date concerning my projected high school graduation. My eligibility for CCP ends with my high school graduation and I must re-apply separately as a degree-seeking student to attend college after graduation from high school.

☐ I understand that if I fail to notify the college of my graduation date and it is discovered that I continued in CCP, tuition-free, when no longer eligible, I will be billed for the full tuition of any courses taken that were beyond the period of eligibility.

☐ I understand that to continue in the CCP program following initial enrollment, New Hanover County Schools will monitor students' grades to determine continued eligibility. I must have earned an A or B in prior dual enrollment courses and be seeking courses toward their high school graduation requirements and seeking courses in their identified pathway. If I earn a grade of C or lower, I will receive academic advisement from my school counselor using a decision-making matrix to determine future dual enrollment participation.

☐ I understand that College tuition is free, but students are responsible for certain fees, including

textbooks, parking fees, security fees, technology fees, and student activity fees. All fees must be paid before CFCC's deadline, or students will be dropped from the courses. Students can pay fees through their CFCC Student Portal or on campus.

 I understand I must abide by course policies as outlined in course syllabi, including attendance policy, due dates, grading rubrics, etc.

 I understand that grades earned in these courses will impact the student's high school transcript and GPA. These grades will also appear on their college transcript.

Cape Fear grading scale: Reported on high school transcript as:

A	=	90 - 100	95
B	=	80 - 89	85
C	=	70 - 79	75
D	=	60 - 69	65
F	=	0 - 59	55

 I understand if I am enrolled in online classes, I am instructed to log into the course daily and to check CFCC email daily for notes and important updates from instructors.

 I understand some CTE (Career Technical Education) courses are not weighted the same as college transfer courses. In college transfer courses, the state weighting system adds the equivalent of one (1) quality point to the grade earned in community college courses included on the most recent Comprehensive Articulation Agreement Transfer List. Many CTE classes are not included on the Comprehensive Articulation Agreement Transfer List, and, therefore, do not have the (1) quality point added to the GPA. There are some CTE courses that the North Carolina Department of Public Instruction consider "inherently honors." This limited list of CTE "inherently honors" community college courses (CUL112, CUL160, NAS101, CJC112, CJC113, CJC131) receive "honors" weight (0.5 GPA Added Value). Your CCP Liaison Career Coach can assist students in accessing the Comprehensive Articulation Agreement Transfer List. The Comprehensive Articulation Agreement Transfer List, as well as the State Dual Credit Allowance Chart, can be accessed easily through the North Carolina Department of Public Instruction's CCP page. [Click here.](#)

 I understand I must notify the Accessibility Services Office of the college and register with them directly concerning any needed accommodations for academic success 910-362-7107 or emailing sas@cfcc.edu. High School accommodations do not automatically transfer to CFCC.

 I understand I must adhere to the NHCS and CFCC Student Code of Conduct.

 I understand the FERPA Privacy laws prevent college instructors and personnel from speaking to parents regarding student performance, attendance, or behavior. Students are to be their own advocates and learn the responsibilities necessary to be a college student. If the student wishes to grant the parent access, the student must speak with the Career Coach to sign the FERPA waiver.

 I understand that I am held to the same standard of attendance as adult students. Students must adhere to the attendance policy as outlined in their course syllabi. There are no excuses for absences from college. Therefore, if I participate in athletics or other extracurricular activities, I must schedule any in-person college courses in the mornings, since the college is not going to excuse absences for away games, competitions, etc.

 I understand if my cumulative grade point averages fall below 2.0 for any given semester I will be placed on an academic warning for the following semester. I am encouraged to meet with my assigned advisor, counselor, career coach (CCP dual enrolled high school students), or liaison (Early College students) to discuss success strategies. If my GPA remains below 2.0 for over one semester, I will go onto academic probation and will be limited in my registration.

 I understand that I am responsible for transportation to and from courses that are on-site at one of CFCC's campuses.

 I understand that CFCC instructors may utilize different software than NHCS. One program that CFCC utilizes is Respondus for administering tests. Respondus is intended to stop students from cheating on assessments while out of class. This program accesses the student's camera and records the student and

their screen during the assessment. The use of this software is not approved to be downloaded on NHCS computers. CFCC will provide additional support to help students access this software.

STUDENT Signature: _____ Date: ____/____/____

PARENT/GUARDIAN ACKNOWLEDGEMENT

Please read and initialize each statement to agree with the following statements.

☐ I understand that my child is a high school student first, and it is New Hanover County Schools' duty to ensure that my child graduates with a NC high school diploma.

☐ I understand that my child must be fully scheduled in classes.

☐ I understand my child will be responsible for successfully meeting all graduation requirements to graduate from NHCS.

☐ I understand that if my child is a student athlete and does not successfully complete all 3 of my classes, I will be ineligible for sports.

☐ I understand if my child fails a course, he or she may jeopardize their ability to graduate on time.

☐ I understand that the CFCC and New Hanover County Schools academic calendars do not always align. My child's college courses may begin college coursework prior to the start of high school courses. It is the responsibility of my child to log into or attend his/her class on the first day of class.

☐ I understand my child must inform their high school counselor if he or she is planning to withdraw or drop a CFCC course. This will ensure that my child's high school is aware of/approves of any drop/withdrawal and can ensure that dropping the course does not put my child in violation of a high school policy or adversely affect my graduation.

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as:

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PARENT/GUARDIAN name (please print) _____

PARENT/GUARDIAN signature: _____ Date: ____ / ____ / ____