

**Gloria Dei! Lutheran Church**  
**461 College Parkway, Arnold, Md 21012**  
**410-544-3799**

**Director of Music Ministry**

Job Purpose:

1. To build, oversee and direct the music program at Gloria Dei! Lutheran Church to include, but not be limited to, providing weekly organ/piano music for scheduled church services, as well as any special services, the development and direction of the adult/youth choirs as well as the support of other music groups.

Duties:

1. Provide organ and piano music for Sunday morning services or any special services as may be required (Advent, Christmas Eve, Lent, Holy Week, etc.)
2. Develop, direct and accompany the adult choir to provide music during Sunday services and special services during the church year.
3. Provide support and communicate with other music groups within the church.
4. Develop, direct and accompany the youth music choir program.

Administrative Expectations:

1. Work with the Pastor on liturgy/music planning/rehearsing for weekly service(s) and special services.
2. Maintain and develop a music library for all musical methods as described above.
3. Provide music for Weddings and Funerals as may be required. (Paid by family)
4. Work with the Pastor and the Church Council on brainstorming and implementing ideas for a broader more in-depth music program as the church grows.
5. Prepare a music article for the monthly newsletter and provide musical selections by Tuesday of each week to the Parish Administrator.
6. Schedule piano/organ tunings as required.
7. Prepare annual music budget for review by Church Council and maintain expense tracking throughout the year. Budget due in August
8. Coordinate absence coverage with Pastor in advance of same. Hire substitute, prepare music for them and contact treasurer for payment.

Qualifications:

1. (5-7) years' experience playing the organ and/or piano during weekly services of 100+ congregants.
2. Highly tuned "emotional intelligence" with the ability to follow the Pastor's lead during services to ensure seamless integration of music and scripted content during services.
3. A deep passion for building the Gloria Dei! music program by bringing exceptional forward-looking leadership and personal talent to the position.

### Hours:

1. The position requires great flexibility in hours available for work to include evenings and weekends. The anticipated hours include Sunday mornings from 0830 to noon (Sunday pre and post service responsibilities), and from 6:30pm to 8:30pm one night per week to provide leadership to the Adult and Youth Choir groups. Ability to attend a weekly staff meeting is a plus.

### Standards of Performance:

1. An annual performance appraisal will be done by the Pastor and Staff support committee.
2. Salary increases will be based on the annual performance appraisal along with Congregational budget considerations.

### Compensation offered:

1. Salary \$30,000- \$35,000 commensurate with ability and experience
2. 4 weeks' paid vacation is provided.
3. An annual \$600 Continuing Education reimbursement will be provided for taking music master classes/seminars, professional memberships etc.
4. Music budget of \$2400.00

### Position Availability:

1. Immediate vacancy with ongoing interviews
2. Flexible start date

Send Resume and letter of interest to: [musicsearch461@gmail.com](mailto:musicsearch461@gmail.com)