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Parkway Personalized Professional Learning Experiences

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[In an effort to meet the learning needs of all educators, Parkway is working to recognize, and reward, the innovative learning and growing educators are doing on their own time outside of the school day. This is an opportunity for you to guide your own learning and interests and earn credit/stipends for it!](#)

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What is Personalized Learning and why is this happening?

In an effort to meet the learning needs of all educators, Parkway is working to recognize, and reward, the innovative learning and growing educators are doing on their own time outside of the school day. This is an opportunity for you to guide your own learning and interests and earn credit/stipends for it!

What is the difference between the Choice and Personalized Learning options?

In the Choice option, you choose to create your own course (minimum 3 modules) and facilitate the course OR you choose to join a course that interests you from the bank of offerings. In the Personalized Learning Option, you identify a personal area of growth or interest & move forward in an independent study.

Do I have to complete a Personalized Learning Experience?

No, this is an optional opportunity.

Can I work with colleagues to complete a Personalized Learning Experience?

Yes! While you are encouraged to collaborate on your learning as a team, each member will submit evidence of his/her work individually using a [Response Template](#) (will have you make a copy).

- You will find detailed scoring guides for each tier on the template.

Is this the same as my New Educator Induction Courses?

No. These courses can be taken in addition to your New Educator Induction but do not replace, or apply, to the new educator requirements.

How does this work?

Review the overview on page 1 of this handbook. Complete a [Google form](#) to submit a proposal. In most cases, you will hear back about the approval of your proposal within 10 days. Once approved, complete your learning and submit your artifacts for evaluation.

How do I get started?

First of all, determine what you want to learn about and use in your classroom. Check the [rubric](#) to make a plan as to what tier of credit you want to work towards. Next, submit your proposed personalized learning [HERE](#). Check with your building PLAT representative if you have questions about starting this process.

What type of credit can I earn for this?

You can earn district credit, salary credit, or stipend, depending on which Tier of learning you plan to complete. Check out the [rubrics](#), specifically the credit/stipend row, for more information.

When should I hear back if my proposal has been approved?

Proposals are taken on a rolling basis, so they are due at any time. Expect to hear back about your proposal within 10 days.

What do I do if my proposal has been denied? What do I do if it has been approved?

If your proposal has been denied, you may alter and re-submit it at your leisure. If your proposal has been approved, you may start your personalized learning and begin collecting necessary data based on the [rubric](#). Please be sure to satisfy the requirements of the tier for which you have been approved.

What will I need to document to get my credit?

Check out this [rubric to](#) see what you need to submit to receive varying levels of credit or stipend.

How do I submit all my learning after I have been approved and completed all the work?

Submit your artifacts for review using the [Personalized Learning Final Submission form](#)

How/When do I know if I have earned credit?

Stipends and credits will be awarded after each PLAT session. This gives PLAT time to review and evaluate submissions.

How many of these can I do?

Please reference the bottom row on page 6-7 the [Handbook](#), specifically the maximum submissions row, to see how many credits you are eligible to earn. You cannot exceed a certain amount of credits or stipends in a set amount of time.

Who is reviewing my work?

Talent Development Coordinator, PLAT committee, and other coordinators will be reviewing work.

What is a professional resource?

Main learning must come from a research based, professional resource.

Paste link to website, article, book, research, conference, blog, video, etc. you will use to drive learning.

- One resource may be a conference, PD session, visiting an industry site/museum, etc.

Accepted Professional resources examples:

Edutopia, ASCD, Google Apps for Education, EdWeekly, conference, PD session, visiting an industry site, visiting a museum.

Not accepted Non-professional resources:

Pinterest, colleagues, Instagram, Teachers Pay Teachers.

Who do I contact if I have questions?

Contact your building PLAT representative or Coordinator of Talent Development, Amy Geurkink-Coats, acoats@parkwayschools.net.

What is the timeline for submissions?

Pre-Approval and Evaluation dates are fluid. You can turn in proposals and your final product on any of the dates below.

● **Submissions for Pre-Approval**

- Rolling approvals from Amy GC.
- Reviewed by either Amy GC, coordinators, or at the November and February PLAT meeting.
- Expect to hear back within 10 days.

● **Submissions for Evaluation**

- Currently, we have rolling approvals. If we get to a point that we have too many submissions to manage, PLAT will evaluate all submissions at the meetings on the following dates:
 - November, February, and May

Can Instructional Coaches apply for Personalized Learning Experiences?

- Yes, but the work must be in addition to the regular learning a coach would complete as a part of his/her position.
 - For example, if you are reading a text during the school day to prepare to lead learning with a group of educators, that is a **part of your regular duties** as an

Instructional Coach and would not be considered a Personalized Learning Experience.

- To apply for compensation for this work would be double dipping.
- On the other hand, if you are interested in reading and researching **on your own time**, and then analyzing the impact, again on your own time, this learning could be proposed as Personalized Learning Experience.
- If a team of educators is learning together around a topic **on their own**, and the Instructional Coach is on the team **as a co-learner** and completes the same evidence of transfer as the educators, this would be eligible for Personalized Learning because it is **in addition to** the regular duties as an Instructional Coach.
- Proposals submitted by Instructional Coaches may additionally be reviewed by Curriculum Coordinator at level or subject area, as needed.