

Meeting Agenda, September 30, 2019 7:00 PM

1. Call to Order
2. Co - Presidents – Larisa Fetterly and Lisa Sullivan
3. Vice President Report - Martha Armstrong
4. Recording Secretary Report – Jamie Szynal
5. Treasurer's Report – Mary Robinson
6. Past President Report - Barbara Matt
7. Band Director's Report - Rachel Finnes
8. Fine Arts Dept Chair - Sue Ellen Jacobs
9. CUSD 201 Superintendent - Kevin Carey
10. Standing Committees Reports for 2019-2020 school year
 - a. Uniform Committee
 - i. Spirit Wear Committee – Tanya Rosland
 - b. Craft Fair - Martha Armstrong
 - c. Publicity - Larisa Fetterly
 - d. Banquet Committee
 - i. Band Camp Pot Luck - Jamie Szynal
 - ii. End of Year Party - *volunteer needed*
 - e. Restaurant Night Committee
 - f. Scholarship Committee – Lisa Sullivan
 - g. Flamingos - Jamie Szynal
11. Old Business
 - a. Kane County Cougars
12. New Business
 - a. Fine Arts Department interested in a Fine Arts Boosters
 - b. Bylaws revisions
13. Announcements
14. Adjournment

WHS Band Booster of CUSD 201

Executive Board

Co -Presidents -- Larisa Fetterly and Lisa Sullivan,
Vice President -- Martha Armstrong,
Secretary – Jamie Szynal,
Treasurer – Mary & Hugh Robinson

WHS Band Director

Rachel Finnes

Remaining Meetings (All meetings start at 7pm)

- October 28 - Executive Board (open to all members)
- November 18 - General Membership
- December (no meeting)
- January 27 - General Membership
- February 24 - Executive Board (open to all members)
- March 23 - General Membership
- April 27 - Executive Board (open to all members)
- May 18 - General Membership

Website: WestmonthHSBand.org

Find us on Facebook at

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To Receive Updates via Remind

Remind is a free service that allows you to get texts or emails from Band Boosters.

Sign up for text messages

1. Text our class code **@bag283c32b** to the phone number 81010.
2. Reply to the text messages from the Remind team.

Or visit:

<https://www.remind.com/join/bag283c32b> and create an account.

Email: WHSBandBoosters201@gmail.com, rfinnes@cUSD201.org

Band Boosters Proposed Bylaw Changes

Strikethrough indicates prior verbiage and Highlight is proposed new verbiage.

SECTION 5

DIRECTORS, OFFICERS, ELECTION OF OFFICERS, EX-OFFICIO OFFICERS

5.8 Directors. There shall be three (3) directors of the Corporation. The offices of (Co)President(s), Vice President and Treasurer shall constitute the three (3) directors of said Corporation.

ARTICLE 7 EXECUTIVE BOARD

7.3 Expenditures. By majority vote, the Executive Board may authorize payment of routine bills of this Corporation within the limits of the budget approved by this Corporation and may authorize the payment of other bills anyone of which shall not exceed ~~\$200.00~~ **\$500** without approval of this Corporation.

ARTICLE 8 MEETINGS

8.2 Quorum and Majority Vote. The presence at any meeting of at least two elected officers plus at least one other member of this Corporation shall constitute a quorum. All issues presented at any meeting at which a quorum is present shall be decided by a simple majority vote.

8.2a Executive Board Meeting Quorum. The presence at any Executive Board meeting of the majority of the elective officers shall constitute a quorum.

ARTICLE 9 COMMITTEES

9.1 Standing Committees. This Corporation shall have the following standing committees: (All committees have a one year term and maybe held for more than on year.)

- 9.1.1 Uniform Committee;
- 9.1.2 Craft Fair **Show** Committee;
- 9.1.3 Publicity Committee;
- 9.1.4 Banquet Committee;
- 9.1.5 Restaurant Night Committee
- 9.1.6 Scholarship Committee; **Consisting of a minimum of three (3) Booster members one (1) of which must be a current Executive Board Member**
- ~~9.1.7 Fostering Enrichment Opportunities Committee;~~
- 9.1.8 Spirit Wear Committee;

Minutes for September, 30, 2019 General Booster Club Meeting

Date, Time and Location: Monday, September 30, 2019, 2009 at 7:00pm WHS Bandroom

Meeting called to order by 7:01

Attendance: Jamie Szynal, Lisa Sullivan, Larisa Fetterly, Martha Armstrong, Mary Robinson, Hughe Robinson, Heather Kostal, Jon Kostal, Barbara Matt, Tanya Rosland, Gedas Bylatis, Mona Allen, Carmela Hoerman, Karen Niemeyer, Colleen Alexander There were 15 members in attendance; a quorum (2 elected officials plus 1 other member) was reached. Guests: Mr. Kevin Carey (CUSD 201 Superintendent), Ms. Sue Jacobs (Fine Arts Department Chair) Bret Urlaub (Choir)

Officers' Reports

Co-Presidents: given by Lisa Sullivan and Larisa Fetterly

1. Every parent or guardian of a band student is automatically a member of the Band Boosters and have voting rights. Motions must be made by an executive board member but all members have voting rights.
2. Volunteers
 - a. Thank you to everyone who volunteered at school registration, the band camp potluck, the home football games and Northwestern Band Day.
 - b. (2 Sign up genius lists passed around) We still need volunteers for:
 - i. the last 2 home Friday Night Football Games - looking to expand outside the parents that usually help-out. We've created a binder with a checklist outlining what tasks need to be completed for setup & names of each section leader should you have questions. Ms. Finnes will make sure the binder is placed on the director's stand for volunteers each game. We have done setup and can answer any questions you have.
 - ii. North Central College Invitational is Saturday, 10/12. 2 more adult chaperones are needed to ride the buses with the band and to move the drum major podiums & sound system equip out for the halftime show.
 - c. Restaurant Nights - Need chairperson to coordinate with local businesses to raise money for the Band program. (Carmela Hoerman has agreed to do this)
 - d. End of Year Party - Need chair person to plan the party, including food and decorations. Consider an indoor location vs. TY Warner. (Jamie Szynal will do this)
 - e. Jamie Szynal has volunteered to be the Band Booster's liaison with the Athletic Boosters. She will report information as needed.
 - f. The Band Boosters would love to have representation at the monthly school board meetings. The parent volunteer wouldn't have to get up and speak, unless they felt there was something important to bring to the board, but listen and bring back pertinent information to the band booster's meetings. This can be a different person every month. We feel that having a presence at the meetings will only help our program.

3. Website: In August the Boosters purchased the domain, WestmontHSBand.org, and set it to forward to Ms. Finnes' Band Google site. We'll investigate if this vanity URL can be used in place of the Google-sites URL so that we can have shorter URLs for each page.
4. Update from Sep. 20 Joint PTO/Boosters Meeting: Key points of interest:
 - a. Mr. Carey gave background on what caused district email issues early in the year. Issues have been resolved. Mr. Carey offered to attend each of the PTO/Booster meetings in Sep/Oct.
 - b. Manning PTO is using Slack to communicate and share information with its members.
 - c. 10/16 at 6:30-8P District-wide event on Vaping. Jazz Cafe starts at 7p so maybe we'll have some extra attendance?
 - d. Fall Play, "Once Upon A Pandora's Box," is 10/25-10/27. This is a very family friendly play, suitable for younger viewers.

Vice President: given by Martha Armstrong
See Craft Show

Recording Secretary Report: given by Jamie Szynal
May 2019 Minutes approved. Motioned by Martha Armstrong Seconded by Tanya Rosland

Treasurer's: given by Mary Robinson
Detailed checkbook and Budget Available by request. Motioned to Accept 2019/20 Band Boosters Budget Motioned by Lisa Sullivan Seconded by Martha Armstrong. Motion Passed. We are still in the process of trying to claim the Bank of America funds from the prior dead account. We are in the process of getting the books audited by Andrew Matt.

Past President: given by Barbara Matt
No new news.

Band Director's Report: given by Lisa Sullivan on behalf of Miss. Rachel Finnes (absent due to illness)
Uniforms cleaned - We are working on getting the uniforms cleaned before the next home game. I have met with Mr. Balderman and gotten approval, and now it is simply a process of getting it approved through the business office. Hopefully this can happen before we play at North Central!

- Smart Music - Smart Music is a newly acquired music assessment software that Mr. Urlaub and myself were able to purchase this year. We received the program on Friday of last week, so not much has been explored or used on the program yet, but we are hoping to make assessment and data collection easier by using it.
- How things are going
 - Northwestern - great, kindled relationship with Fenton High School
 - Football Games - Interacting with the student section more, and allowing students to participate in their own ways.
- October/November Events
 - ILMEA 10/1/19- most participants ever!
 - Fall Concert - On 10/10/19, a Thursday!
 - North Central - 10/12/19 Perform our halftime show and march in their parade
 - Games - Two more football games, please help out if you are able. We need help moving things on and off the field.
- Mentor - Bill Riddle. We have met about once a month to discuss different band director things, such as drill, competitions, and bringing in judges. He has been a great help, and he used to work here at westmont!
- Wishlist
- Travel plans - We have decided it would be best to travel as a department, and we would like to have a fine arts trip every other year! The consistency will help parents and students plan financially, and the larger numbers will help keep prices low. We plan to go to Disney in 2021, and then two years later a musical destination in the states.

- Master Class - I created a proposal last year to have professional musicians in the area come in to teach master classes. We have a potential trumpet player and flute player interested in working with our district. This is a great way for students to get introduced to possible lesson teachers, and to simply get some advice from a professional
 - Long term - while masterclasses are great, my long term goal is to get a set of teachers into the high school to teach lessons. This is very common practice among high schools at our level, and it would help our students to achieve much higher musical standards. By creating relationships with professionals in the area, I hope to build the foundation to getting lessons started at Westmont.

Superintendent Reports: given by Kevin Carey

WHS has 382 students. The end of October is when the State Report Card gets announced. Across CUSD 201 all schools are trending up. Taiwan Students will be coming. In Spring 2021 is when the District is looking to go back to Taiwan. The 2019/20 budget has been approved. The High School is using Mastery Connect and looking into OTIS to track students progress. There is a CUSD201 Education Foundation being formed. Teachers will be able to apply for grants that will be able to help augment what is happening in the classroom. If you would like to be included please let him (Kevin Carey) know.

Committee Reports

Uniform Committee:

Spirit Wear Committee: given by Tanya Rosland

All marching band orders have been filled and distributed. Extra hats and gloves are in stock as needed. Tanya will work with Rachel Finnes in the spring on how best to handle marching band orders for 2020, and on prices. No general spirit wear this year - we can look to doing that in fall 2020. It is recommended that we donate remaining old polos and shirts - if members and board are in agreement, Tanya will take care of arranging that. Tanya will be talking with all of Fine Arts to possibly do a Fine Arts department Spiritwear for 20/21.

Craft Show: given by Martha Armstrong

Last year we had 117 booth spaces sold. 4 spaces were for non-profit: Athletic Boosters, SASSED-WHS, SASSED Transitions, & the Flag Team. 58 Booth spaces paid for 2019, including the 4 non-profit spaces 8 sending in applications. Sent out 185 emails to last year's vendors that have not sent in applications and other additional possible vendors. Need to set up Craft Show meeting to finalize plans/committees. Date TBA

Publicity: given by Larisa Fetterly

- Website: Short URLs and QR codes have been created for Flocking and Craft Show to use in print materials.
- Social Media: We created a Facebook event with the Fine Arts Department, WJHS, the Athletic Boosters and individual Fall Sports Facebook pages as co-hosts to help promote attendance at the Homecoming parade. Westmont High School is no longer using Facebook but is using the Twitter handle @westmont201 to promote events. We will continue working with the HS to help promote our events. I am working with Ms. Finnes to regain access to the @westmontband Twitter handle. Nothing has been posted there since April of 2017. The Fine Arts Dept. uses @FineArts201. Please follow if you are on Twitter. I would like to create Facebook events for both the Fall Concert and Jazz Café to increase community awareness. With the district-wide "Vaping Awareness" discussion taking place in the auditorium half an hour before Jazz Café begins, we will display a flyer on the exterior doors as a reminder of the event that evening.
- Craft Show: We promoted Flockings and solicited Craft Show Vendors at registration in August. I'm continuing to post the Craft Show in community calendars. I posted it on Patch.com, Nextdoor.com and Neighbors. I'm investigating pricing for printing 11x17 posters for display at local businesses. I plan to have these available for distribution in November. We will be seeking volunteers to:
 - Distribute posters to stores in early November.
 - Distribute flyers at Holly Days (Nov 30)
 - Setup signs in Oakwood Subdivision
 - Help setup the night before Craft Show
 - Help with raffle, concessions, cleanup on day of Craft Show.

Banquet Committee:

- I. Band Camp Pot Luck - Jamie Szynal
Went well we need to up the number of entrees ordered/requested

II. End of Year Party: Jamie Szynal and Karen Neimer will be spearheading this. We will be asking Ms. Finnes if we are going to be doing a Senior Night are the last concert of the year.

Restaurant Night Committee: given by Carmella Hoerman

There is a Fitz Spare Keys in the works.

November 6, 2019 is a "performance" at NEAT

The date is still being decided on for the December Vincitori Jazz "performance"

Scholarship Committee: given by Lisa Sullivan

The purpose of the scholarship committee is to financially assist students, currently enrolled in the band program, with private lessons, summer camps, and/or ensembles outside of school, that all pertain to music. The Band Boosters are working on a specific description as well as an application, for students to apply for the funds. At this time, we have reached out to the Jr. High for details on the Keith Becker Scholarship, to help us get started. If anyone is interested in participating on this committee please reach out to Lisa Sullivan.

Flamingos: given by Jamie Szynal

We need to purchase new legs and an additional flock

Amanda Rosland and Carlos are the current Flamingo Wranglers and have been doing a fantastic job. Amanda will be hanging onto any checks or cash and handing it off to Mary Robinson Directly so nothing gets lost.

Old Business

Kane County Cougars: given by Jamie Szynal

This was a successful event the students had a great time. It has been requested that we do something with this same spirit but closer to home and at less of a cost for next years Band Camp

New Business

A. Fine Arts Department interested in a Fine Arts Boosters: Both Mr. Urlab and Mrs. Jacobs have expressed an interest to have a Fine Arts Boosters They both stated that this would be a new endeavor and not a way to take part in the Craft Show funds or Flocking funds. Both would like to see more Fine Arts wide travel opportunities. Parents expressed a concern that there is a lot of other travel offers by the School that makes the previously suggested opportunities not very appealing. There was also discussion about Germany. It was stated by a Booster member that it was promised by Mr. Balderman that this commitment will be honored. Mrs. Jacobs indicated that she was not sure where the Fine Arts department stood on that trip.

B. Bylaws revisions: Were presented and motion accepted by Martha Armstrong Seconded by Barb Matt

Announcements

Next Executive Board Meeting is 10/28/19 at 7pm in the Band Room. All parents are welcome to attend.

Next General Membership meeting is 11/18/19 in the Westmont High School Band Room at 7pm.

Meeting adjourned at 9:01pm

Minutes compiled by Jamie Hoehn Szynal, Recording Secretary

Meeting Agenda October 28, 2019 7:00 PM

1. Call to Order
2. Co - Presidents – Larisa Fetterly and Lisa Sullivan
3. Vice President Report - Martha Armstrong
4. Recording Secretary Report – Jamie Szynal
5. Treasurer's Report – Mary Robinson
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 - b. Craft Fair - Martha Armstrong
 - c. Publicity - Larisa Fetterly
 - d. Banquet Committee
 - i. End of Year Party - Jamie Szynal
 - ii. Band Camp Pot Luck - Jamie Szynal
 - iii. Seniors Awards Banquet ??
 - e. Restaurant Night Committee - Carmela Hoerman
 - f. Scholarship Committee – Lisa Sullivan
 - g. Flamingos - Jamie Szynal
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10. New Business
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WHS Band Director Rachel Finnes

Remaining Meetings (All meetings start at 7pm)

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- December (no meeting)
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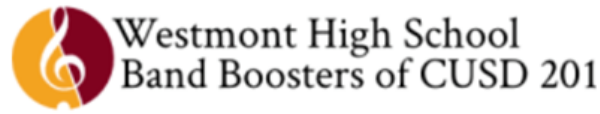
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Email: WHSBandBoosters201@gmail.com, rfinnes@cusd201.org



Minutes for Monday, October 28, 2019 Exec. Board Booster Club Meeting 7:00pm at WHS Band Room

Meeting called to order at 7:04 by Larisa Fetterly

Attendance: Jamie Szynal, Lisa Sullivan, Larisa Fetterly, Martha Armstrong, Mary Robinson, Hugh Robinson, Barbara Matt, Shannon Cossairt, Joe Cossairt and Rachel Finnes. There were 10 members in attendance; a quorum (2 elected officials plus 1 other member) was reached.

Co-Presidents: given by Lisa Sullivan and Larisa Fetterly

- Thank you to everyone who helped the band at the North Central Invitational on 10/12 and during the home football games.
- The 5th annual Fine Arts/Athletic Boosters Mattress Fundraiser is this Saturday, Nov 2 10a-5pm. This benefits our Fine Art/Choir students and Athletes. Please share the social media posts from these organizations and tell your friends.

Vice President: given by Martha Armstrong See Craft Show

Recording Secretary Report: given by Jamie Szynal
September Minutes presented. Motion for approved by Larissa Fetterly an approved by Lisa Sullivan. Motion Carried

Treasurer's: given by Mary Robinson
There was a \$90 expenditure on drum sticks. Treasurer's report is available upon request. Motion to accept was made by Barbara Matt Seconded by Lisa Sullivan motioned carried.

Past President: Nothing to report

Band Director's Report: given by Rachel Finnes
Neat is coming up on November 6, 2019. Bari Sax, French Horn and Vibraphone are in for quotes and repair. Mr. Sullivan did a review of the Amps. 2 are being repaired. Follow the Fine Arts Dept. on social media: @FineArts201 on Instagram and Twitter. Fine Arts Spiritwear is coming down the pipeline.

Committee Reports

Uniform Committee: 50 Uniforms have been sent out and returned from Schwan's Cleaners. A quote of \$70,000 for 100 uniforms has been presented.

Spirit Wear Committee: No report given

Craft Show: given by Martha Armstrong

A vendor has requested a refund due to health reasons. (Deb Katidge) Martha Armstornng made a motion to refund the \$50 deposit Seconded by Barbara Matt. Motion carried.
We are currently at 100 booths sold, ie. roughly 90 vendors. November 12th will be the mandatory Craft Show meeting at 7pm.

Publicity: given by Larisa Fetterly

Printing 100 11x17 posters this week for Craft Show. Will have Signup Genius ready soon asking for volunteers to distribute posters to area businesses for display in windows/bulletin boards. We will also need two parents to march with band during Holly Days parade and hand out ¼ sheet flyers. Working with Donna Riden on Valpak placement for December.

Banquet Committee:

- I. End of Year Party - Jamie Szynal
There has been a suggestion of Karaoke and Ty Warner park again.
- II. Band Camp Pot Luck - Jamie Szynal

Restaurant Night Committee: given by Carmella Hoerman

Neat is on November 6th. There is discussion of each student participating offering \$10 for food at restaurant nights.

Scholarship Committee: given by Lisa Sullivan

The Scholarships have been presented to Amanda Rosland and Carlos Lalonde for Drum Major camp.

Flamingos: given by Jamie Szynal

Jim Sullivan has been helping with the renewal of the current flamingo legs. We have also ordered 50 more Flamingos so we can have 1 extra flock to use and 1 to replace dead birds as needed..

Old Business

- A. Fine Arts Department interested in a Fine Arts Boosters

There is a Fine Arts Fundraiser in the works. Student will be asked to sell a certain number of items and then be able to use those funds to purchase Fine Arts "branded" items.

New Business

Announcements

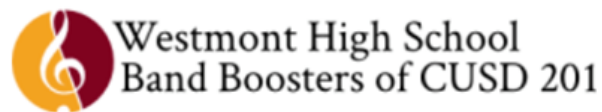
Next General Meeting is 11/18/19 at 7pm in the Westmont High School Band Room

Meeting adjourned at 8:50

Minutes compiled by Jamie Hoehn Szynal, Recording Secretary

Craft Show Meeting Agenda November 12, 2019 7:00 PM

1. Call to Order
2. Booths update Martha
 - Refund \$95 for Keller/Ford booth as they have mostly vendor product not crafts/art
 - 122 Booth spaces-115 sold so far
3. Load in info/Hospitality Martha
 - Coat Check in
 - Donation
 - North entrance and move to South Entrance after Crafter check in complete
4. Cash Boxes for Show-Mary & Hugh Robinson
 - Food Court \$150 to start?
 - Raffle \$150 to start?
5. Volunteers Needed-kids to wear band polos & possibly Santa hats -Rachel Finnes
 - Load in
 - Load out
 - Lunch order pick up
 - Lunch order delivery
 - Performances
6. Publicity Committee-Larisa Fetterly
 - Posters
 - Parade hand outs
 - Signs
7. Set Up Committee Friday Night 6:00pm Jim Sullivan & Joe Cossairt
 - Booth Spaces – Tape off with template-Need Painters Tape
 - Tables from custodians
 1. Hospitality & Lobby for Art Club
 2. Round Tables for Food Court
 - Chairs from custodians
 1. Craft Booths
 2. Food Court
 3. Extra chairs for possible sitting areas in Gym
 - Booth labels -Rachel to print off?
8. Decoration Committee-Barbara Matt
 - Trees
 - Wrapping paper to cover frames in Hallway
9. Raffle Committee-Lisa Erdman & Lisa Graziano
 - Tickets
 - Gift Card Tree-Need donations for this
 - Donations from Crafters
10. Food Court Committee-Tanya Rosland
 - Menu
 - Donations needed for sales
 - Food Order envelopes
11. Other business
12. Adjourn



Craft Show Meeting Minutes Tuesday, November 12, 2019 7:00pm in WHS Band Room

Meeting called to order 7:06 at by Martha Armstrong

Attendance: Jamie Szynal, Courteney Templeton, Shannon Cossairt, Joe Cossairt, Tina Drechny, Susan Thibodeaux, Srividhya Vilwantha, May Naom, Laura Sharkey, Tanya Rosland, Barbara Matt, Mary Robinson, Karen Niemeyer, Nancy Murphy, Lisa Sullivan, Jim Sullivan, Larisa Fetterly and Martha Armstrong

Booths update Martha

- Refund \$95 for Keller/Ford booth as they have mostly vendor product not crafts/art
- 122 Booth spaces-115 sold so far

At this point we are sold out and need to work on promoting the event for audience

Load in info/Hospitality Martha

- Coat Check in
- Donation
- North entrance and move to South Entrance after Crafter check in complete Shako will be put on entrance table.

Early Registration for 2020 will be \$50 additional booth is \$45 through Feb 1, 2020 then it will be \$60 for the first Booth and \$55 for extra both. \$15 for Electric.

Cash Boxes for Show-Mary & Hugh Robinson

- Food Court \$150 to start?
- Raffle does not need a cash box to start: Tickets will be \$1 each or 6 for \$5

Volunteers Needed-kids to wear band polos & possibly Santa hats -Rachel Finnes

- Load in - Starts at 7am - 8:30am
- Load out - 3:00 - 4:00pm
- Lunch order pick up
- Lunch order delivery
- Performances
- Pre-sale of Raffle Tickets

Kids are supposed to arrive 15 minutes before shift. They are to check in and out with Finnes. They are supposed to wear polo and hat.

Publicity Committee-Larisa Fetterly

- 100 11x17 color posters are printed and ready for distribution. 8.5 x 11 and half page flyers are printed on blue paper.
- Parade hand outs - CT will check with the Jr. High about helping to hand out flyers during the parade. The Library and the Fire Department will have the event posted on their Signs.
- Signs - A sign-up genius line item will be added to include collecting the signs. There will be a Sign-up genius going out for both adult and students to hang signs in local businesses.

Set Up Committee Friday Night 6:00pm Jim Sullivan & Joe Cossairt

- Booth Spaces – Tape off with template-Need Painters Tape

- Tables from custodians
 1. Hospitality & Lobby for Art Club
 2. Round Tables for Food Court
- Chairs from custodians
 1. Craft Booths
 2. Food Court
 3. Extra chairs for possible sitting areas in Gym
- Booth labels -Rachel to print off?

Painters Tape has been added to the Amazon wish list. There will also be a request for 4 adults to help assist with set-up

Decoration Committee-Barbara Matt

- Trees
- Wrapping paper to cover frames in Hallway

Wrapping Paper has been added to Amazon Wish List.

Barbara will be out of Town Jamie Szynal will be here day of and for clean up.

Raffle Committee-Lisa Erdman & Lisa Graziano

- Tickets
- Gift Card Tree-Need donations for this
- Donations from Crafters

1 additional Adult needed

Food Court Committee-Tanya Rosland

- Menu Jersey Mike, Pepperidge Farm Buns, Zazzo's Pizza
- Donations needed for sales all donations are asked to be at the school/ to Tanya by 11/26
- Food Order envelopes will happen like they did last year.

Next General Meeting is 11/18/19 at 7pm in the Westmont High School Band Room

Meeting adjourned at 8:18

Minutes compiled by Jamie Hoehn Szynal, Recording Secretary

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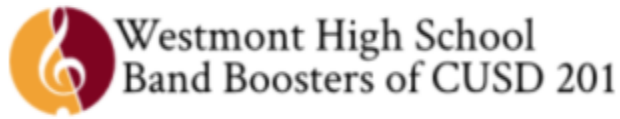
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Email: WHSBandBoosters201@gmail.com, rfinnes@cUSD201.org



Minutes for November 18, 2019 General Booster Club Meeting

Date, Time and Location: Monday November 18, 2019 7:00pm at WHS Band Room

Meeting called to order at 7:04 by Lisa Sullivan

Attendance: Jamie Szynal, Lisa Sullivan, Larisa Fetterly, Martha Armstrong, Mary Robinson, Hugh Robinson, Barbara Matt, Shannon Cossairt, Joe Cossairt and Rachel Finnes. There were 9 members in attendance; a quorum (2 elected officials plus 1 other member) was reached.

Co-Presidents: given by Lisa Sullivan and Larisa Fetterly

1. Good luck to all the students performing at ILMEA on Saturday November 23rd, 2019
2. In the past, the auditorium has been decorated for the winter concert, by band students. The concert is scheduled for Wednesday, December 11th. Ms. Finnes and Mr. Urlab will have students sign up to help.

Vice President: given by Martha Armstrong
See Craft Show

Recording Secretary Report: given by Jamie Szynal
October Minutes and Craft Show meeting Minutes presented.
Motioned to be Accepted by Lisa Sullivan
Seconded by B. Matt
Motioned Carried

Treasurer's: given by Mary Robinson via e-mail (Financial Report available upon request)

- I will order the flamingos tomorrow, but we have already exceeded our income goal for flocking, even though an expense of ~250 is coming.
- We are on track on all other income lines, and on expenses. Many of our expenses fall in second semester (awards, party, scholarship)
- There is an outstanding check for \$1400 (not shown in the "balance" I list) for the band polos. I will call Holy Cow tomorrow (or today if I can fit it in) to make sure they received it. It was mailed in September.
Jazz Band Income of \$175 is from Neat not Vincitori
The audit still needs to happen and there is no information regarding the prior account at this time.
Motioned to be accepted by Larissa Fetterly
Seconded by B. Matt

Past President: given by Barbara Matt
Nothing to report

Band Director's Report: given by Rachel Finnes

- Smart Music
 - Weekly sight reading
 - Music assignments
 - Not perfect - still learning to use
- How things are going
 - NEAT
 - Upcoming Winter Concert
 - Craft Fair
 - Snowball
- November/December Events
 - ILMEA - Next weekend!
 - Winter Concert
 - Basketball Games
 - Holidays Parade

- Future Events
 - Elmhurst Band Festival ◦ MSC Festival ◦ Jazz Invitation ◦ December Restaurant Night ◦ Basketball Games
- Money ◦ 10-1526-323-5 (repair/maintenance) \$330 ◦ 10-1526-338-5 (travel account) \$200 ◦ 10-1525-411-5 (supplies) \$176.36 ◦ 10-1525-645-5 (entry fees) \$0
- Instrument Repairs
 - Barri Sax ◦ Xylophone ◦ Timpani Heads
- Master Class
 - Trumpet Professional Approved! ◦ Long term - lessons

Fine Arts Director Report - Sue Ellen Jacobs

No present no report given

School Board Member Report - Laura Coyle

The High School has earned an Exemplary rating again. There are lots of committees being formed at the district level. Mr. Carey will be reaching out to parents for support on those committees.

Committee Reports

Craft Show: given by Martha Armstrong

117 Booths (110 Vendors?) Maxed out at 120 we are no longer accepting more applications. We are essentially sold out. We have received cash donations to be used for food at the concession stand for the Craft Show. Patrick Manzke will help with the set up. He is the person that made the PVC pipe form.

Publicity: given by Larisa Fetterly

Craft Show promotions are in full swing!

What's been done:

The Craft Show will be promoted on the 2 electronic boards on Cass (firehouse and library) from 11/25-12/7, the Westmont Chamber of Commerce is emailing out our flyers, placing flyers at the Westmont Train station literature rack and they've shared our Facebook event.

We will have an insert in the Dec 1 ValPak mailing that will advertise the Craft show, Spring Flocking and future concert dates. They will also include a link to the relevant boosters website pages on the ValPak.com website. Thanks to the Ridsen family for this donation!

We'll run paid campaigns on Facebook and Patch.com for the week leading up to the event for a \$100 combined budget.

We added a monetary donation option via the Eventbrite listing so that out of town families could support the band, but as of today we've not received any donations from that. If you'd like to share it with anyone, that event is:

<https://www.eventbrite.com/e/30th-annual-craft-show-tickets-79544725415>.

Last year we had over 1200 attendees. We will have a volunteer using a clicker to count attendees again.

What we need:

A signup genius link went out last week for volunteers to distribute 11x17 Craft Show posters and various sized flyers to businesses. We still have many unfilled slots. Posters need to be up no later than Nov 27, the day before Thanksgiving, to take advantage of DG Tree Lighting (11/29), Small Business Saturday/Westmont Holly Days (11/30) and 12/6 Christmas Walks in Hinsdale & Clarendon Hills. Sign up for a neighborhood at

<https://www.signupgenius.com/go/70A0C4CA5AC22A0F58-craft>. Try to ask for gift card donations for the raffle at the same time.

We're getting volunteers from the WJHS band for the Holly days parade; 2 to lead the band and carry the Sentinels banner, 2 to march with the HS band and hand out ¼ sheet flyers. I'd like to attach the flyers to something like a candy cane to make it easier to hand out. We will create wearable sandwich boards with the posters on foam core for two of the volunteers to wear. Let me know if you'd like to help with either of these.

Banquet Committee:

- I. End of Year Party - Jamie Szynal
Nothing at this time.

Restaurant Night Committee: given by Carmella Hoerman

Scholarship Committee: given by Lisa Sullivan

The purpose of the scholarship committee is to financially assist students, currently enrolled in the band program, with private lessons, summer camps, and/or ensembles outside of school, that all pertain to music. I have collected information on the Junior High's Keith Becker Scholarship and from neighboring schools, on their scholarship programs. Most scholarships are audition and application based which take place in late winter/early spring. I am looking for about three parents to help me develop the guidelines for scholarship distribution and time lines. I would like to get this up and running after the new year. Please see me if you are interested in helping on this committee.

Flamingos: given by Jamie Szynal

The Flamingos are hibernating until Spring 2020. In Spring 2020 a new flock as well a rejuvenated existing flock will be back at it. Carlos and Amanda have done an outstanding job of organizing these pink rascals.

Old Business

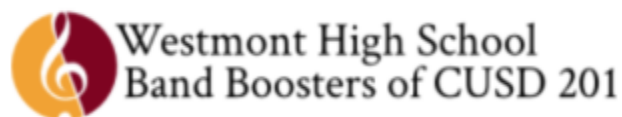
New Business

Announcements

Next General Meeting is 1/27/20 at 7pm in the Westmont High School Band Room

Meeting adjourned at 8:19 By Lisa Sullivan seconded by M. Armstrong

Minutes compiled by Jamie Hoehn Szynal, Recording Secretary



Meeting Agenda January 27, 2020 6:30 PM

WHS Media Center

1. Call to Order
2. Band Director's Report - Rachel Finnes
3. Co - Presidents – Larisa Fetterly and Lisa Sullivan
4. Vice President Report - Martha Armstrong
5. Recording Secretary Report – Jamie Szynal
6. Treasurer's Report – Mary Robinson
7. Past President Report - Barbara Matt
8. Fine Arts Director Report - Sue Ellen Jacobs
9. School Board Member Report - Dana Strohmaier
10. Standing Committees Reports for 2019-2020 school year
 - a. Craft Show - Martha Armstrong
 - b. Publicity - Larisa Fetterly
 - c. Banquet Committee
 - i. End of Year Party - Jamie Szynal and Karen Neimeyer
 - d. Restaurant Night Committee - Carmela Hoerman
 - e. Scholarship Committee – Lisa Sullivan
 - f. Flamingos - Jamie Szynal
11. Old Business
12. New Business
 - a. Pit Band Tech Week Assistance
13. Announcements
14. Adjournment

WHS Band Booster of CUSD 201 Executive Board

Co -Presidents -- Larisa Fetterly and Lisa Sullivan,
Vice President -- Martha Armstrong,
Secretary – Jamie Szynal,
Treasurer – Mary & Hugh Robinson

WHS Band Director

Rachel Finnes

Remaining Meetings (All meetings start at 7pm)

- February 24 - Executive Board (open to all members)
- March 23 - General Membership
- April 27 - Executive Board (open to all members)
- May 18 - General Membership

Website: WestmontHSBand.org

Find us on Facebook at

Westmont High School Sentinel Bands - Private Group
Westmont High School Sentinel Band Boosters - Public Page

To Receive Updates via Remind

Remind is a free service that allows you to get texts or emails from Band Boosters.

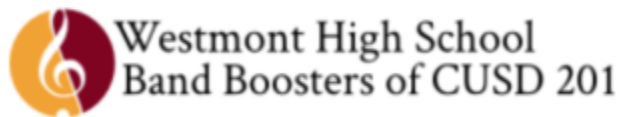
Sign up for text messages

1. Text our class code **@bag283c32b** to the phone number 81010.
2. Reply to the text messages from the Remind team.

Or visit:

<https://www.remind.com/join/bag283c32b> and create an account.

Email: WHSBandBoosters201@gmail.com, rfinnes@cUSD201.org



Minutes for January 27, 2020 General Booster Club Meeting

Date, Time and Location: Monday January 27, 2020 7:00pm at WHS Media Center

Meeting called to order at 6:35 by Lisa Sullivan

Attendance: Jamie Szynal, Lisa Sullivan, Larisa Fetterly, Martha Armstrong, Lisa Erdmann, Hugh Robinson, Tanya Rosland, Barbara Matt, Dana Strohmaier, Carmela Hoerman, Mary Robinson, Shannon Cossairt and Rachel Finnes. There were 13 members in attendance; a quorum (2 elected officials plus 1 other member) was reached.

Co - Presidents – Larisa Fetterly and Lisa Sullivan
Join PTO Meeting Notes from 1/9/2020

Craft Show update: Booster's made approximately the same as last year. Overall attendance was a little lower. Everything went very well and we had many compliments on the music, and overall organization. After reviewing other craft fair fees, in the area, we have decided to increase our fees for next year.

Upcoming Events:

1. Pep band will be playing at home basketball games. For both the boy's and girl's teams.
 2. Musical - Once on This Island - Carribean theme with carribean rock music: Takes place Valentine's Day Weekend
 3. North Central Concert Tuesday, February 25th 7pm to 9pm: Three high schools performing and North Central College band - all the directors are Alumni of North Central
 4. March Concert March 18th 7pm - Concert for Children, Children with Autism and on the spectrum - waiting for official permission, Community Concert. Special invitation will go out to schools with special needs students and our elementary schools. Music will include; YMCA, Chicken Dance and Disney Music - specific for kids
 5. Fine Arts Festival March 25th 6pm
 6. Restaurant Nights for Jazz Band - Fitz's Spare Keys in Elmhurst - Date TBD possibly in April
 7. ILMEa - Carlos Lalonde made State for bass clarinet and composition
 8. Next Band Booster Meeting is January 27, 2020 at 7pm
- Notes from other schools:

WJHS:

- Restaurant Night 2/17 at Raising Cain on 63rd St.
- Trivia Night 2/22 at Knights of Columbus in Westmont
- Free Yoga on Saturday Mornings at The COmmons - By Kim
- Pizza Wars 3/26 from 5-7pm \$5 if you prepay for 10 pieces of pizza

Manning:

- Trivia Night 4/17 at Darien Rec. Center
- Fundraiser with Mable's Labels - year round and they get 20% of sales

Miller:

- BPAC Multi-cultural Fest 4/17 from 6 to 8 pm at WJHS

WHS:

1. Athletics
2. Basketball Game and Athletic Booster dinner and raffle 2/7
3. Chuck a Duck at home basketball games \$1 per duck winner gets a \$10 concession gift card
4. PLC Award - the high school is in the finals for the PLC award
5. 9th grade step up night 2/20
6. Blood Drive 3/6

9. Vice President Report - Martha Armstrong
10. Recording Secretary Report – Jamie Szynal
Motion to accept minutes by Lisa Sullivan. Seconded by B. Matt accepted unanimously
11. Treasurer's Report – Mary Robinson
Available upon request. Motioned to accept by J. Szynal Seconded by L. Fetterly unanimously accepted
12. Past President Report - Barbara Matt Nothing to report
13. Band Director's Report - Rachel Finnes
 - Smart Music ○ Weekly sight reading ○ Weekly scales
 - How things are going ○ Chords for kids - lots of great feedback already. It's going to be fun and rewarding and all around great. I'm really excited. ○ Looking at marching band shows for next year, so we can order before the end of this year!
 - Future Events ○ A few more Basketball Games... ○ ILMEA Thursday - Saturday ○ Musical February 14th ○ MSC Conference 2/18, all day and concert in the evening ○ 2/22 jazz Institute of Chicago ○ 2/25 North Central College Concert ○ 3/18 Chords for Kids ○ 3/25 Fine Arts Festival ○ 4/22 Fitz Spare Keys
 - Wishlist ○ Musical whiteboard ○ Stand cart
 - Instrument Repairs ○ Bass Clarinet is next! ○ Tenor Saxophones
 - Master Class - ○ Trumpet Professional helping with sectionals ○ Horn Professional getting certified
14. Fine Arts Director Report - Sue Ellen Jacobs (Not present no report given)
15. School Board Member Report -
 - 2/10/2020 in the Commons at the High School will be the Communities chance to have input on what we would like to see in the Strategic plan for the district.
 - There is a vote taking place at the upcoming Board meeting (2/11) that will decide if the district will continue the Dual Language Program all the way through High School or stop at 6th Grade.
16. Standing Committees Reports for 2019-2020 school year
 - a. Craft Show - Martha Armstrong
 - i. 2019 Craft Show
 1. Sold: 124 Booths sold 109 vendors-5 non-profit waived application fees
 2. Day of the Show: 104 booths and 90 vendors
 3. 19 vendors were no shows and 3 of those were last minute added after cancellations that had not paid.
 4. Most everyone was happy, the exception would be the booths with electricity, several vendors had issues either did not have access to the outlets due to others blocking them or not having enough outlets for everyone who needed electricity. May need to look at this for next year
 5. Lisa Erdemann has handed over all of the items that she has used to run the Raffle for the past several years this includes the drum and files.
 - ii. 2020 Craft Show
 1. 20 booths so far
 2. 17 vendors-5 non-profit waived application fees
 3. 1 vendor owes \$10 more as she sent \$95 instead of \$105 for 2 early booths.
 - b. Publicity - Larisa Fetterly
 - i. Updated Website with pictures and recap from 2019 Craft Show and form for new entry.
<https://sites.google.com/cusd201.org/whs-bands/band-boosters/annual-craft-show-->
 - ii. Everything ran as I proposed in the November meeting except I limited the combined Patch.com and Facebook.com ad campaigns to a total of \$85. Unfortunately 4 of the 5 corrugated plastic lawn signs we reused at South, Manning, Miller, WJHS and in Blackhawk Heights were lost in a windstorm. We should think about whether or not we want to replace these. An ad for the Dec. 5, 2020 Craft Show has been placed in the Midwest Art Fairs Guide for \$25.00. This gets us a listing both in the subscriber-supported printed magazine published in Feb. and online guide. Unless someone wants to redesign the flyer for the 2020 Craft Show I will update it with the new date. A flyer for the Chords for Kids concert has been created and is featured on Facebook.

- c. Banquet Committee
 - i. End of Year Party - Jamie Szynal and Karen Neimeyer Potential Date is 5/29/2020 At the Park District
- d. Restaurant Night Committee - Carmela Hoerman
 - i. Fitz's is confirmed for Wednesday April 22. Working on time. Fundraiser details TBD.
 - ii. Will stop by Vincitori soon to collect the fundraiser contribution for Decembers Jazz Night.
 - iii. Deli at 601
- e. Scholarship Committee – Lisa Sullivan
 - i. Barbara Matt and Shannon and Joe Cossairt have joined the committee and will help to review any requests as well as help make the form.
- f. Flamingos - Jamie Szynal
 - i. Nothing much to report. The additional Flamingos are still on backorder. We plan to sell Flockings at the Fine Arts Festival and possibly the musical.
 - ii. Ms. Finnes was asked to please start considering Wranglers for next year.
- 17. Old Business
- 18. New Business
 - a. Pit Band Dinner/Snack for upcoming musical
 - b. Incoming Freshman Night
- 19. Announcements
 - a. Carlos L. Won a composition competition with the St. Paul Youth Orchestra and they will be playing a piece of music that he has composed in early May
- 20. Adjournment

Next Meeting is an Exc. Board Meeting 2/24/20 at 7pm All are welcome to attend location TBD

Meeting adjourned at 8:10 By Hugh Robinson seconded by Barbara Matt

Minutes compiled by Jamie Hoehn Szynal, Recording Secretary

Exec Board Meeting Agenda February 24, 2020 7:00 PM

WHS Media Center

1. Call to Order
2. Co - Presidents – Larisa Fetterly and Lisa Sullivan
3. Vice President Report - Martha Armstrong
4. Recording Secretary Report – Jamie Szynal
5. Treasurer's Report – Mary Robinson
6. Past President Report - Barbara Matt
7. Band Director's Report - Rachel Finnes
8. Fine Arts Director Report - Sue Ellen Jacobs
9. School Board Member Report -
10. Standing Committees Reports for 2019-2020 school year
 - a. Publicity - Larisa Fetterly
 - b. Banquet Committee
 - i. End of Year Party - Jamie Szynal and Karen Neimeyer
 - c. Restaurant Night Committee - Carmela Hoerman
 - d. Scholarship Committee – Lisa Sullivan
 - e. Flamingos - Jamie Szynal
11. Old Business
 - a. Pit Band Assistance During Tech Week - follow up
12. New Business
 - a. Staff Appreciation
 - b. Sr. Award Night
 - c. 8th Grade Band Parent mtg
13. Announcements
14. Adjournment

WHS Band Booster of CUSD 201 Executive Board

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Secretary – Jamie Szynal,
Treasurer – Mary & Hugh Robinson

WHS Band Director Rachel Finnes

Remaining Meetings (All meetings start at 7pm)

- February 24 - Executive Board (open to all members)
- March 23 - General Membership
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Sign up for text messages

1. Text our class code **@bag283c32b** to the phone number 81010.
2. Reply to the text messages from the Remind team.

Or visit:

<https://www.remind.com/join/bag283c32b> and create an account.

Email: WHSBandBoosters201@gmail.com, rfinnes@cusd201.org

Minutes Exec Board Booster Club Meeting February 24, 2020

Date, Time and Location: Monday February 24, 2020 7:00pm at WHS Media Center

Meeting called to order 7:03 at by Larisa Fetterly

Attendance: Jamie Szynal, Barbara Matt, Larisa Fetterly, Mary Robinson, Hugh Robinson, Lisa Sullivan, Shannon Cossairt, Martha Armstrong and Rachel Finnes. There were 9 members in attendance; a quorum (2 elected officials plus 1 other member) was reached.

Co-Presidents: given by Lisa Sullivan and Larisa Fetterly
See New Business

Vice President: given by Martha Armstrong
Nothing to report

Recording Secretary Report: given by Jamie Szynal
January meeting Minutes presented.
Motioned to be Approved by Lisa Sullivan
Seconded by Hugh Robinson
Motioned Carried

Treasurer's: given by Mary Robinson (Financial Report available upon request)
_____ The Audit has been performed by Andrew Matt. Discussion incurred.
Larisa Fetterly Motioned to Accept the Audit
Seconded by Barbara Matt
Motioned Carried
Financials approved
Motion to Accept the Treasurer's Report by Lisa Sullivan
Seconded by Barbara Matt
Motioned Carried

Past President: given by Barbara Matt
Nothing to Report

Band Director's Report: given by Rachel Finnes

- Chords for Kids will be on March 18th
- The Jazz band will do a clinic with Roosevelt University on March 19th
- Superheroes is the '20/'21 Marching Band Set it has been purchased and it is in Google Classroom.
- The Jazz Band attended the Jazz Institute of Chicago on Saturday 2/22/2020. It was super positive and the students were very receptive to everything that was presented. Students attended a Jam session and attended an improv workshop.
- The PTO at the grammar schools are looking to start a Scholarship for lessons for 5th grade students.
- Jamie will check with Uncle Jon's to see if they would be willing to do a consignment/fundraiser
- The weekend of 3/13/20 is when the Drum Major applications will be posted.

(Proposed) Exec Board Booster Club Meeting, Minutes February 24, 2020

Fine Arts Director Report - Sue Ellen Jacobs

Not in attendance no report given

School Board Member Report -

No Member present do no report given

Standing Committee Reports for 2019-2020 School Year

Craft Show: given by Martha Armstrong

2020 Craft Show

33 booths so far

26 vendors total - 5 non-profit waived application fees

3 Electric

1 vendor owes \$10 more as she sent \$95 instead of \$105 for 2 early booths. She is sending in the check.

Mary Robinson will be looking into Paypal for payment

Publicity: given by Larisa Fetterly

- I received a printed copy of the Midwest Art Fairs Show Guide with our Craft Show listing. We paid \$25 back in Dec. for this listing. The listing is also available online to their subscribers.
- Craftmaster News offered a discounted \$9.95 upgrade for a limited time to appear in their quarterly print publication for 1 year so I opted for that. We previously had the free listing in their online guide which they limit to appear only during the month of our event. I have submitted this expense for reimbursement.
- The craft show website page has been updated with a direct link to download the 2020 application.
- I will have copies of the craft show flyer and flocking information available at the Chords for Kids concert and the District Fine Arts Festival in March

Banquet Committee:

- End of Year Party - Jamie Szynal and Karen Niemeyer
- Both Ty Warner and the WHS Commons are available on 5/29
- Food is TBD - Deli at 601??
- Karaoke and Student awards

Restaurant Night Committee: given by Carmella Hoerman

- Vincitori will be giving Gary Armstrong a check from the December fundraiser on 2/26/20
- Fitz Spare Keys will be 4/22 as a Fundraiser

Scholarship Committee: given by Lisa Sullivan

Barbara Matt, Shannon Cossairt and Lisa Sullivan met to discuss and create the protocol for the Scholarship fund. After reviewing what other local school band programs offer we decided that dividing the allocated scholarship funds into two lines items would fit the needs of the students best. We feel that offering a grant program that allows students to apply for funds during the school year and a scholarship program for financial assistance with summer camps. The grants would be distributed on a semester basis and the scholarship is for summer camps that are curriculum based. The details were shared with Larisa and Rachel and we are hoping to review the information tonight and have a final vote at the next general meeting, in order to allow time for students to apply for the funds available this fiscal year. We suggest dividing this year's scholarship budget as follows; \$1000.00 for scholarships and \$750.00 for second semester grants. The funds will vary by year based on fundraising. Conversation occurred around the Scholarship Program. Due to timing, the grant program was not discussed in detail. Recommended changes to the Scholarship Program were discussed and noted. The changes will be made and the description with links to the application will be emailed, to students and parents, around the weekend of March 14th. This is when the Drum Major Application will be made available.

At this time it was decided that only the scholarship application will be made available this school year. The Boosters will work on reviewing and revising the grant application for the 2020-2021 school year.

See attached for details on the programs.

Flamingos: given by Jamie Szynal

The Flamingos are hibernating until the first week of March 2020. We will have a table set up at the March concert.

Old Business

- a. Pit Band Assistance During Tech Week - Follow-up

Mr. Urlab and Ms. Finnes will start communication earlier with all parents. It is now noted that the band will not run independently on this and we will continue to work as one unit.

New Business

- a. Staff Appreciation: Larisa opened discussion that perhaps the custodial staff should be given some sort of token gift of appreciation either during Staff Appreciation Week in May, or at the end of the year, to thank them for all their assistance over the year. There are 7 custodians. Ms Finnes stated that Sue Simon, one of the night custodians, is retiring at the end of this school year. It was decided to move this conversation to the March Meeting as old business.
- b. Sr. Award Night
 - i. The Athletic Boosters held their first planning meeting on Feb. 19 to discuss the Sr. Athlete/Band Banquet, which will be held on Sunday, May 17, 6:30pm at Oak Brook Hills. The event usually ends by 9:30pm. Meegan Schlacks, the chairperson, states the athletes' and band member's meals have always been paid for by their respective Booster Clubs. If a student does both a sport and band the Athletic Boosters pay for their dinner. If a student does band only, that falls under the Band Boosters. Fall Color Guard falls under the Band Boosters. In Winter season flags become Winter Guard and are then recognized as an IHSA sport and along with the dance team falls under the Athletic Boosters. The price of their meal is \$38.00. Parents pay for their own meals if they attend.
Next Steps:
 - 1. I believe we have eleven seniors in band this year. We need to verify which are band/flags only and determine Band Boosters' responsibility.
 - 2. If interested, Meegan Schlacks is willing to report on this event at our next general membership meeting in March. Meegan will also want to discuss which awards will be presented by Rachel Finnes to seniors at the 5/17 event.
 - 3. We should plan to add a line item to the expense budget for the 2020-2021 school year.
- c. 8th Grade Band Parent mtg May 13th before the final WHS Band concert.

Meeting adjourned at 9:11 By Barbara Matt seconded by Larisa Fetterly

Minutes compiled by Jamie Hoehn Szynal, Recording Secretary

GRANT PROGRAM SPRING 2020 (Draft)

WHS Band Boosters is pleased to offer grants to musicians currently enrolled in the Westmont High School band program. The purpose of these grants is to provide monetary support for band students who wish to pursue additional enrichment opportunities above and beyond the opportunities Westmont High School offers.

THE GRANT: The grant funds are divided into two semesters, Fall and Winter/Spring, and the annual budget for the funds will be divided equally. The amount awarded will be determined by the nature of the application, the total number of applicants and the current year grant budget. Grants will not exceed \$100 for an individual and may cover part of full reimbursement of the eligible costs.

ELIGIBILITY: Any student(s) currently enrolled in Westmont High School Band may request a grant. Grants are available for individuals or as an ensemble or group.

The list of eligible items are examples and not a complete list. Grants will be reviewed, by the Westmont High School Band Director and WHS Band Boosters, on an individual basis for suitability.

ELIGIBLE:

- Music for ensembles or solo performances
- Master classes or private lessons by confirmed teacher
- Recording opportunities for auditions
- Concerts
- Short-term coverage for new/alternate instrument instruction
- Accompanists
- Local ensembles or music groups
- Competitions outside of school

INELIGIBLE:

- Instrument or instrument-accessory purchases

Note – WHS Band Boosters offers a Summer Music Camp Scholarship for those students looking for financial assistance with a summer camp or drum major camp. Grant funds may not be allocated for summer camps.

APPLICATION: Applications must be completed in full and returned to the Band Director. Applications will be accepted throughout the school year and will be considered on a first-come, first-served basis until the budget has been depleted. Status of grant applications will be provided after the following Band Booster meeting, from the date submitted, allowing at least two weeks for review. Payment of the grant can only be made when proof of purchase/receipt of payment is provided, for intended use as stated on the application.

Winter/Spring Application Deadline April 1, 2020

2020-2021 School Year - grant deadline to be determined.

Grant Project Name: (brief statement of request. For example: Music for woodwind quintet)

Please describe how this grant money will be used, including what you hope to achieve and how your experience will be shared with your class/ensemble:

Amount of grant requested: _____

Estimated date of reimbursement: _____

Name/contact for goods/service provider: _____

Note that reimbursement will be provided once the grant has been approved, the goods/services are paid for and the final receipt is submitted to the Westmont High School Band Boosters.

Student Information: (for ensembles, please include information for each participating student)

<u>Student Name/Grade</u>	<u>Performing Ensemble</u>	<u>Signature</u>
---------------------------	----------------------------	------------------

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Contact information for primary student contact:

Name: _____

Email: _____

Phone: _____

Music Director Signature: _____ Date: _____

FOR WHS BAND BOOSTERS USE ONLY:

Date Received:	All Information Complete?	Y	N	Revised Date:
Approval Date:	Receipt submission date:			Date Paid:

2020 WHS Band Boosters Scholarship Program (Draft)

In an effort to encourage students to expand and strengthen their music abilities, Westmont High School Band Boosters is pleased to offer scholarship assistance to band students attending extracurricular summer band camps. The WHS Band Boosters will be awarding five (5) scholarships in the amount of \$200 each for the summer 2020.

- Drum Majors selected through a competitive process for the 2020-2021 school year will automatically be awarded scholarships for drum major camp.
- The remaining scholarships will be awarded through a competitive process to qualifying students for extracurricular summer band camp attendance during summer 2020.

Scholarships will be awarded in May 2020. Scholarships will be paid upon successful completion of the selected camp.

APPLICATION:

- Scholarships are open to students grades 9-11, who are currently enrolled in band and have registered for WHS Band in the coming 2020-2021 school year.
- Applications, found at [2020 Scholarship Application](#), must be completed in full and returned to Ms. Finnes by April 15, 2020.
- As noted on the application, a letter of recommendation from an outside teacher/instructor (due upon the date of completed application) and an audition and/or an interview will be required of all applicants.

QUALIFYING CAMPS (Include but are not limited to):

- Local or long distance camps that are curriculum based
- Drum Major Camps

NON-QUALIFYING PROGRAMS (Include but are not limited to):

- Private lessons
- Groups that meet year round, ie. Youth Orchestra
- Travel expenses

SCHOLARSHIP RECIPIENT OBLIGATIONS:

- Scholarship winners are required to continue their enrollment in band for the 2020-2021 school year.
- Scholarship winners must provide proof of payment from their summer camp in order to receive reimbursement from the WHS Band Boosters. Students will be notified in their award letter of the proof of payment deadline. Failure to meet this deadline will result in forfeiture of the scholarship.

Scholarship Application must be submitted by April 15, 2020

Please attach a letter of recommendation from a teacher of outside music director/instructor.

Student Name: _____ Current Grade: _____

Street Address: _____

City, Zip _____ Student Email: _____

(not school gmail)

Name of Parental Contact: _____ Parental Phone: _____

Parental Email: _____

Note: Email will be used as the main form of contact for scholarship awards.

Please write legibly and make sure you are using up-to-date email addresses.

Music Class/Ensemble Currently Enrolled: _____ Name of

Summer Camp: _____

Full address of Summer Camp: _____ Date(s) of

Camp Attendance: _____ Total Camp Tuition

Amount: _____

Briefly describe the program you will be attending: _____

Briefly explain what you hope to gain by attending this program: _____

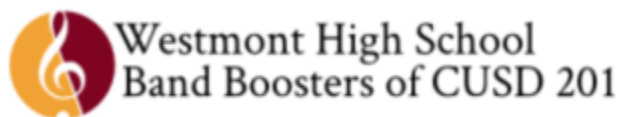
Student Signature

Parent Signature

For Westmont High School Band Booster Use:

Date Received: _____ Band Director Signature: _____

Date Approved: _____ Final Scholarship Amount: _____



Meeting Agenda, April 22, 2020 6:30 PM

Zoom Meeting

1. Call to Order
2. Sr. Awards Night - Liz Meneses
3. Co - Presidents – Larisa Fetterly and Lisa Sullivan
4. Vice President Report - Martha Armstrong
5. Recording Secretary Report – Jamie Szynal
6. Treasurer's Report – Mary Robinson
7. Past President Report - Barbara Matt
8. School Board Member Report - Gary Armstrong
9. Band Director's Report - Rachel Finnes
10. Standing Committees Reports for 2019-2020 school year
 - a. Craft Fair
 - b. Publicity - Larisa Fetterly
 - c. Banquet Committee
 - i. End of Year Party - Jamie Szynal and Karen Neimeyer
 - d. Restaurant Night Committee - Carmela Hoerman
 - e. Scholarship Committee – Lisa Sullivan
 - f. Flamingos - Jamie Szynal
 - g. Spiritwear - Tanya Rosland
11. Old Business
 - a. Staff Appreciation
 - b. Paypal
 - c. Marching Band Camp new families meeting
12. New Business
 - a. Taxes
 - b. 2020-2021 Board Positions Nominations
13. Announcements
14. Adjournment

WHS Band Booster of CUSD 201 Executive Board

Co -Presidents -- Larisa Fetterly and Lisa Sullivan,
Vice President -- Martha Armstrong,
Secretary – Jamie Szynal,
Treasurer – Mary & Hugh Robinson

WHS Band Director Rachel Finnes

Remaining Meetings (All meetings start at 7pm)

- May 18 - General Membership

Website: WestmontHSBand.org

Find us on Facebook at

Westmont High School Sentinel Bands - Private Group
Westmont High School Sentinel Band Boosters - Public Page

To Receive Updates via Remind

Remind is a free service that allows you to get texts or emails from Band Boosters.

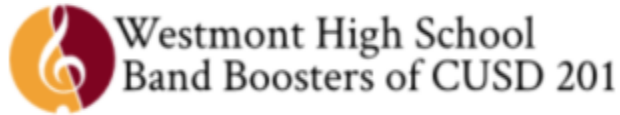
Sign up for text messages

1. Text our class code **@bag283c32b** to the phone number 81010.
2. Reply to the text messages from the Remind team.

Or visit:

<https://www.remind.com/join/bag283c32b> and create an account.

Email: WHSBandBoosters201@gmail.com, rfinnes@cusd201.org



Minutes for April 22, 2020 Meeting via Zoom

Date,Time and Location: Wednesday April 22, 2020 6:30pm Viz Zoom due to COVID19

Meeting called to order at 6:37 by Larisa Fetterly

Attendance: Jamie Szynal, Barbara Matt, Lisa Sullivan, Martha Armstrong, Mary Robinson, Larisa Fetterly, Liz Meneses, Hugh Robinson, Tanya Rosland, Theresa Steger, CArmela Hoerman, Rachel Finnes, Dawn Johnson and Gary Armstrong. There were 11 members in attendance; a quorum (2 elected officials plus 1 other member) was reached.

Co-Presidents: given by Lisa Sullivan and Larisa Fetterly
Nothing to report this month

Vice President: given by Martha Armstrong
See Craft Show

Recording Secretary Report: given by Jamie Szynal
February Minutes presented.
Motioned to be Accepted by Mary R
Seconded by Martha Armstrong
Motioned Carried

Treasurer's: given by Mary Robinson (Financial Report available upon request)

- I noted at the last meeting that the Vincitori payment was imminent - but I haven't rec'd it. Still haven't
- Flamingos have been shipped. Arrival anyday.
- We are well within budget in expenses, and below expected income. Some things (second Jazz Band seminar, Fitz Jazz Band performance) have been cancelled, so that puts us in good shape overall.

Motioned to be accepted by Jamie Hoehn Szynal
Seconded by Lisa Sullivan
Report Accepted

Past President: given by Barbara Matt
Nothing to report

School Board Member Report: given by Gary Armstrong

With all of the E-learning and the COVID19 shut downs we are concerned about the budget and what funds may be available in the coming year.

There has been an end of year/closing the year task force put together to figure out how to recognize our Seniors, 8th Graders and 5th Graders

Band Director's Report: given by Rachel Finnes

End of Year video is in progress. This video will cover the awards, Senior Recognition and performance of a favorite song.
Next year there will be a small ensemble/Honors Band/Solo concert

Standing Committee Reports

Craft Show: given by Martha Armstrong

We received the \$10 check for the balance of one of the vendors & also received 1 additional application for 1 booth.

34 Booths sold so far 3 with Electric

27 Vendors which include 5 non-profit waived application fees

SASED Westmont Transition

Kirsten Schmidt [SASED - WHS]

Athletic Boosters

Art Club

Flag Team

Working on the Craft Show work plan for Jamie Szynal to transition it over to her.

The Question of what we should do in there needs to be refunds has been questioned.

Publicity: given by Larisa Fetterly

Chords for Kids: All publicity for the March 18 event was suspended/canceled upon the notice from Superintendent Carey that school buildings would be closed and e-learning would begin March 17.

Flocking: I posted on social media that WHS Band is still accepting flocking orders. Jamie and I have written up an official communication explaining how flockings are being executed during the stay at home order and will share that out with our band families and also with the public on our web site and, where appropriate in any promotions on social media.

Craft Show: Our Dec. 5 event is listed on Festival.net and Craftmaster News, soliciting vendors. Festival.net is offering a slightly discounted rate of \$79 (vs. \$89) to feature the event at the top of IL listings online, above the free listings, with a link to our website. We did not pay for a Featured event with them last year and I am not recommending it at this point.

As a reminder, the [band website](#) has a link to a downloadable application and flyer. I am currently working on updating this to be a fillable form via Adobe. If we decide to accept booth payments via Paypal or Eventbrite, I can help look into setting up those electronic forms.

Banquet Committee:

I. End of Year Party - Jamie Szynal

What do we do?

Amanda R will reach out to Evelyn and talk about creating an end of year band slide show.

Restaurant Night Committee: given by Carmella Hoerman

Due to COVID19 we are at a stand still. We are looking to reschedule in the Fall.

Scholarship Committee: given by Lisa Sullivan

Attached is the updated scholarship description and application. A few changes were made per Rachel's request.

They include:

Application

1. Removed the question - Briefly explain what you hope to gain by attending this program.

Description:

1. Added "Summer" to the name of the Scholarship

When reviewing the information with Rachel, last week, we discussed how the process will work with the Shelter in Place order in effect. She will send the information out to the students with a list of items they need to include, with the application. Included in it will be a list of interview questions, provided by the Band Boosters, and teacher recommendation form. The students will be asked to record themselves answering these questions. The Scholarship Committee will review the application, teacher recommendation and video interview when determining who will receive the scholarship award.

The scholarship information will be emailed to students and parents on May 1st.

The application deadline is May 21st and students will be notified about the scholarship on May 29th.

A few items need to be finalized prior to sending the information out to students and families.

1. Date/Deadline to submit for the scholarship money.
2. Interview questions.

Flamingos: given by Jamie Szynal

We have completed 2 flockings. The current COVID19 practice for flockings is as follows:

When a request for a flocking is received, we will determine our Head Wranglers' (both currently 18 years of age and Seniors) availability.

- If they are available, the flock is split in half between the two of them and they take separate cars to the location. Only one person exits their vehicle at a time to put out the flock. It is then repeated in reverse or just one of them picks up the flock.
- If the Head Wranglers are not available, it is opened up to Band Families. The intent is for one household to distribute the flock with adult supervision. Only individuals that live under one roof may do a flocking. At this time the CUSD201 and the CUSD201 Band Boosters are not permitting gatherings of students to flock.

Carlos and Amanda will submit the names of the next years Head Wranglers by May 15th

Spiritwear: given by Tanya Rosland

MARCHING BAND. The theme this year is Superheroes. We will work with Holy Cow again on a design. We will make some changes to ordering:

- (1) We will again do a different colored shirt for leadership and have those ready for band camp. Ms. Finnes will include t-shirt size on leadership application form so we have those ready to go. Depending on how many are able to send a check in advance of band camp, boosters may need to pay for leadership shirts and be reimbursed.
- (2) General band orders will be e-mailed in the summer as soon as Ms. Finnes has her roster, plus hard copies will be handed out day 1 of band camp. Deadline to return orders will be Friday of band camp.
- (3) We ordered extra hats last year so have those on hand as people pay (same hat as last year).
- (4) Polos will be needed by new band members and anyone who outgrew theirs. For consideration: should we solicit/accept donated 'used' polos and then offer as a discounted (or free) item for students in need?
- (5) We will again use Bandsman Co (possibility of Families to order on their own but it must be a "Drill Master") for gloves and shoes. For consideration: do we have parents order their own shoes (drawback - possible lack of uniformity)? Do we up the charge for t-shirts and then just include gloves for all band members? This would allow us to order in bulk and keep a supply on-hand. Could charge students for replacement gloves if needed.

GENERAL SPIRITWEAR. We had talked about offering general spiritwear for purchase every other year. That would mean offering it this coming school year. Last time we offered it in the fall. For consideration: do we want to still do that? Do we go with the same design (we could change it the next two year cycle) or get a new design

Old Business

a. Staff Appreciation

- i. **When is Sue's last day?**
- ii. **Do the Athletic Boosters and Band Boosters want to do something together?**
- iii. **There was mention of doing a flocking with a "Custom sign"**

b. Sr. Awards Night - Liz Meneses

- i. **Originally Scheduled for May 17. Has been postponed. Possibly moving to summer. There is a possibility that it will be completely Canceled. Athletic Boosters are working with the Hilton to see what options are.**
- ii. **We currently have 11 Seniors Megan A., Nate R., Rose A. and Carlos L are the only Senior non-athletes.**
- iii. **They are currently moving forward on the Photography slide show for each athlete as well as the keepsake.**
- iv. **Seniors need to submit the pictures for their Slideshow by April 30, 2020**

c. Paypal

- i. Mary will look into setting this up for Craft Fair and perhaps Spirit Wear.
 - ii. PayPal does offer a "Square" type offer.
 - iii. Event Bright also offers a type of process.
- d. Marching Band Camp new families meeting
 - i. Shannon Cossairt was working on a What to expect from Band pamphlet
 - ii. Possibly collect old Sports Coats for use for incoming students.
- e. Board for Next Year 20/21 Nominations to date Election in May
 - i. Barbara Matt and Lisa Sullivan as Co-President
 - ii. Jamie Hoehn Szynal as Vice President
 - iii. Larisa Fetterly as Secretary
 - iv. Mary and Hugh Robinson as Co-Treasurer

New Business

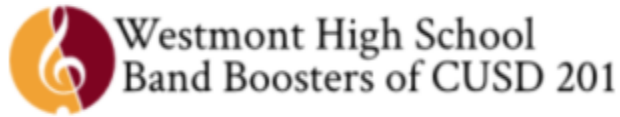
- a. Taxes
 - i. Form 990 needs to be filed for us.
- b. A date needs to be set to review By-laws to make sure we are living by them in our desire to move forward with 501(c)3 status

Announcements

Next General Meeting is May 18, 2020 7pm location TBD

Meeting adjourned at 8:56 By Hugh Robinson seconded Lisa Sullivan

Minutes compiled by Jamie Hoehn Szynal, Recording Secretary



2020 WHS Band Boosters

Summer Music Scholarship Program

In an effort to encourage students to expand and strengthen their music abilities, Westmont High School Band Boosters is pleased to offer scholarship assistance to band students attending extracurricular summer band camps. Scholarships will be awarded through a competitive process to qualifying students based on need and merit.

Scholarships will be awarded in May 2020 and will be paid upon successful completion of camp. A written summary of the student's experience is required, once the camp is completed.

APPLICATION:

- Scholarships are open to *all* students grades 9-11, who are currently enrolled in band and have registered for WHS Band in the coming 2020-2021 school year.
- Applications, found at [2020 Summer Music Scholarship Application](#), must be completed in full and returned to Ms. Finnes by May 20, 2020.
- As noted on the application, a letter of recommendation from an outside teacher/instructor (due upon the date of completed application) and a video interview required of all applicants.

QUALIFYING CAMPS (Include but are not limited to):

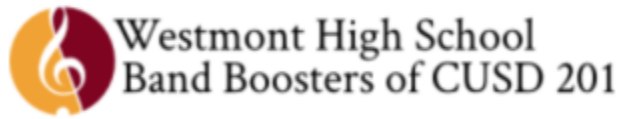
- Local or long distance camps that are curriculum based
- Drum Major Camps

NON-QUALIFYING PROGRAMS (Include but are not limited to):

- Private lessons
- Groups that meet year round, ie. Youth Orchestra
- Travel expenses

SCHOLARSHIP RECIPIENT OBLIGATIONS:

- Scholarship winners are required to continue their enrollment in band for the 2020-2021 school year.
- Scholarship winners must provide proof of payment from their summer camp in order to receive reimbursement from the WHS Band Boosters. **Deadline for payment??**



Summer Scholarship Application must be submitted by May 20, 2020

Application

Student Name: _____ Graduation Year: _____

Street Address: _____ City, Zip _____

Student Email: _____ (**not** school gmail)

Parental Contact: _____ Parental Phone: _____

Parental Email: _____

Note: Email will be used as the main form of contact for scholarship awards.

Please write legibly and make sure you are using up-to-date email addresses.

Name of Summer Camp: _____

Full address of Summer Camp: _____

Date(s) of Camp Attendance: _____ Total Camp Tuition Amount: _____

Briefly describe the program you will be attending: _____

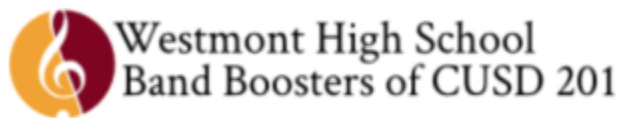
Student Signature

Parent Signature

For Westmont High School Band Booster Use:

Date Received: _____ Band Director Signature: _____

Date Approved: _____ Final Scholarship Amount: _____



Teacher Recommendation

Student Name _____ Grade in class _____

This recommendation letter is for students applying for summer music scholarships. Please rate the student in each of the following categories. Please return this form no later than May 20th. Please email the form directly to Ms. Finnes, this form will *not* be seen by the student.

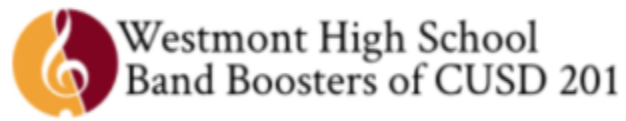
	Superior	Excellent	Good	Fair	Poor
Attitude	5	4	3	2	1
Responsibility	5	4	3	2	1
Dependability	5	4	3	2	1

Please leave any additional comments below. on the student's behavior, leadership, or attitude in your classes.

Any additional information is helpful!

If more room is needed, please feel free to attach a secondary page, or email me your responses at

rfinnes@cUSD201.org



Video Interview

Please record a video of you answering the following interview questions:

1. How...

Meeting Agenda Monday, May 18, 2020 6:30 PM

Zoom Meeting

1. Call to Order
2. Co - Presidents – Larisa Fetterly and Lisa Sullivan
3. Vice President Report - Martha Armstrong
4. Recording Secretary Report – Jamie Szynal
5. Treasurer's Report – Mary Robinson
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7. School Board member Report -
8. Band Director's Report - Rachel Finnes
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 - a. Craft Show - Martha Armstrong
 - b. Publicity - Larisa Fetterly
 - c. Banquet Committee
 - i. End of Year Party - Jamie Szynal and Karen Neimeyer
 - d. Restaurant Night Committee - Carmela Hoerman
 - e. Scholarship Committee – Lisa Sullivan
 - f. Flamingos - Jamie Szynal
 - i. New Flamingo Leaders
 - ii. Yard Sign for Flocking
 - g. Spiritwear/Band Uniform Committee - Tanya Rosland
10. Old Business
 - a. Staff Appreciation
 - b. Sr. Awards Night
 - c. Paypal
 - d. Taxes
 - e. Marching Band Camp - family meeting
11. New Business
 - a. Nominations for Band Booster's Board Positions
 - b. Band Attire - formal wear costs for 2021-2022 school year
 - c. Preparations for applying for 501c3 status
 - i. Committee to review By-Laws and paperwork
 - d. Preparations if Fall 2020 requires Social Distancing
 - i. Band Camp
 - ii. Craft Show
12. Announcements
13. Adjournment

WHS Band Booster of CUSD 201

Executive Board

Co -Presidents -- Larisa Fetterly and Lisa Sullivan,

Vice President -- Martha Armstrong,

Secretary -- Jamie Szynal,

Treasurer -- Mary & Hugh Robinson

WHS Band Director

Rachel Finnes

Remaining Meetings (All meetings start at 7pm)

- May 18 - General Membership

Email:

WHSBandBoosters201@gmail.com,
rfinnes@cusd201.org

Website: WestmontHSBand.org

Find us on Facebook at

Westmont High School Sentinel Bands - Private Group

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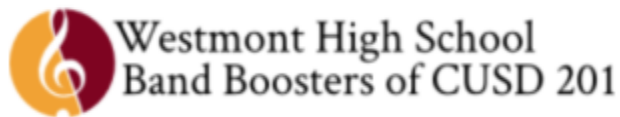
Remind is a free service that allows you to get texts or emails from Band Boosters.

Sign up for text messages

1. Text our class code **@bag283c32b** to the phone number 81010.
2. Reply to the text messages from the Remind team.

Or visit:

<https://www.remind.com/join/bag283c32b> and create an account.



Minutes for May 18, 2020 Meeting (Proposed)

Date, Time and Location: Wednesday, May 18, 2020 6:30pm via Zoom due to COVID19 stay at home order.

Meeting called to order at 6:36 by Lisa Sullivan

Attendance: Jamie Szynal, Barbara Matt, Lisa Sullivan, Martha Armstrong, Mary Robinson, Larisa Fetterly, Hugh Robinson, Rachel Finnes. There were 8 members in attendance; a quorum (2 elected officials plus 1 other member) was reached.

Co-Presidents: given by Lisa Sullivan and Larisa Fetterly

Nothing to report this month

Vice President: given by Martha Armstrong

See Craft Show

Recording Secretary Report: given by Jamie Szynal

April Minutes presented. WHSBandBoosters E-mail is actively monitored by Jamie Szynal and Larisa Fetterly. We are able to delegate users for Google Mail. Jamie and Larisa will investigate as to whether or not that is good for Google Drive.

Motioned to be Accepted by Martha Armstrong

Seconded by Hugh Robinson

Motioned Carried

Treasurer's: given by Mary Robinson (Financial Report available upon request)

Report presented. \$250 for Jazz band is still available. \$580.50 is still available for repairs. It is strongly suggested that any purchases that have not been made be made by June 30, 2020.

Motioned to be accepted by Jamie Hoehn Szynal

Seconded by Martha Armstrong

Motion Carried

Past President: given by Barbara Matt

Nothing to report

School Board Member Report: Due to communication by the Superintendent everyone is up to date so there is no in person update at this meeting.

Band Director's Report: given by Rachel Finnes

Drum Majors: Jackson Cossairt and Evelyn Kostal

Section Leaders: Lily Sakaly (Flutes), Lizzy Szynal (Clarinets), Christina Fetterly (French Horn/Mellophone), Susannah Morano (Alto Saxes), Avery Hoerman (Trumpets), Tim Rosland (Trombones), John Naom (Low Brass), Kylee Johnson and Pranav Viswantha (Percussion).

Other Leadership: Kate Drechny, Mary Neimeyer (Field Technicians)

- Drum Major Camps are being Zoom focused instead of waiting for camps to be canceled.

- Scholarship applications as of right now there is only 1 applicant.

- canceled final concert less than 50% of the students have submitted anything so there is not enough to balance anything.

- Awards - Rachel will be contacted by Amanda and Evelyn

Standing Committee Reports

Craft Show: given by Martha Armstrong

35 Booths sold so far 3 with Electric

28 Vendors which include 5 non-profit waived application fees:

SASED Westmont Transition

Kirsten Schmidt [SASED - WHS]

Athletic Boosters

Art Club

Flag Team

The application is being revised to accept PayPal

Publicity: given by Larisa Fetterly

I turned off Facebook Messenger since this is not actively monitored. We were receiving a lot of messages about flocking. After some consultation with Jamie we agreed on making this change so that we could respond quicker. Settings have been changed so now the call to action button on the public Facebook page drives to email the boosters rather than message us.

Now that PayPal has been setup, I am working with Mary, Martha and Jamie on modifying our craft vendor application to accept donations via PayPal and will be soliciting vendors on Facebook and Eventbrite.

Banquet Committee:

- I. End of Year Party - Jamie Szynal
- Senior "Flocking Recognition"

Restaurant Night Committee: given by Carmella Hoerman

Scholarship Committee: given by Lisa Sullivan

The scholarship information was sent on Monday, May 4th to students and parents. The deadline to turn in the application is May 20th. All applications will be sent to Ms. Finnes.

The following questions were added for the video interview.:

1. Please describe the internship you plan to attend. What will you learn, how long is it, ect.
2. How do you think the summer music camp will improve your musicianship?
3. What about this program makes it most desireable to you?
4. What will you take away from this program that you will bring back to the WHS Band program and the other students?
5. Please share any other information that you feel is important for the committee to know.

Flamingos: given by Jamie Szynal

We have completed about 11 Flockings since our last meeting. We have at least 4 more this month. There are 2 pending for June. Alexander Matt has stepped back into the role of Head Wrangler this week while Amanda and Carlos are studying/finishing AP Tests. At this time Alexander along with the other Matt boys have it covered. If they need assistance I know there are at least 2 other Band families willing to step up and help.

I was able to do a bulk order of 10 new yard signs. The new signs have a QR code on it that will send people to the Flocking website page. The old sign will be used to gather signatures and posted in the

Special Thank You to Liz Rathburn. She made 2 Birthday signs that have gotten an extreme work out over the past several weeks.

Carlos and Amanda have chosen the new Wranglers Jack Cossairt and Lily Sakalys. This is not public knowledge and should not be shared until they have been able to do their presentation.

Spiritwear: given by Tanya Rosland

Band fees for '20/'21 have been finalized. Communication is ready to go to 8th grade and current WHS band students with a heads up on fees. However no orders will be done before band camp given the uncertainty of the Coronavirus. It would appear that the IHSA will make a decision in July regarding fall sports.

Old Business

- a. **Staff Appreciation**
 - i. **Sue Simon is not retiring until 2021**
- b. **Sr. Awards Night - Liz Meneses (via communication between her and Lisa Sullivan)**
 - i. **Attached are photos of the gifts to graduating senior, this is in place of the Senior Banquette that is unable to take place due to COVID-19. The Athletic Boosters will be putting together a video keepsake for all the Seniors in addition to the etched personalized glass. The band has 4 students that did not participate in any athletics. The boosters will cover the cost of their gift entirely. The remaining band seniors participated in athletics and the cost of their gift will be shared 50/50 with the athletic boosters. The total cost to the Band Boosters is \$16.20. The gift will be delivered to students homes today, May 18, 2020 and tomorrow May 19, 2020.**
- c. **Paypal - Super easy. Mary has been able to track where funds are coming from.**
- d. **Taxes**
 - i. **Hugh is looking for the Bylaws. Barbara will give them to him and then he will file.**
- e. **Band Camp - Family Meeting**
 - i. **Shannon Cossairt worked with Rachel and has a new Family document**

New Business

- a. **Nominations for Band Booster's Board Positions**
 - i. **Barbara Matt and Lisa Sullivan as Co-President**
 - ii. **Jamie Hoehn Szynal as Vice President**
 - iii. **Larisa Fetterly as Secretary**
 - iv. **Mary and Hugh Robinson as Co-Treasurer -to extend until a replacement can be found Motioned by Larisa Fetterly seconded by Martha Armstong**
 - Slate to be accepted and voted on Motioned by Barbara Matt
 - Seconded by Martha Armstrong
 - Motioned Carried
- b. **Band attire- formal wear costs for 2021-2022 school year**
 - i. **Rachel will look into the cost of Blazers Etc. for the male Band members**
- c. **Preparations for applying for 501 (c) 3 status**
 - i. **Committee to review By-Laws and paperwork**
 - Barbara Matt, Lisa Sullivan, Larisa Fetterly and Jamie Szynal agree to be on this Committee.
- d. **Preparations if Fall 2020 requires Social Distancing**
 - i. **Band Camp**
 - ii. **Craft Show**
 - 1. **Refund policy to be discussed and formulated by next meeting.**

Announcements

Next General Meeting is scheduled to potentially happen at Band Camp on 8/7/2020 pending COVID19 outcomes.

Motion to adjourn at 7:57 Lisa Sullivan, seconded by Jamie Hoehn Szynal

Minutes compiled by Jamie Hoehn Szynal, Recording Secretary

Gifts to Graduating Seniors (see "Sr. Awards Night" above)

