



Oak Ridge R6 School District

Comprehensive Literacy Plan

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**At Oak Ridge Elementary, we learn every day,
dream big, and shape our students
into the leaders of tomorrow.**

The purpose of the Oak Ridge R6 Comprehensive Literacy Plan is to ensure all students within the Oak Ridge R6 School District have access to quality literacy instruction. This plan is organized by each section of Senate Bill 681 requirements and explains what role various school entities will play in effective literacy instruction.

Senate Bill 681 Section 161.241.1, RSMo

The state board of education in collaboration with the coordinating board for higher education and the commissioner's advisory council under section 186.080, shall develop a plan to establish a comprehensive system of services for reading instruction.

LEA	SCHOOL	TEACHER
Provide teacher and leader training in evidence-based reading strategies for students with persistent reading difficulties. <u>Oak Ridge Elementary teachers are provided with LETRS Training through Southeast RPDC.</u> Develop a protocol for providing intensive intervention based on diagnostic data for students. Utilize a state approved screener (iStation) to assess students in grades K-3 and new to the district students in grades 1 & 5 and develop a Reading Success Plan (RSP) for students flagged at risk. <u>RSP</u>	Implement intensive interventions for students identified as needing a Reading Success Plan (RSP). Students will be provided intensive interventions through Title 1 small group intervention services and/or classroom small group interventions. Implement a communication process for teachers and parents to discuss Reading Success Plans (RSPs). Parents of students with an RSP will be notified in writing of their child's placement on an RSP. Classroom teachers and Title 1 teachers will be available to discuss RSP information with parents at parent-teacher conferences or by meetings requested by the parent. <u>Parent Letter</u> Maintain RSP-related assessment and intervention documentation. RSP related information will be housed online via the state approved assessment vendor as well as maintained in the student permanent file as a hard copy.	Follow LEA level protocol for implementing legislative requirements of RSPs. RSP related information will be housed online via the state approved assessment vendor as well as maintained in the student permanent file as a hard copy. <u>Classroom Teacher Intervention Log</u> <u>Title 1 Teacher Intervention Log</u> Maintain RSP-related assessment and intervention documentation. RSP related information will be housed online via the state approved assessment vendor as well as maintained in the student permanent file as a hard copy. <u>Classroom Teacher Intervention Log</u> <u>Title 1 Teacher Intervention Log</u> Meet with parents and/or guardians to review RSPs. RSP information will be available for parents to discuss with the classroom teacher and/or the Title 1 teacher during parent-teacher conferences or by other parent requested

	<u>Classroom Teacher Intervention Log</u> <u>Title 1 Teacher Intervention Log</u>	meetings/phone calls.
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Senate Bill 681 Section 161.241.2, RSMo

The state board of education shall establish and periodically update a statewide literacy plan that supports quality, evidence-based reading instruction for all students.

LEA	SCHOOL	TEACHER
<p>Use the statewide literacy plan to guide the development of a district literacy plan.</p> <p>The Oak Ridge R6 school district used the DESE guidance document provided to create a Comprehensive Literacy Plan (CLP).</p> <p>Develop LEA-level protocol to implement legislative requirements for state and district literacy plans.</p> <p>Protocols for the Oak Ridge R6 School District are outlined throughout this Comprehensive Literacy Plan (CLP). District administration developed the plan in conjunction with feedback from district patrons.</p> <p>Train leaders on the LEA protocol.</p> <p>Administrators attended training webinars provided by DESE, have read guidance documents provided by DESE, and participated in the implementation of the Southeast RPDC training set up for LETRS training for teachers as well</p>	<p>Align literacy practices to the District Literacy Plan.</p> <p>The district has adopted curriculum resources Kindergarten through 12th grade that align with LETRS training and structured literacy practices.</p> <p>Students will continue with Title, classroom whole group, and classroom small group instruction as outlined in student RSPs.</p> <p>Train educators on the CLP and various LEA literacy protocols.</p> <p>Educators were given a draft form of this CLP and given the opportunity to give feedback. The final CLP was distributed to educators and explained in faculty and district wide meetings.</p> <p>Ensure Teachers/Others follow LEA-level protocol for implementing legislative requirements of the CLP.</p> <p>RSP related information will be housed online via the state approved assessment vendor as well as maintained in the student permanent file as a hard copy.</p>	<p>Review and implement the CLP, participate in LEA/School training on the CLP protocols</p> <p>Educators were given a draft form of this CLP and given the opportunity to give feedback. The final CLP was distributed to educators and explained in faculty and district wide meetings.</p> <p>Follow LEA-level protocol for implementing legislative requirements of the CLP.</p> <p>RSP related information will be housed online via the state approved assessment vendor as well as maintained in the student permanent file as a hard copy.</p> <p><u>Classroom Teacher Intervention Log</u></p> <p><u>Title 1 Teacher Intervention Log</u></p>

<p>as the development of this CLP.</p> <p>Ensure schools follow the LEA protocol.</p> <p>Board of Education members have received regular updates as to the progress toward being compliant with Senate Bill 681 requirements. The CLP was adopted by the Oak Ridge R6 School Board on 11/13/23. District administration will ensure consistent implementation of the CLP.</p>	<p>assessment vendor as well as maintained in the student permanent file as a hard copy to ensure LEA protocol is being followed.</p> <p><u>Classroom Teacher Intervention Log</u></p> <p><u>Title 1 Teacher Intervention Log</u></p>	
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Senate Bill 681 Section 161.241.5, RSMo

Subject to appropriations, the department of elementary and secondary education shall recruit and employ quality teacher trainers with expertise in reading instruction and provide opportunities for evidence-based professional development in reading instruction available to all active teachers.

LEA	SCHOOL	TEACHER
<p>As needed, utilize RPDC consultants to support instruction and assessment in literacy.</p> <p>The Oak Ridge R6 school District works with Southeast RPDC to ensure all teachers have access to LETRS training and pursue plans to get LETRS trained.</p> <p>The Oak Ridge R6 School District works with RPDC regarding Comprehensive School Improvement regarding student learning including literacy.</p> <p>Collaborate with RPDCs to assign literacy coaches and consultants throughout the LEA.</p>	<p>Collaborate with LEA to assign literacy coaches and consultants to support literacy in the school.</p> <p>The district will utilize services provided through RPDC for literacy coaching and consulting via LETRS training as well as other identified literacy needs for the district.</p>	<p>Work closely with the literacy coach and/or literacy consultant to support literacy (e.g. plan lessons).</p> <p>Implement evidence-based literacy instructional strategies.</p> <p>The district will utilize services provided through RPDC for literacy coaching and consulting via LETRS training as well as other identified literacy needs for the district. LETRS has lesson training incorporated.</p>

The Oak Ridge R6 School District works closely with Southeast RPDC utilizing literacy coaches and consultants to assist with LETRS training for Oak Ridge elementary staff.		
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Senate Bill 681 Section 161.241.6, RSMo The department shall maintain and publish data on reading outcomes provided that the report shall not include individually identifiable student data.		
LEA	SCHOOL	TEACHER
<p>Submit timely assessment data to the Department.</p> <p>The Oak Ridge R6 school District will conduct Istation assessments as prescribed to meet the mandates of Senate Bill 681 on time so Istation can transfer the data to the State Department.</p> <p>Monitor and analyze the assessment results and intervention processes.</p> <p>Appropriate personnel in the district will have access to Istation results and oversee the intervention logs of students to ensure interventions are occurring based on the needs identified through Istation screenings.</p> <p>Train leaders on the reporting process and templates.</p> <p>Leaders have participated in training</p>	<p>Provide professional learning opportunities on implementing assessments and interpreting resulting data.</p> <p>The district has provided online virtual training on the implementation/testing of Istation in August 2023 as well as follow up data interpretation of Istation results in October 2023, fall 2024.</p> <p>Administrer a Department (DESE) approved literacy pre-assessment within the first 30 days of the school year and a literacy post-assessment 30 days prior to the end of the school year to determine student reading progression in grades K-3 or as required in a student's RSP. (Kindergarten does not require the pre-assessment until December).</p> <p>Istation pre assessments were administered to all students 1st-3rd</p>	<p>Participate in professional development on implementing assessments and interpreting resulting data.</p> <p>The district has provided online virtual training on the implementation/testing of Istation to relevant teachers in August 2023 as well as follow up data interpretation of Istation results in October 2023, fall 2024.</p> <p>Utilize assessment data to identify student reading proficiencies.</p> <p>Teachers will meet regularly to review assessment data in data team meetings to identify students and develop appropriate intervention strategies based on RSP plans.</p> <p>Provide intensive interventions for students identified with reading deficiencies.</p> <p>Classroom and Title 1 teachers will will provide small group instruction based on Phonics (P),</p>

<p>webinars, read DESE guidance documents, and shared reporting processes and requirements with administration and Board of Education members.</p> <p>Analyze LEA data to inform stakeholders on improvement efforts.</p> <p>Data shared annually at Title 1 Parent Nights and Parent Teacher Conferences.</p>	<p>grade and new students to the district in grades 4 and 5 within the timeframe required. Kindergarten will be assessed before the end of 1st semester as outlined in the law.</p> <p>Istation progress monitoring will occur as outlined in the law and the students RSP throughout the year.</p>	<p>Phonemic Awareness (PA), Fluency (F), Vocabulary (V), and Comprehension (C) according the the student's RSP and data will be documented in the intervention log.</p> <p>Classroom Teacher Intervention Log</p> <p>Title 1 Teacher Intervention Log</p>
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Senate Bill 681 Section 161.241.7, RSMo

The department (DESE) shall publish criteria and examples to help districts and schools select and use evidence-based reading curricula and instructional materials.

LEA	SCHOOL	TEACHER
<p>Determine if the LEA's current instructional materials meet the Department-identified criteria.</p> <p>The Oak Ridge R6 school District currently uses HMH Into Reading with the added Writeable component that is closely aligned with the evidence based reading instructional practices of LETRS instructional practices.</p> <p>If new instructional materials are necessary, use the list of instructional</p>	<p>Form a team to evaluate building-level instructional materials for evidence-based reading alignment.</p> <p>K-12 Teachers, administration, Title teachers participated in the screening of the newly adopted HMH Into Reading/Writeable series to ensure evidence based reading instruction alignment with DESE criteria.</p> <p>Determine if the school's current instructional materials meet the</p>	<p>Participate in building-level instructional materials evaluation for alignment to evidence-based reading using the Department-created rubric.</p> <p>K-12 Teachers, administration, Title teachers participated in the screening of the newly adopted HMH Into Reading/Writeable series to ensure evidence based reading instruction alignment with DESE criteria.</p> <p>Implement with fidelity the evidence-based reading instructional materials.</p>

<p>materials that align with evidence-based reading instruction.</p> <p>Additional iStation learning resources were purchased for students for at school and home use to enhance student learning of evidence based literacy criteria.</p> <p>Provide professional learning on how to implement the instructional materials with fidelity.</p> <p>District educators K-12 received initial and ongoing training as to the implementation of the HMH Into Reading and Writeable resources including the build in beginning, middle, and end of year benchmark assessments included with Into Reading to assess ongoing student learning and ensure fidelity of implementation.</p>	<p>Department (DESE) identified criteria.</p> <p>K-12 Teachers, administration, Title teachers participated in the screening of the newly adopted HMH Into Reading/Writeable series to ensure evidence based reading instruction alignment with DESE criteria.</p> <p>If new instructional materials are necessary, use the list of instructional materials that align with evidence-based reading instruction identified by DESE.</p> <p>No new instructional materials are necessary at this time.</p> <p>Provide professional learning on how to implement the instructional materials with fidelity.</p> <p>District educators K-12 received initial and ongoing training as to the implementation of the HMH Into Reading and Writeable resources including the build in beginning, middle, and end of year benchmark assessments included with Into Reading to assess ongoing student learning and ensure fidelity of implementation.</p>	<p>Teachers will make progress toward closing gaps to be able to fully utilize HMH grade level resources and instructional practices.</p> <p>Participate in professional learning focused on the effective implementation of the instructional resource.</p> <p>District educators K-12 received initial and ongoing training as to the implementation of the HMH Into Reading and Writeable resources including the build in beginning, middle, and end of year benchmark assessments included with Into Reading to assess ongoing student learning and ensure fidelity of implementation. HMH offers anytime online training free for teachers to sign up for based on whatever topic they need additional training for as well as a group forum for networking with other teachers utilizing HMH.</p>
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Senate Bill 681 Section 161.241.7, RSMo

Additionally, the Department (DESE) shall publish a list of curricula that ensure instruction is explicit, systematic, diagnostic, and based on phonological awareness, phonics, fluency, vocabulary, comprehension, morphology, syntax, and semantics. This shall be a resource to districts.

LEA	SCHOOL	TEACHER
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<p>Apply the Department (DESE) approved published list when selecting district-level literacy resources.</p> <p>Oak Ridge R6 utilized Istation as the DESE approved screener and Istation learning lessons/activities for at school and at home literacy improvement for students.</p> <p>Provide for professional development opportunities regarding the implementation of selected literacy resources.</p> <p>Oak Ridge R6 provided initial Istation training in August 2023 and follow up training in October 2023 and ongoing training staff to staff as needed.</p>	<p>Apply the Department-approved published list when selecting district-level literacy resources at the school level.</p> <p>Oak Ridge R6 utilized Istation as the DESE approved screener and Istation learning lessons/activities for at school and at home literacy improvement for students.</p> <p>Provide for professional development opportunities regarding the implementation of selected literacy resources.</p> <p>Oak Ridge R6 provided initial Istation training in August 2023 and follow up training in October 2023 and ongoing training staff to staff as needed.</p>	<p>Apply the Department-approved published list when selecting district-level literacy resources in the classroom.</p> <p>Oak Ridge R6 utilized Istation as the DESE approved screener and Istation learning lessons/activities for at school and at home literacy improvement for students.</p> <p>Provide for professional development opportunities regarding the implementation of selected literacy resources.</p> <p>Oak Ridge R6 provided initial Istation training in August 2023 and follow up training in October 2023 and ongoing training staff to staff as needed.</p>
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Senate Bill 681 Section 161.241.8, RSMo		
LEA	SCHOOL	TEACHER
<p>Inform and provide opportunities of access to the Departments VLP.</p> <p>VLP introduced by Southeast RPDC as part of District Continuous Improvement Efforts</p>	<p>Inform and provide opportunities of access to the Departments VLP.</p> <p>VLP introduced by Southeast RPDC as part of District Continuous Improvement Efforts</p>	<p>Participate in the Department (DESE) VLP training to learn about evidence-based reading instruction.</p> <p>VLP introduced by Southeast RPDC as part of District Continuous Improvement Efforts</p>

Senate Bill 681 Section 161.241.9, RSMo

There is hereby created in the state treasury the evidence-based reading instruction program fund. The fund shall be administered by the department (DESE) and used to reimburse school districts and charter schools for efforts to improve student literacy, including, but not limited to: initiatives that provide training and materials to teachers regarding best practices in reading pedagogies; resources for parents and guardians to assist them in teaching their children to read; funding for reading tutoring programs outside of regular school hours; stipends for teachers who undergo additional training in reading instruction, which may also count toward professional development requirements; and funding for summer reading programs. The fund shall consist of monies appropriated annually by the general assembly from general revenue to such fund, any monies paid into the state treasury and required by law to be credited to such fund, any gifts, bequests, or donations to such fund. The fund shall be kept separate and apart from all other monies in the state treasury and shall be paid out by the state treasurer pursuant to chapter 33.

Notwithstanding the provisions of section 33.080 to the contrary, monies in the fund at the end of the biennium shall not be transferred to the credit of the general revenue fund. All interest and money earned on the fund shall be credited to the fund.

LEA	SCHOOL	TEACHER
Apply to the various literacy reimbursement opportunities.	Follow the guidelines identified in the reimbursement applications.	Participate in LEA training focused on the Evidence-based Reading Instructional Program.
Oak Ridge R6 has applied for FREE LETRS Training for K-5 teachers.	Oak Ridge R6 has participated in training webinars, read all guidance documents regarding funding and is utilizing the DESE provided funding tracking spreadsheet.	Oak Ridge R6 staff are participating in LETRS training.
Oak Ridge R6 has applied for teacher stipends for those completing LETRS volume one and two trainings.		Adhere to all aspects of the requirements identified in the application.
Oak Ridge R6 has applied for substitute reimbursement for LETRS training.		Oak Ridge R6 staff are participating in LETRS training.
Oak Ridge R6 has applied for Istation purchasing reimbursements.		
Oak Ridge R6 has applied for reimbursement for the Istation online student/parent resources for at school and at home including over the summer learning.		

<p>Ensure the LEA follows the guidelines identified in the reimbursement application required for reimbursement.</p> <p>Oak Ridge R6 has participated in training webinars, read all guidance documents regarding funding and is utilizing the DESE provided funding tracking spreadsheet.</p> <p>Provide district-level training to ensure educators understand the literacy reimbursement programs.</p> <p>Oak Ridge R6 has participated in training webinars, read all guidance documents regarding funding and is utilizing the DESE provided funding tracking spreadsheet.</p>		
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Senate Bill 681 Section 167.268, RSMo

Each local school district shall have on file a policy for reading intervention plans for any pupils of the district in grades kindergarten through three pursuant to the provisions of this section. Such plans shall identify strategies to be followed by the district teachers to raise a pupil identified as reading below grade level by recognized methods to reading at grade level by the end of third grade. Recognized methods of identification may include but not be limited to the scores of the pupil obtained through any established standardized testing program currently administered by the district, observations of classroom teachers, and documented classroom performance.

LEA	SCHOOL	TEACHER
Adopt and adhere to a RSP local board	Adhere to the RSP local board policy	Adhere to the RSP local board policy IGAB.

Policy IGAB.	<p>IGSB.</p> <p>Provide information to staff, parents, and/or guardians regarding the policy.</p> <p>The policy is available to the public via the district website and referenced and available via a link in this CLP.</p>	<p>Oak Ridge R6 staff are following this CLP which is aligned with Senate Bill 681 and the district policy.</p>
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Senate Bill 681 Section 167.645.1, RSMo

Each school district and charter school shall assess all students enrolled in kindergarten through grade three at the beginning and end of each school year for their level of reading or reading readiness on state-approved reading assessments. Additionally, school district and charter school LEAs shall assess any newly enrolled student in grades one through five for their level of reading or reading readiness on a reading assessment from the state approved list. At the beginning of the school year, each school district and charter school shall provide a reading success plan to any student who: (1) exhibits a substantial deficiency in reading which creates a barrier to the child's progress learning to read. The identification of such deficiency may be based upon the most recent assessment or teacher observation; or (2) has been identified as being at risk of dyslexia in the statewide dyslexia screening or has formal diagnosis of dyslexia.

LEA	SCHOOL	TEACHER
<p>Select a state approved reading assessment.</p> <p>Oak Ridge R6 selected the state approved Istation reading assessment.</p> <p>Train teachers on the selected reading assessment.</p> <p>Oak Ridge R6 received initial Istation</p>	<p>Administer a reading assessment within the first 30 days of the school and prior to the last 30 days of the school year to determine student progression in reading.</p> <p>Oak Ridge R6 utilized Istation assessments administered within the first 30 days of school. Kindergarten by December 22 as allowed by law.</p>	<p>Participate in building training focused on reading assessment.</p> <p>LETRS Training Istation Training HMH Training NWEA Training Data Team Collaboration CLP Review</p>

<p>test administration training in August 2023 and data interpretation training in October 2023.</p> <p>Monitor assessment and analyze LEA reading data.</p> <p>Students identified at risk will be progress monitored regularly throughout the year.</p> <p>Data team meetings will be held regularly throughout the year.</p> <p>Instructional adjustments will be made as needed based on the decisions of the data team meetings.</p>	<p>For any student entering after the start of the school year, administer a reading assessment and provide an RSP as needed.</p> <p>Oak Ridge R6 utilizes Istation for any new student entering in grades K-5 and provides an RSP as needed.</p> <p>Monitor and analyze building reading data.</p> <p>Students identified at risk will be progress monitored regularly throughout the year.</p> <p>Data team meetings will be held regularly throughout the year.</p> <p>Instructional adjustments will be made as needed based on the decisions of the data team meetings.</p>	<p>Utilize assessment data as well as teacher observations to identify students' reading strengths and reading deficiencies to inform classroom instruction.</p> <p>Data Team Meetings</p>
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Senate Bill 681 Section 167.645.2, RSMo

The district shall notify the parent or guardian of any student in kindergarten through grade three who exhibits a substantial deficiency in reading at least annually in writing, and in an appropriate, alternative manner for the parent or other guardian if necessary, of the following: (1) that the child has been identified as having a substantial deficiency in reading; (2) a description of the services currently provided to the child; (3) a description of the proposed supplemental instructional services and supports that the school district will provide to the child that are designed to remediate the identified area of reading deficiency. For students identified as being at risk of dyslexia or those who have a diagnosis of dyslexia the district shall provide an explanation that the instruction that will be used to teach the child reading shall be explicit, systematic, and diagnostic based on phonological awareness, phonics, fluency, vocabulary, comprehension, morphology, syntax, and semantics; (4) strategies for parents and guardians to use in helping the child succeed in reading proficiency, including but not limited to the promotion of parent-guided home reading.

LEA	SCHOOL	TEACHER
<p>Establish an LEA process for the development and maintenance of RSPs.</p> <p>Outlined in this CLP.</p> <p>Analyze students' progress toward reading proficiency.</p> <p>Istation assessments/progress monitoring/teacher observations/HMH benchmarks</p> <p>Ensure parents and/or guardians are notified when a student exhibits a deficiency in reading.</p> <p>Parent Letter</p> <p>RSP</p>	<p>Develop an RSP that includes intensive interventions for any student who exhibits a substantial deficiency in reading.</p> <p>Substantial means red and yellow tier on Istation assessments</p> <p>RSP</p> <p>Ensure notification procedures are followed in a timely manner.</p> <p>Parent Letter</p>	<p>Administer reading assessments, as defined in Section 161.645, RSMo, to identify students who qualify for and RSP.</p> <p>Istation assessments</p> <p>RSP</p> <p>Notify parents and/or guardians in writing about the deficiencies immediately upon determination and with each quarterly progress report.</p> <p>Parent Letter</p>

Senate Bill 681 Section 167.645.3, RSMo

If the school district provides a summer reading program under this section, the district or charter school shall notify the parent or guardian of each student who exhibits a substantial deficiency in reading of the opportunity to attend the summer reading program.

LEA	SCHOOL	TEACHER
<p>Establish an LEA process for the development and maintenance of RSPs.</p> <p>Outlined in this CLP. Managed</p>	<p>Develop an RSP that included intensive interventions for any student who exhibits a substantial deficiency in reading.</p>	<p>Administer reading assessments as defined in section 161.465, RSMo, to identify students who qualify for an RSP.</p> <p>Istation Assessments-State Approved</p>

<p>through Title 1 staff.</p> <p>Analyze students' progress toward reading proficiency.</p> <p>Progress Monitoring with iStation</p> <p>Ensure parents and/or guardians are notified when a student exhibits a deficiency in reading.</p> <p><u>Parent Letter</u></p> <p><u>RSP</u></p>	<p>Ensure notification procedures are followed in a timely manner.</p> <p><u>Parent Letter</u>-within 1 week of assessment completion</p> <p><u>RSP</u></p>	<p>Develop an RSP that includes intensive interventions for any student who exhibits a substantial deficiency in reading and strategies parents and/or guardians can use to support the child at home.</p> <p>Notify parents and/or guardians in writing about the deficiencies immediately upon determination and with each quarterly progress report.</p> <p><u>Parent Letter</u>-within 1 week of assessment completion</p> <p><u>RSP</u></p>
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